



City of Fayetteville

433 Hay Street
Fayetteville, NC
28301-5537
(910) 433-1FAY (1329)

Meeting Agenda - Final City Council Work Session

Friday, February 6, 2026

2:00 PM

Council Chamber

1.0 CALL TO ORDER

2.0 INVOCATION

3.0 PLEDGE OF ALLEGIANCE

4.0 CITY MANAGER REPORT

5.0 APPROVAL OF AGENDA

6.0 OTHER ITEMS OF BUSINESS

6.01 [25-4801](#) Watershed Master Plan - Beaver Creek 1 and Buckhead Creek Top
Proposed Solutions

Recommendation: Buckhead Creek Watershed: Council provides consensus to approve the 33 proposed solutions from the Buckhead Creek Watershed Study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.

Beaver Creek 1 Watershed: Council provides consensus to approve the 22 proposed solutions from the Beaver Creek 1 Watershed Study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.

6.02 [26-0060](#) City of Fayetteville Conflict of Interest Questionnaire

Recommendation: Continue with the current fillable PDF City of Fayetteville Annual Conflict of Interest Questionnaire for Mayor and Council requiring a printed form with a wet signature which meets the City's Code of Ordinances requirements.

6.03 [26-0050](#) Receive an Update for the Reuse and Renovation of Former Blue Street Senior Center Building for OCS

Recommendation: Receive the Update

6.04 [26-0067](#) Glenville Lake Crossing and East Shore Trail Progress

Recommendation: City Council receives report and approves continuation of the current engineering design phase.

- 6.05 [26-0064](#) Overview of Proposed Arts Council Alleyway Improvements
- Recommendation:** Council reviews the proposed Arts Council Alleyway improvements and provides direction to staff on how to proceed.
- 6.06 [26-0034](#) City Council Agenda Item Request - Gun Safety Billboards - Council Member McNair
- 6.07 [26-0041](#) City Council Agenda Item Request - Senior Technology Literacy Initiative - Mayor Colvin
- 6.08 [26-0042](#) City Council Agenda Item Request - Expand Sewer Grant Program - Mayor Colvin
- 6.09 [26-0063](#) City Council Agenda Item Request - Expand Notifications - Council Member Jones

7.0 ADJOURNMENT

CLOSING REMARKS

The City of Fayetteville will not discriminate against qualified individuals with disabilities on the basis of disability in the City's services, programs, or activities. The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services, and activities. The City will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services, and activities. Any person who requires an auxiliary aid or service for effective communications, or a modification of policies or procedures to participate in any City program, service, or activity, should contact the office of Human Relations at yamilenazar@fayettevillenc.gov, 910-433-1696, or the Office of the City Clerk at cityclerk@ci.fay.nc.us, 910-433-1989, as soon as possible but no later than 72 hours before the scheduled event.

COUNCIL WORK SESSION WILL BE AIRED
February 6, 2026 - 2:00 p.m.
Cable Channel 7 and streamed "LIVE" at FayTV.net



Five Council Strategic Priorities



Ongoing
commitment to a
comprehensive
approach to
community safety



Continue the City's
commitment to
revitalization
efforts and
housing needs



Increase Parks
and Recreation
opportunities for
youth engagement
and interaction



Enhance
economic
growth
throughout
the City



Evaluate and
expand
transportation
and other
connectivity for
residents



City of Fayetteville

433 Hay Street
Fayetteville, NC 28301-5537
(910) 433-1FAY (1329)

City Council Action Memo

File Number: 25-4801

Agenda Date: 2/6/2026

Version: 1

Status: Agenda Ready

In Control: City Council Work Session

File Type: Other Items of
Business

Agenda Number: 6.01

TO: Mayor and Members of City Council

THRU: Kelly Strickland, Assistant City Manager

**FROM: Sheila Thomas-Ambat, Public Services Director
Alicia Lanier, Stormwater Project Manager - Special Projects**

DATE: February 6, 2026

RE:

Watershed Master Plan - Beaver Creek 1 and Buckhead Creek Top Proposed Solutions

COUNCIL DISTRICT(S):

All

Relationship To Strategic Plan:

Supports Goal 3. City Investment in Today and Tomorrow, through the Strategic Objective 3.1 Enhance City street connectivity, traffic flow, and stormwater systems

Executive Summary:

Staff seeks concurrence from City Council to approve staff to program the proposed solutions from the Buckhead Creek and Beaver Creek 1 Watershed Studies into the annual CIP prioritization process and pursue grants as applicable.

Background:

The Buckhead Creek Watershed Study has identified 33 proposed solutions at a total estimated planning level cost of \$156M. The top 3 proposed solutions range in severity score from 12 to 27 and in estimated costs from \$3.6M to \$14.7M. The majority of these solutions include capacity expansion.

The Beaver Creek 1 Watershed Study has identified 22 proposed solutions at a total estimated planning level cost of \$63.4M. The top 5 proposed solutions range in severity score from 8 to 22 and in estimated costs from \$820K to \$8.4M. The majority of these solutions include capacity expansion and stream restoration.

Issues/Analysis:

The top proposed solutions are represented as examples of the total 33 proposed solutions for the Buckhead Creek Watershed and the total 22 proposed solutions for the Beaver Creek 1 Watershed. While these are the top proposed solutions for the Buckhead Creek and Beaver Creek 1 Watersheds, all the proposed solutions from Buckhead Creek and Beaver Creek 1 Watersheds will be programmed into the CIP along with proposed solutions from other completed watersheds, with Council's approval. Proposed solutions

presented herein are not moving forward to project development at this time. However, approval enables staff to program them into the Stormwater CIP prioritization process.

