



**North Carolina Department of Public Safety**  
**Juvenile Justice and Delinquency Prevention**

**JCPC Program Agreement Revision**

SECTION I A		SPONSORING AGENCY AND PROGRAM INFORMATION	
<b>FUNDING PERIOD:</b>	FY 25-26	<b>DPS/JCPC FUNDING # (cont only)</b>	526-10413
<b>COUNTY:</b>	Cumberland	<b>AREA:</b>	Central Area
<b>NAME OF PROGRAM:</b>	Fayetteville-Cumberland Juvenile Restitution Program		
<b>SPONSORING AGENCY:</b>	Fayetteville Police Department		

<b>Name:</b>	Lt. Ranessa Wallace		<b>Title:</b>	Program Manager	
<b>Mailing Address:</b>	467 Hay Street		<b>City:</b>	Fayetteville	<b>Zip:</b> 28301
<b>Phone:</b>	(910) 433-1885	<b>Fax:</b>	(910) 433-1042	<b>E-mail:</b>	RanessaWallace@fayettevillenc.gov

Program Manager Name & Address *(same person on signature page)*

**THE REASONS FOR THIS BUDGET REVISION ARE AS FOLLOWS:**

<input checked="" type="checkbox"/> INCREASE IN DPS/JCPC REVENUES	<input type="checkbox"/> DECREASE IN DPS/JCPC REVENUES
<input type="checkbox"/> INCREASE IN OTHER REVENUES	<input type="checkbox"/> DECREASE IN OTHER REVENUES
<input type="checkbox"/> CAPITAL EXPENDITURE ADJUSTMENT	<input type="checkbox"/> CONTRACTED SERVICE ADJUSTMENT
<input type="checkbox"/> LAPSED SALARY ADJUSTMENT	<input checked="" type="checkbox"/> LINE ITEM ADJUSTMENT
<input type="checkbox"/> CHANGE IN COMPONENT (attach revised Component Narrative)	

**COMMENTS:** Addition monetary funds of \$3,000 needed to disburse to victims

**LINE ITEMS IN THE CURRENT DPS/JCPC APPROVED BUDGET ARE BEING ADJUSTED AS FOLLOWS:**

Item #	Increase	Decrease	Explanation
390	\$3,000		Additional \$2,000 needed to cover victims
<b>Total</b>	\$3,000	\$0	<b>Difference \$3,000</b>

<b>BUDGET NARRATIVE</b>			
<b>Fayetteville-Cumberland Juvenile Restitution Program</b>		<b>Fiscal Year</b>	<b>FY 25-26</b>
<b>Item #</b>	<b>Justification</b>	<b>Expense</b>	<b>In Kind Expense</b>
120	Program Coordinator, CPG 156, 40 hours @27.488, 57,175/2080; Cost of living increase @4.61%, 2,169 (This is the actual formula expense. Actual cash reduced based on JCPC award)	\$54,294	
180	FICA 7.65% (\$4,539.74), Retirement 14.86% (\$8,818.37) Worker's comp 2.70%(\$1,602.26), Dental life ins., Health ins, \$9,823, longevity pay 7.5%(\$4,450.73), 401K,4%, \$2,373.72 (This is the actual formula expense. Actual cash reduced based on JCPC award)	\$21,329	
250	1 Program Vehicle-Fuel Cost (\$814 estimated cost ) Vehicle is used to go out to worksites to do safety inspections, locate additional work sites and also to check on clients at worksites.	\$814	
260	Paper, toner, discs, etc	\$300	
310	Staff Development Conference/Training Expense	\$300	
320	Postage	\$100	
350	1 Program Vehicle- Maintenance/Repair Expenses (\$1,000 estimated cost ) This vehicle is currently part of inventory and maintenance to be ensured on this vehicle.	\$1,000	
390	Monetary Restitution Bank for reimbursement for victims @ \$8.00 per hour x1,689	\$16,512	
450	Accident insurance @\$3.25. per client for 70 clients, \$85 Annual Membership	\$312	
450	Liability insurance coverage for 70 clients @3.25 \$85 Annual Membership	\$312	
<b>TOTAL</b>		<b>\$95,273</b>	<b>\$0</b>

