

CITY OF FAYETTEVILLE, NORTH CAROLINA REVISION AND RECONSTITUTION OF THE COMMUNITY PUBLIC SAFETY ADVISORY BOARD

1. PREAMBLE

- The City of Fayetteville is dedicated to improving the quality of life by creating a safe and secure environment for the residents of the City.
- The Community Police Advisory Board was formed to review and recommend improvements to the policy and practices of the police department to the City Council, City Manager, and Police Chief on an ongoing basis and to serve as a liaison between the police department and the community.
- The revised and reconstituted Community Public Safety Advisory Board is amended to focus on public safety as a community strategy, not just a law enforcement concern, reflective of the City's commitment to a comprehensive approach to public safety.

2. MISSION

The Community Public Safety Advisory Board (CPSAB) shall serve in an advisory capacity to the City Council and City Manager concerning public safety initiatives, including but not limited to the Police Department, Fire Department, and Office of Community Safety. The CPSAB will work in concert with appropriate departments and advise on the development and implementation of strategies related to developing alternative mental health response models, reducing community violence, youth strategic initiatives to mitigate challenges associated with high-risk homelessness, and engaging with stakeholders in these areas.

3. OBJECTIVES

The objectives of the CPSAB are to provide input, foster community collaboration, and make recommendations to the City Council and City Manager regarding:

- Mental health response and diversion needs and approaches in the community.
- Violence prevention and intervention strategies.
- Positive youth engagement, resources, and opportunities.
- Homelessness risk mitigation.

4. SCOPE OF AUTHORITY

The scope of authority for CPSAB will be advisory only. CPSAB will not have an investigatory function or subpoena powers. CPSAB will have access only to those materials deemed a public record as set out in N.C.G.S. §132 and N.C.G.S. §160-168. CPSAB will not have access to internal investigation files, internal affairs inquiries, or records of complaints against officers. Records of criminal investigations and law enforcement agency recordings are not public records pursuant to N.C.G.S. §132-1.4 and §132-1.4A.

5. MEMBERSHIP

- 5.1** The CPSAB will be composed of nine (9) members formally appointed by the City Council. One (1) alternate will be appointed through the same process. The alternate will attend all meetings as other board

members do but will not vote. If another board member is unable to continue to serve until their term expires, the alternate will be appointed to finish that member's term.

5.2 Members must reside within the City Limits of Fayetteville for the last six (6) months prior to application.

5.3 Applicants must complete an application, which will be submitted to the office of the City Clerk pursuant to the appointment process described in Section 6.

5.4 The City Council is encouraged to seek members who collectively reflect the breadth of the CPSAB's public safety mission. This may include individuals with backgrounds or experience in behavioral health, violence intervention, youth services, housing and homelessness, fire and emergency services, and community advocacy, as well as residents with lived experience relevant to the Board's focus areas.

5.5 Members will be required to complete the Citizen Police Academy and a law enforcement ride-along. Members will also complete orientation experiences with Fire and EMS, including at least one ride-along or station visit, as well as exposure to mental health crisis response teams and other community safety providers. Members may request additional training opportunities.

6. APPOINTMENT PROCESS

Appointments to the CPSAB will be in accordance with the City Council's boards and commissions appointment process and approval.

7. TERMS OF SERVICE

7.1 Members shall be appointed for a staggered term of three (3) years, with no member serving more than two (2) consecutive terms.

7.2 Removal from the CPSAB will be in accordance with City Council Policy #110.1.

7.3 Members wishing to serve an additional term must reapply through the standard appointment process.

8. MEETINGS

8.1 The Board will meet at least once monthly.

8.2 The Board may hold public forums to facilitate community trust, understanding of community concerns, and sharing of information and best practices.

8.3 The Board will develop a plan to receive ongoing input from the community.

8.4 The City Manager will appoint a liaison from City staff to assist the Board.

8.5 The CPSAB will draft rules of procedure for the Board to follow, which will be reviewed annually.

8.6 All meetings are subject to and shall comply with the North Carolina Open Meetings Law as set out in N.C.G.S. §§143-318.9 through 143-318.18.

9. MEMBER'S ROLE

Familiarity with community safety initiatives and community issues will be paramount for the success of the Board. Each member is encouraged to attend their local community watch meetings, if available, and to fully engage during Board meetings. Members are expected to engage with their community to gain a complete understanding of the issues and concerns relevant to the Board's mission.

10. CITY MANAGER ROLE

10.1 The City Manager will designate and assign city staff to support the administrative functions of the CPSAB.

10.2 The City Manager or designee will meet periodically, as needed, with the designated Chairperson of the Board to receive and review the recommendations of the Board. This meeting frequency may be adjusted as determined by the Board.

11. CITY COUNCIL ROLE

The City Council will receive an annual report from the designated Chairperson of the Board to facilitate community engagement and implementation of recommendations. The annual report shall include, at minimum: a summary of recommendations made during the reporting period; the status of each recommendation; community engagement activities conducted; and progress on the Board’s four focus areas. The City Council is encouraged to formally respond to Board recommendations, including those not adopted, to ensure the Board’s work is acknowledged and its impact is measurable.

12. BUDGET AND RESOURCES

The City Manager will ensure that adequate staff support and resources are provided for the CPSAB to carry out its advisory functions. Any operating budget for the Board will be determined through the City’s standard budget process. Members serve in a voluntary capacity without compensation unless otherwise determined by the City Council.

13. CHARTER REVIEW

This charter should be reviewed periodically to assure the success of the Board’s mission, but in no event shall the charter be reviewed less than annually. Any proposed charter changes shall be presented to the City Council at a City Council work session for discussion prior to adoption.

ADOPTED BY THE FAYETTEVILLE CITY COUNCIL

_____		_____
Mayor, City of Fayetteville		City Manager, City of Fayetteville
Date: _____		Date: _____

City of Fayetteville • 433 Hay Street • Fayetteville, NC 28301