The prioritization of proposed solutions takes into consideration several factors before recommending them to Council for project development. Solutions are sorted based on Concern Area Score ("Worst First") and efficacy. Staff then targets an equitable distribution between watersheds as well as strategic selections, such as a project's ability to be considered for grant funding or a project's proximity to other construction related activities (i.e. NCDOT improvements or Resurfacing) and incorporates other co-benefits into the decision-making process.

The prioritization of proposed solutions should not be viewed as a static list to be done in sequential order. As study areas are completed, new proposed solutions are developed that adjust priority ranking and flexibility exists in those proposed solutions ranking the highest.

All proposed solutions recommended to move forward to project development thus far have been brought before Council for approval.

Budget Impact:

There is no impact to the General Fund.

Options:

1. **Buckhead Creek Watershed:** Council provides consensus to approve the 33 proposed solutions from the Buckhead Creek Watershed Study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.
2. **Buckhead Creek Watershed:** Council does not provide consensus to approve the 33 proposed solutions from the Buckhead Creek Watershed Study and remands back to staff with additional guidance.
3. **Beaver Creek 1 Watershed:** Council provides consensus to approve the 22 proposed solutions from the Beaver Creek 1 Watershed Study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.
4. **Beaver Creek 1 Watershed:** Council does not provide consensus to approve the 22 proposed solutions from the Beaver Creek 1 Watershed Study and remands back to staff with additional guidance.

Recommended Action:

Buckhead Creek Watershed: Council provides consensus to approve the 33 proposed solutions from the Buckhead Creek Watershed Study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.

Beaver Creek 1 Watershed: Council provides consensus to approve the 22 proposed solutions from the Beaver Creek 1 Watershed Study to enable staff to program them into

the annual CIP prioritization process and pursue grants as applicable.

Attachments:

BV1 and Buckhead PS_02022026_Lanier.pdf



Watershed Master Plan

Buckhead Creek and Beaver Creek 1 Proposed Solutions

City Council Work Session:
February 2, 2026



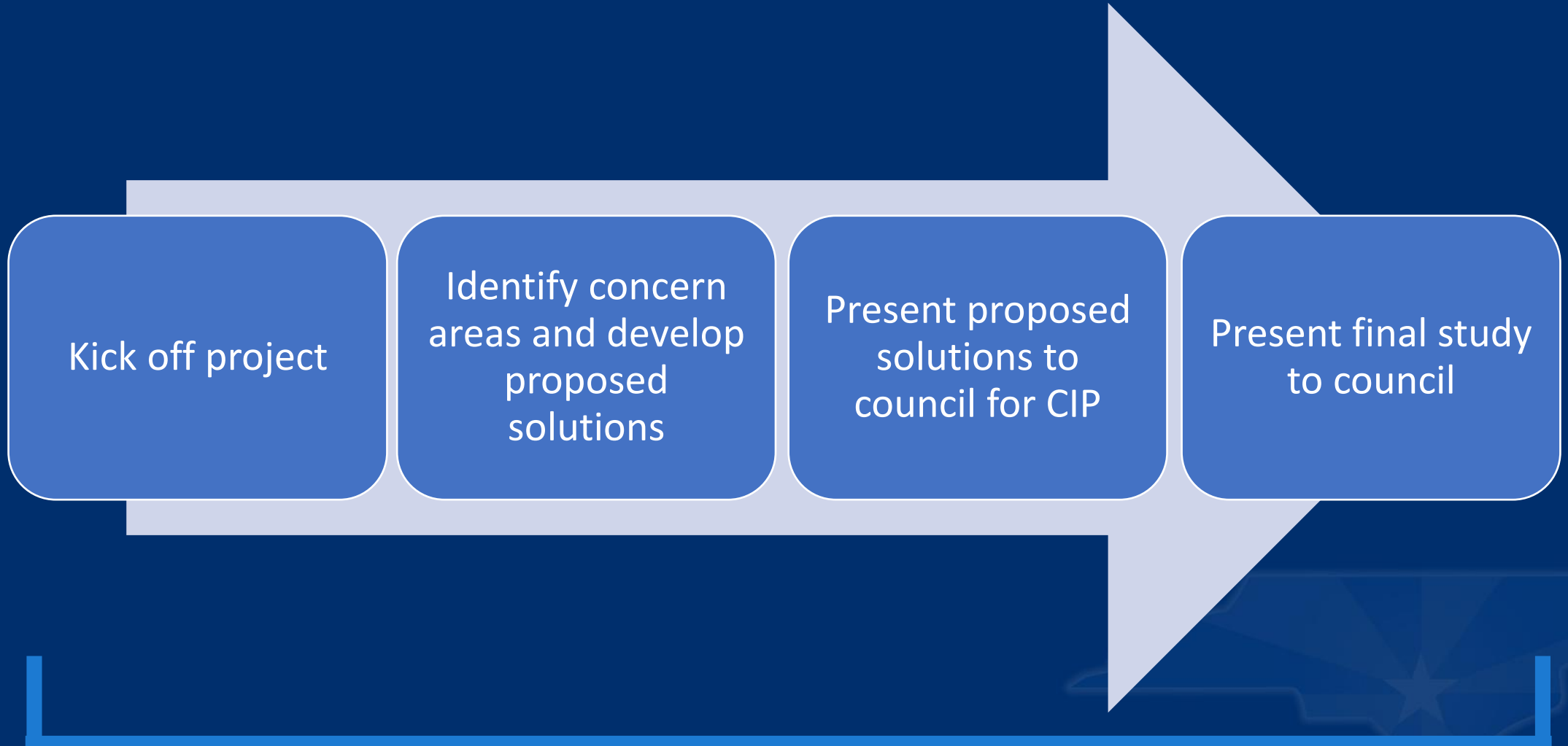
- Introduction:
 - Provide an overview of Watershed Studies - *City*
 - Provide a summary of proposed solutions approved to date - *City*
- Proposed Solutions for Buckhead Creek Watershed:
 - Present proposed solutions – *Gradient/Woolpert*
 - Request consensus to include proposed solutions in the CIP - *City*
- Proposed Solutions for Beaver Creek 1 Watershed:
 - Present proposed solutions – *Arcadis*
 - Request consensus to include proposed solutions in the CIP - *City*



