



**MEMORANDUM**

**TO:** City of Fayetteville Council

**FROM:** Purchasing Department

**CC:** Adam Lindsay, Assistant City Manager

**DATE:** 10/31/2025

**SUBJECT:** Recommendation for Professional Design Services for the Fire Station 9 Relocation Project

The Purchasing Department, in collaboration with the selection committee—comprised of representatives from the City Manager’s Office, the Fayetteville Fire Department, and Construction Management Division staff from Freese & Nichols—formally recommends Davis Kane Architects to provide professional design services for the Fire Station 9 Relocation Project.

Davis Kane Architects met or exceeded expectations in all evaluation categories of their Statement of Qualifications (SOQ). Throughout both the SOQ review and interview process, the firm demonstrated a clear and comprehensive project approach, along with a strong understanding of the City’s specific needs. They effectively presented their project management strategy and identified the key personnel who will lead the project. Notably, Davis Kane’s team possesses extensive experience in designing fire stations—a qualification that distinguished them from other firms.

The proposed team is the same group currently working on the City’s Fire Station 16 project, which remains on budget and is progressing successfully through design development. Based on their current workload and project list, Davis Kane Architects has sufficient capacity to execute the Fire Station 9 Relocation project effectively and on schedule.

For these reasons, we are confident that Davis Kane Architects is the most qualified firm to provide the professional design services required for this project.

Sincerely,

Kimberly Toon  
Purchasing Manager