<b>Job Title</b>	<b>Annual Expense Wages</b>	<b>Annual In Kind Wages</b>
Cost of Living Adjustment (COLA) is included as wages	\$2,169	
Program Coordinator - \$27.488/hr x 40/hrs=\$1,099./wk x 52 weeks=\$57,175	\$52,125	
<b>TOTAL</b>	<b>\$54,294</b>	<b>\$0</b>

**Budget Information Page**

**Program: Fayetteville-Cumberland Juvenile Restitution Program**

**Fiscal Year: FY 25-26**

**Number of Months: 12**

	Cash	In Kind	Total
<b>I. Personnel Services</b>	<b>\$75,623</b>		<b>\$75,623</b>
120 Salaries & Wages	\$54,294		\$54,294
180 Fringe Benefits	\$21,329		\$21,329
190 Professional Services*			\$0
*Contracts MUST be attached			
<b>II. Supplies &amp; Materials</b>	<b>\$1,114</b>		<b>\$1,114</b>
210 Household & Cleaning			\$0
220 Food & Provisions			\$0
230 Education & Medical			\$0
240 Construction & Repair			\$0
250 Vehicle Supplies & Materials	\$814		\$814
260 Office Supplies and Materials	\$300		\$300
280 Heating & Utility Supplies			\$0
290 Other Supplies and Materials			\$0
<b>III. Current Obligations &amp; Services</b>	<b>\$17,912</b>		<b>\$17,912</b>
310 Travel & Transportation	\$300		\$300
320 Communications	\$100		\$100
330 Utilities			\$0
340 Printing & Binding			\$0
350 Repairs & Maintenance	\$1,000		\$1,000
370 Advertising			\$0
380 Data Processing			\$0
390 Other Services	\$16,512		\$16,512
<b>IV. Fixed Charges &amp; Other Expenses</b>	<b>\$624</b>		<b>\$624</b>
410 Rental or Real Property			\$0
430 Equipment Rental			\$0
440 Service and Maint. Contracts			\$0
450 Insurance & Bonding	\$624		\$624
490 Other Fixed Charges			\$0
<b>V. Capital Outlay</b>			<b>\$0</b>
<b>[This Section Requires Cash Match]</b>			
510 Office Furniture & Equipment			\$0
530 Educational Equipment			\$0
540 Motor Vehicle			\$0
550 Other Equipment			\$0
580 Buildings, Structure & Improv.			\$0
<b>Total</b>	<b>\$95,273</b>		<b>\$95,273</b>

## SOURCES OF PROGRAM REVENUE (ALL SOURCES)

CURRENT BUDGET REVENUE			NEW BUDGET REVENUE		
\$65,795			\$68,795		
DPS/JCPC Funds			DPS/JCPC Funds		
\$10,527	Cumberland County		\$10,527	Cumberland County	
County Cash	<i>Source of County Cash</i>		County Cash	<i>Source of County Cash</i>	
\$15,951	PD City of Fayetteville		\$15,951	PD City of Fayetteville	
Local Cash 1	<i>Source of Local Cash 1</i>		Local Cash 1	<i>Source of Local Cash 1</i>	
Local Cash 2	<i>Source of Local Cash 2</i>		Local Cash 2	<i>Source of Local Cash 2</i>	
\$0			\$0		
Local In-Kind	<i>Source of Local In-Kind</i>		Local In-Kind	<i>Source of Local In-Kind</i>	
Local In-Kind 1	<i>Source of Local In-Kind 1</i>		Local In-Kind 1	<i>Source of Local In-Kind 1</i>	
Local In-Kind 2	<i>Source of Local In-Kind 2</i>		Local In-Kind 2	<i>Source of Local In-Kind 2</i>	
Local In-Kind 3	<i>Source of Local In-Kind 3</i>		Local In-Kind 3	<i>Source of Local In-Kind 3</i>	
Local In-Kind 4	<i>Source of Local In-Kind 4</i>		Local In-Kind 4	<i>Source of Local In-Kind 4</i>	
Local In-Kind 5	<i>Source of Local In-Kind 5</i>		Local In-Kind 5	<i>Source of Local In-Kind 5</i>	
Other 1	<i>Source of Other 1</i>		Other 1	<i>Source of Other 1</i>	
Other 2	<i>Source of Other 2</i>		Other 2	<i>Source of Other 2</i>	
Other 3	<i>Source of Other 3</i>		Other 3	<i>Source of Other 3</i>	
Other 4	<i>Source of Other 4</i>		Other 4	<i>Source of Other 4</i>	
\$92,273			\$95,273		
<b>TOTAL</b>			<b>TOTAL</b>	<b>DIFFERENCE</b>	<b>\$3,000</b>
\$13,159	20%	\$26,478	\$13,759	20%	\$26,478
Required Local Match	Local Match Rate	Local Match Provided	Required Local Match	Local Match Rate	Local Match Provided