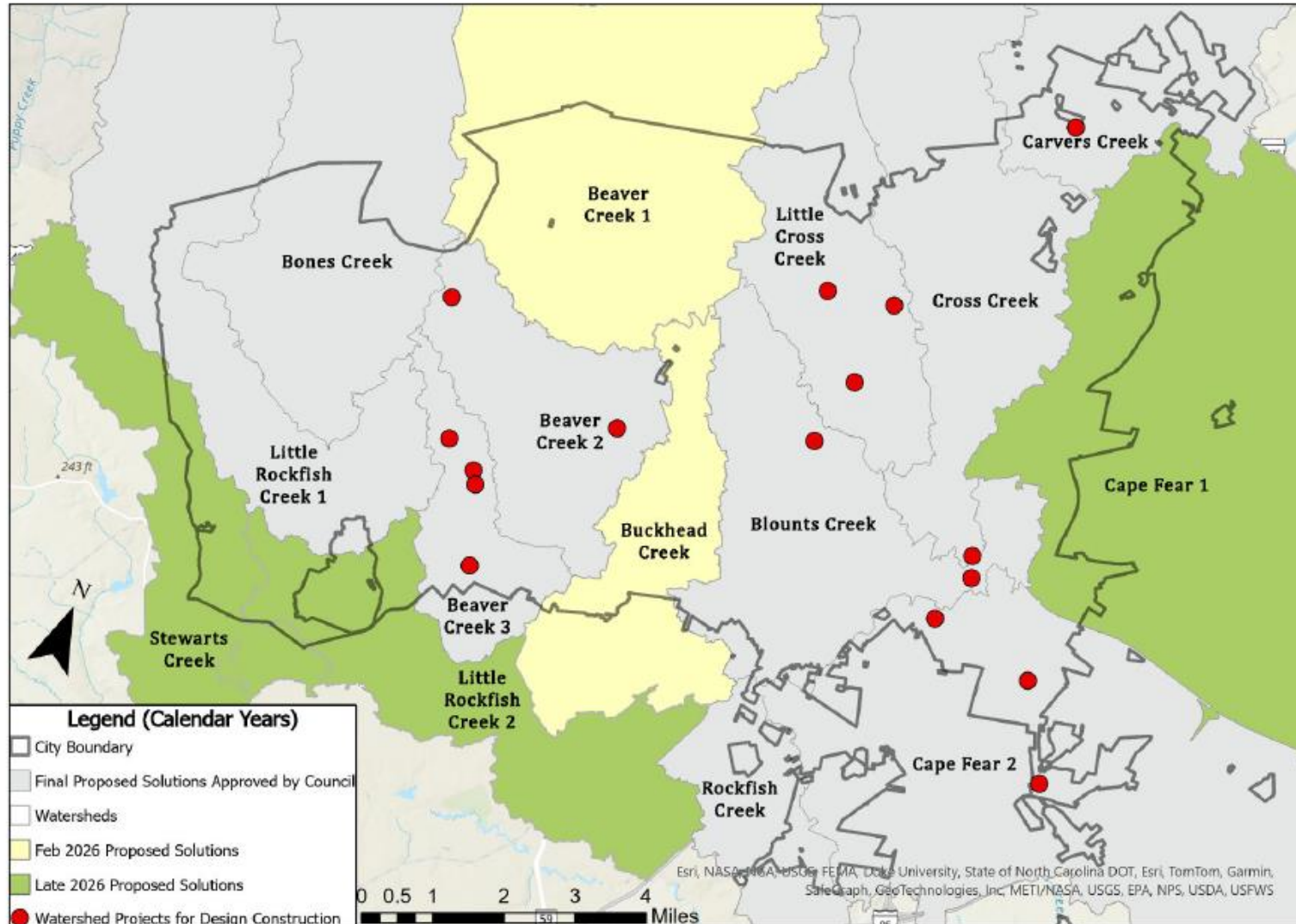
Hurricane Florence

[illegible]

Watershed Study Process



18 to 30 months



Watershed Projects in Design/Construction
Valid January 22, 2026

- 10 of 15 Watersheds completed (74% of encumbered \$19.9 million)
- Over 360 proposed solutions
- Cost estimate of proposed solutions = \$1.2B
- 16 projects in design/construction from studies to date (see details next slide)
 - Design: 14
 - Construction: 2

STORMWATER MANAGEMENT

Fayetteville, North Carolina, awarded improvement

Fayetteville, North Carolina, was awarded with a \$3.5 million grant for
June 4, 2024



Tony McEwen • 1st
Carolinas Director at American Flood Coalition
3mo •

Enjoyed a celebratory day in #FayettevilleNC with City officials
amazing work to respond to #flooding challenges.

In 2023 the American Flood Coalition worked with our North C
to successfully advocate for \$25m in Transportation Flood Resil
part of the North Carolina state budget.

ACHIEVERS & ACCOLADES

Fayetteville's commitment to infrastru \$15.4 million grant finalist

BY STAFF REPORT, POSTED 1 YEAR AGO



AUTODESK



Products Support Learn Community

One Water Blog Drainage design Water distribution Asset management Product news Customer stories Technical hubs

Search the blog



The City of Fayetteville's flood resiliency in the face of climate change: manning 15 watersheds

NCDEQ Blueprint – Gap Funding for Shovel-Ready Ivy and Lyon Culvert P

GOVERNMENT

Golden LEAF Foundation awards City of Fayetteville \$

BY STAFF REPORT, POSTED 2 MONTHS AGO



Alicia Lanier, PE, CFM, HSDP

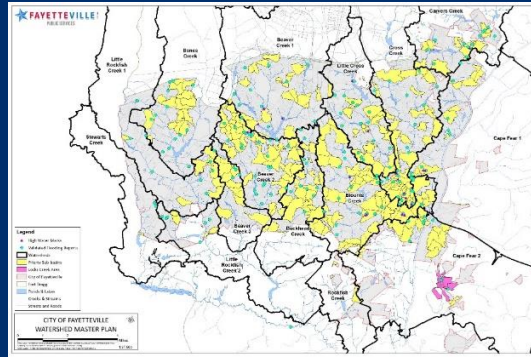
City of Fayetteville, NC @CityOfFayNC · Jul 26

We are thrilled to announce that we were recently awarded the 2024
Association of State Floodplain Managers James Lee Witt Local Award for
Excellence for our Watershed Master Planning Program! 🏆
Read more: bit.ly/3WE4oZb



The Scaffolding, if you will...

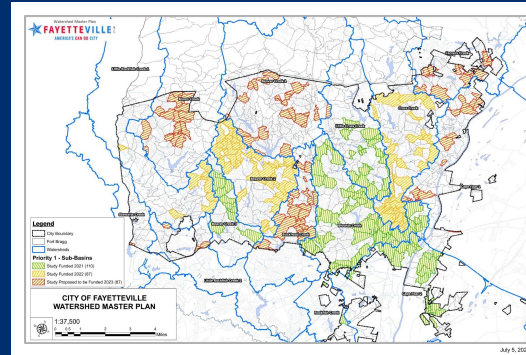
Where?



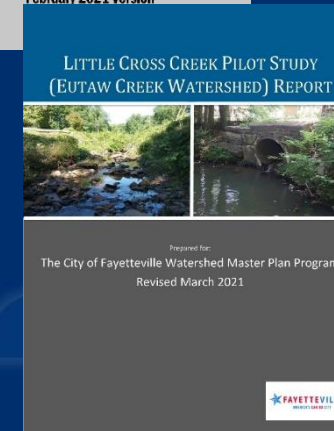
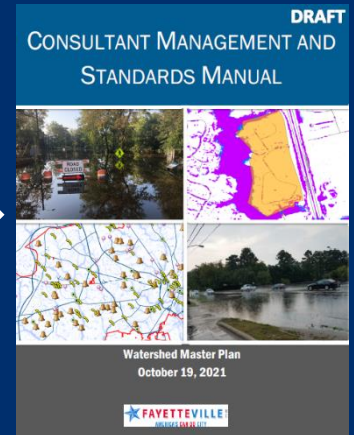
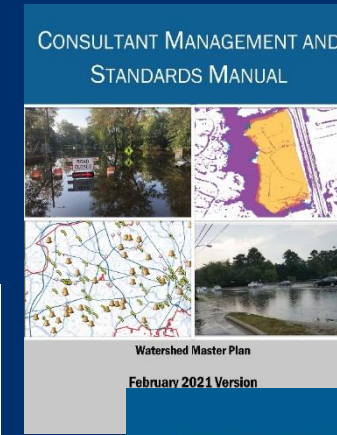
What?



When?



How?