DocuSigned by:  
*Cindy Porterfield*  
798FE7A4BD9F419... 4/21/2026  
\_\_\_\_\_  
**Authorizing Official, Department of Public Safety** **Date**

Signed by:  
*Robin M Koonce*  
47DF694FABC24C4... 4/21/2026  
\_\_\_\_\_  
**Chair, County Board of Commissioners or County Finance Director** **Date**

Signed by:  
*[Signature]*  
E25081365C004AE... 4/21/2026  
\_\_\_\_\_  
**Chair, Juvenile Crime Prevention Council** **Date**

Signed by:  
*Lt. Vanessa Wallace*  
7ABDF5C255EF492... 4/21/2026  
\_\_\_\_\_  
**Program Manager** **Date**

### Certificate Of Completion

Envelope Id: D5794859-CC22-8472-81AA-77BEA6BD9755	Status: Completed
Subject: DPS eSignature Request for Cumberland 526-10413 Fayetteville-Cumberland Juvenile Restitution Program	
Source Envelope:	
Document Pages: 5	Signatures: 4
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	DPS-DJJ Community Programs
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	3040 Hammond Business Pl
	Raleigh, NC 27603
	djjdp.applicationsupport@ncdps.gov
	IP Address: 207.4.107.7

### Record Tracking

Status: Original	Holder: DPS-DJJ Community Programs	Location: DocuSign
4/17/2026 9:34:35 AM	djjdp.applicationsupport@ncdps.gov	

### Signer Events

Lt. Ranessa Wallace  
 RanessaWallace@fayettevillenc.gov  
 Security Level: Email, Account Authentication (None)

### Signature

Signed by:  
  
7ABDF5C255EF492...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 70.62.125.130

### Timestamp

Sent: 4/17/2026 9:34:37 AM  
 Viewed: 4/21/2026 9:41:33 AM  
 Signed: 4/21/2026 9:41:59 AM

### Electronic Record and Signature Disclosure:

Accepted: 4/21/2026 9:41:33 AM  
 ID: 0895a454-0fe3-4ad3-8f2a-7bb7d7182bef

Mike Fiala  
 mike.fiala@smithdempster.com  
 Security Level: Email, Account Authentication (None)

Signed by:  
  
E25061365C004AE...  
 Signature Adoption: Drawn on Device  
 Using IP Address: 2600:387:15:4115::b  
 Signed using mobile

Sent: 4/21/2026 9:42:00 AM  
 Viewed: 4/21/2026 10:51:30 AM  
 Signed: 4/21/2026 10:51:39 AM

### Electronic Record and Signature Disclosure:

Accepted: 4/21/2026 10:51:30 AM  
 ID: 5557a48c-05b3-4759-ada7-20ebfd55a8b

Robin M Koonce  
 rdeaver@cumberlandcountync.gov  
 Finance Director/CFO  
 Security Level: Email, Account Authentication (None)

Signed by:  
  
47DF694FABC24C4...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 152.31.99.250

Sent: 4/21/2026 10:51:40 AM  
 Viewed: 4/21/2026 11:00:13 AM  
 Signed: 4/21/2026 11:00:50 AM

### Electronic Record and Signature Disclosure:

Accepted: 4/21/2026 11:00:13 AM  
 ID: 735111b7-7ce6-4c2f-8eae-c06685de4c6c

Cindy Porterfield  
 cindy.porterfield@ncdps.gov  
 Director of Juvenile Community Programs  
 NC Dept of Public Safety  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
766FE7A4BC2F419...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 199.90.60.4

Sent: 4/21/2026 11:00:51 AM  
 Viewed: 4/21/2026 4:25:38 PM  
 Signed: 4/21/2026 4:25:42 PM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

### In Person Signer Events

### Signature

### Timestamp

<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	4/17/2026 9:34:37 AM
Certified Delivered	Security Checked	4/21/2026 4:25:38 PM
Signing Complete	Security Checked	4/21/2026 4:25:42 PM
Completed	Security Checked	4/21/2026 4:25:42 PM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

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Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
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Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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