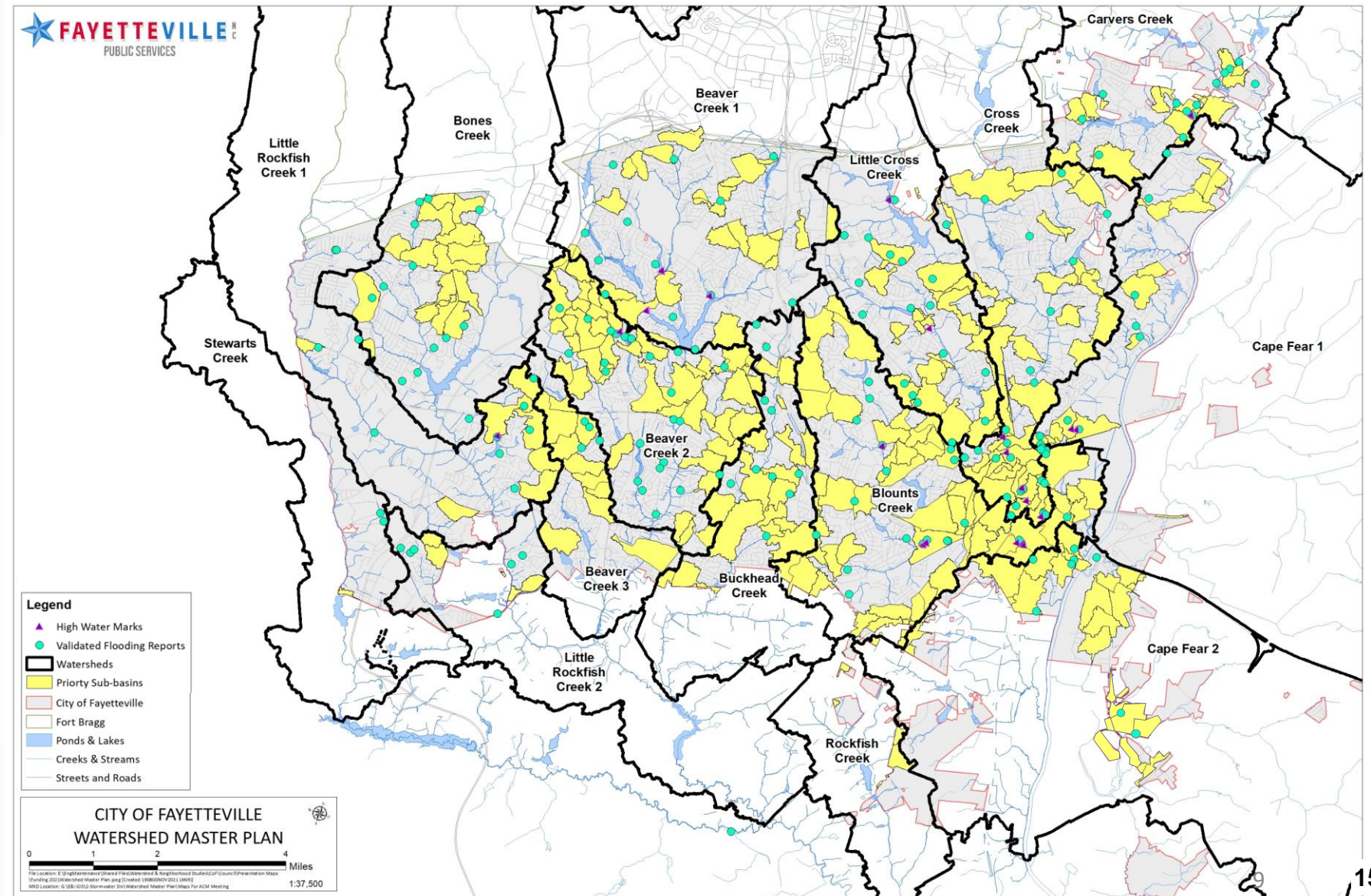
Learning and Informing- Pilot and Studies!

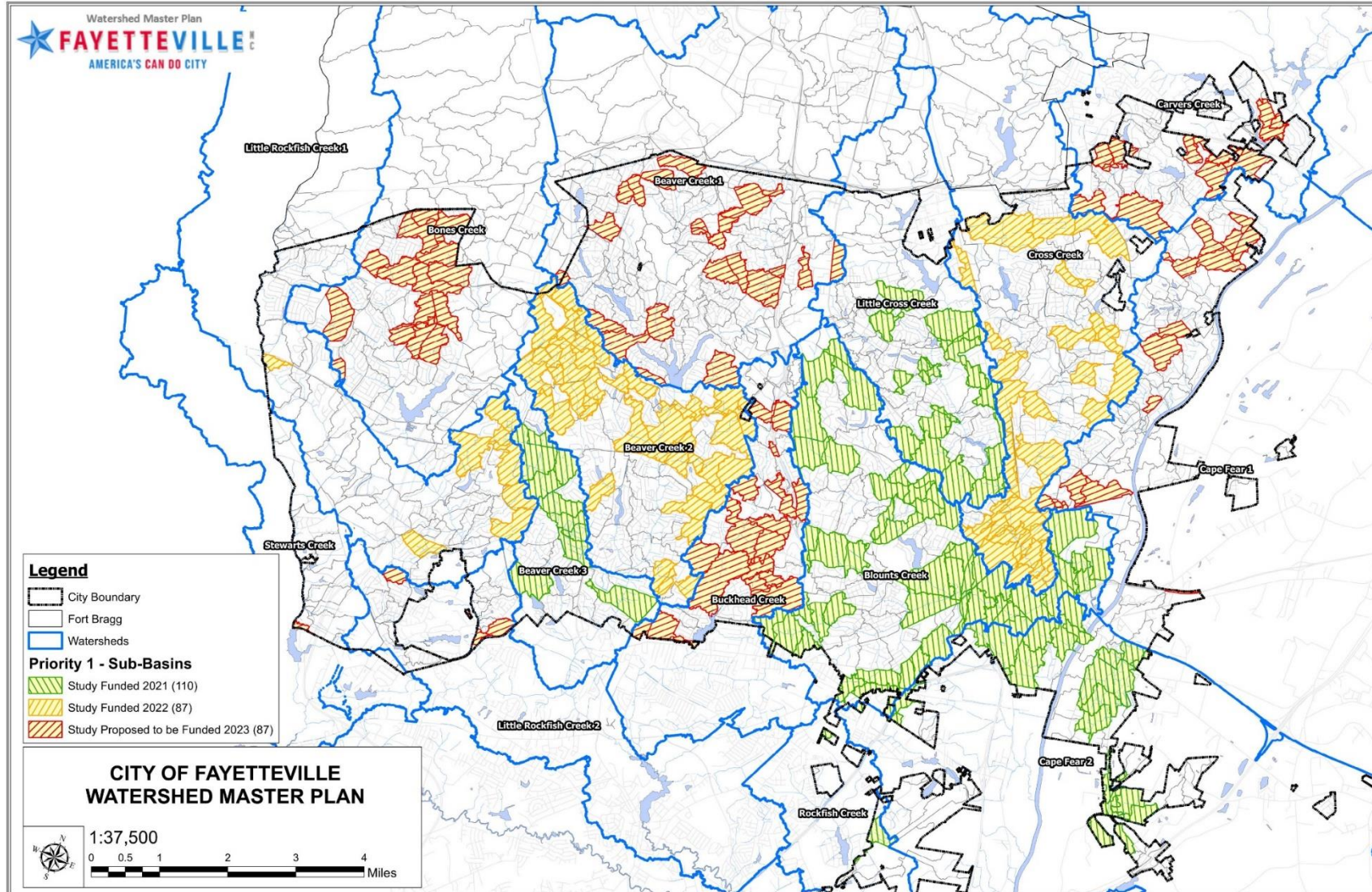
Flooded Roads

Emergency
Facilities

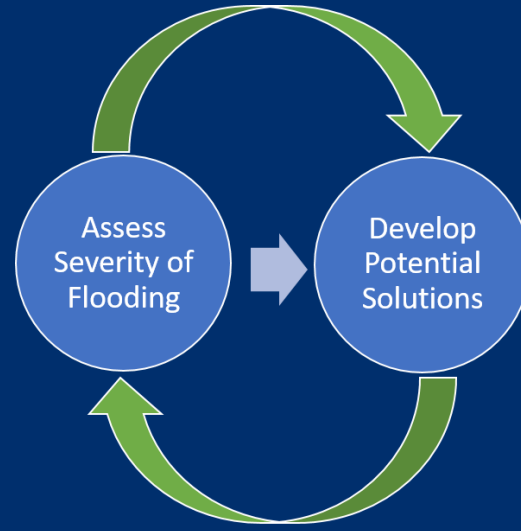
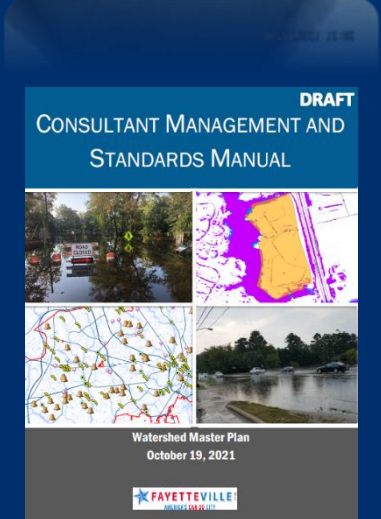
Disconnected
Structures (Single
Access
Neighborhoods)

Structures
(>400Ft²)

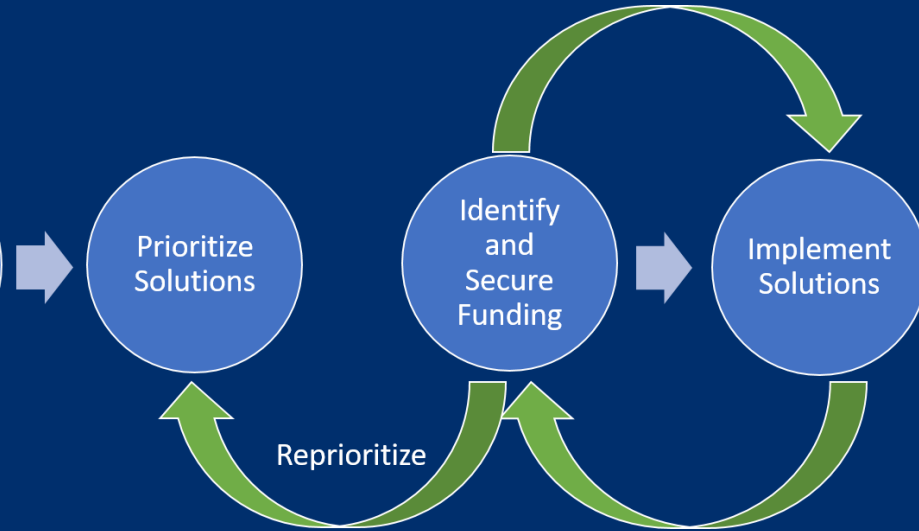




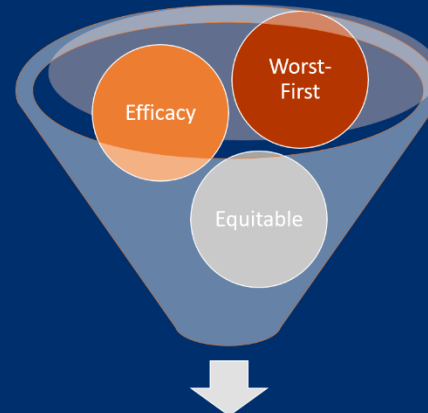
Classification	Level of Service Standard Design			
	10 Year	25 Year	50 Year	100 Year
Secondary System (closed-pipe drainage)				
-Conduits and On-grade Inlets (City/Private/DOT) (10 yr)				
-Inlets at Sag Locations- City/Private (25 yr)				
-Inlets at Sag Locations- DOT (50 yr)				
-Major Trunk Lines (25 yr)				
Habitable Structures (10 yr)				
Emergency Spillway (Varies)	Varies			
Road Crossings				
-Culverts – City/Private (25 yr)				
-Culverts – DOT (50 yr)				
-Bridges – City/Private (25 yr)				
-Bridges – DOT (50 yr)				
Disconnected Structures (Single Access)				
Essential Facilities – Tier 1 (100 yr), Tier 2 (50 yr)				



Planning Cycle

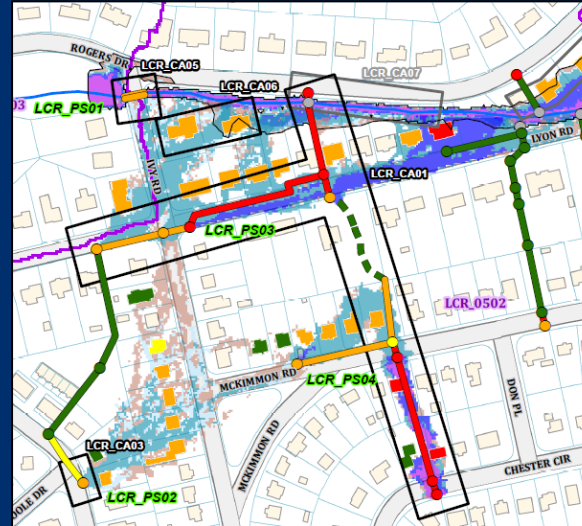
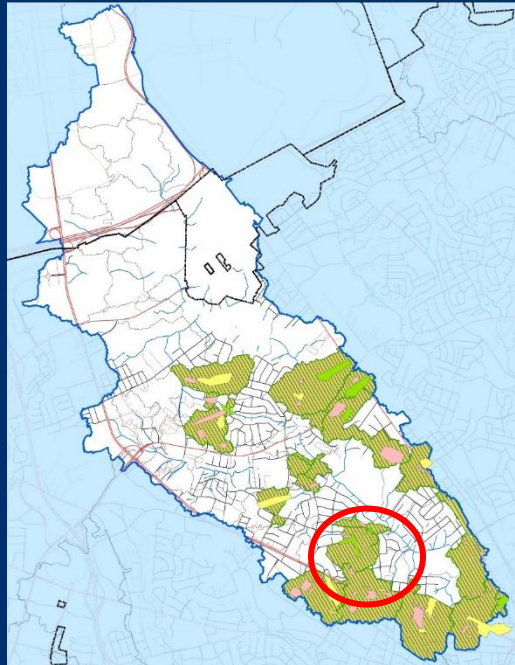


CIP Cycle



Projects to Council





CMT Decision: Further develop potential solutions for selected concern areas

Existing Condition
(Inundation)

Impacted Lane Length (feet)			Summary of Impacted Structures (>400 ft ²)				Number of Impacted Essential Facilities		Number of Disconnected Structures	Traverse Road Crossing Risk Rating (D x V)		Final Scores and Efficacy	
10-yr On-Grade Inlets (All)	25-yr Sag Location (City / Private)	50-yr Sag Location (DOT)	2-yr	10-yr	25-yr	50-yr	100-yr (Tier 1)	50-yr (Tier 2)	50-yr	25-yr (City)	50-yr (DOT)	Score	Efficacy
1098	2772	0	1	3	14	14	0	0	8	0	n/a	17	

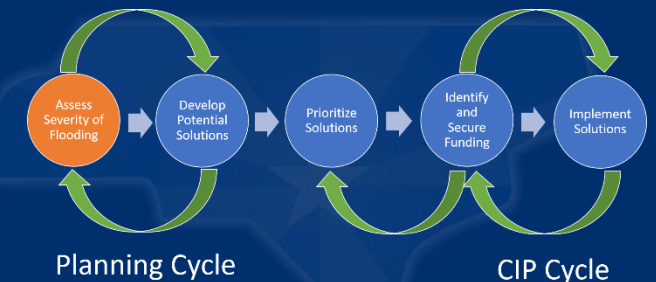
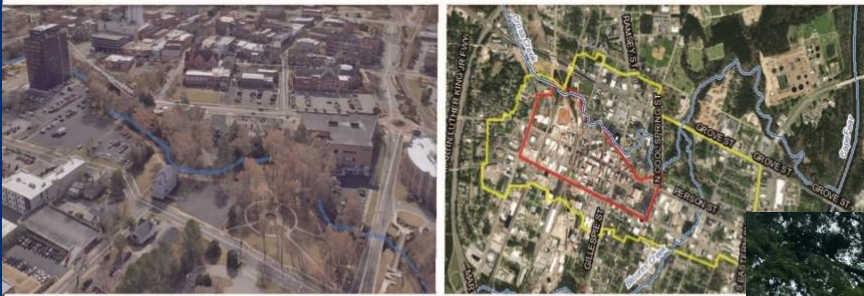


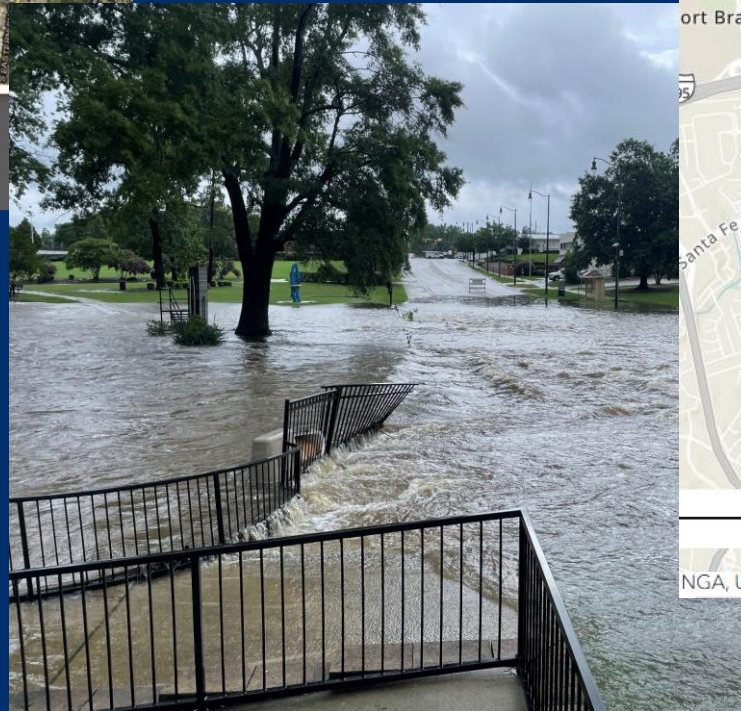
Table 12: Qualitative Analysis Summary

Concern Area ID	Concise Concern Area Description	Capacity Expansion	Stormwater Detention	Stormwater Diversion	Buyouts, Elevation, Floodproofing	Stream Restoration and Armoring	Small Projects (in public ROW)	Small Projects (Outside public ROW)	Do Nothing
	Flooded structures.								
LCR_CA74	Pipe, inlet, and gutter capacity.	Medium	None	None	None	None	High	None	Low

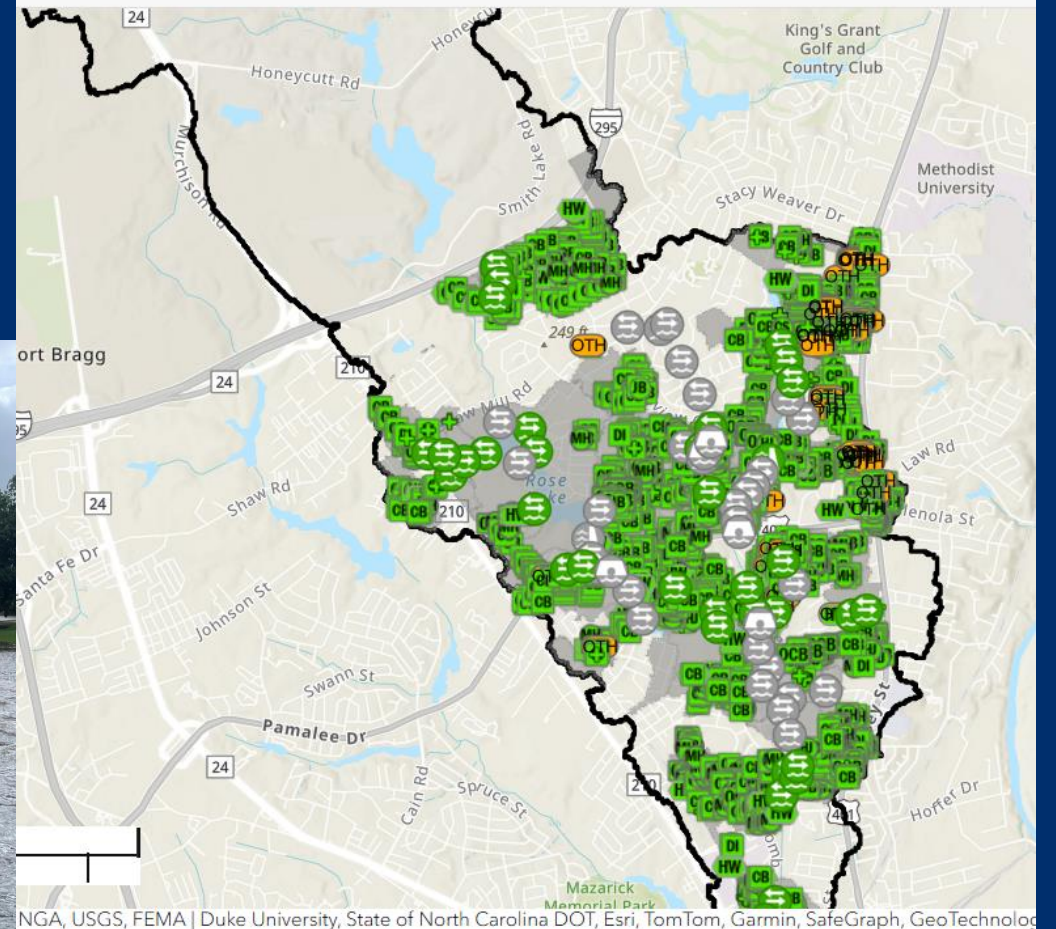
DOWNTOWN RIVERINE FLOOD STUDY REPORT



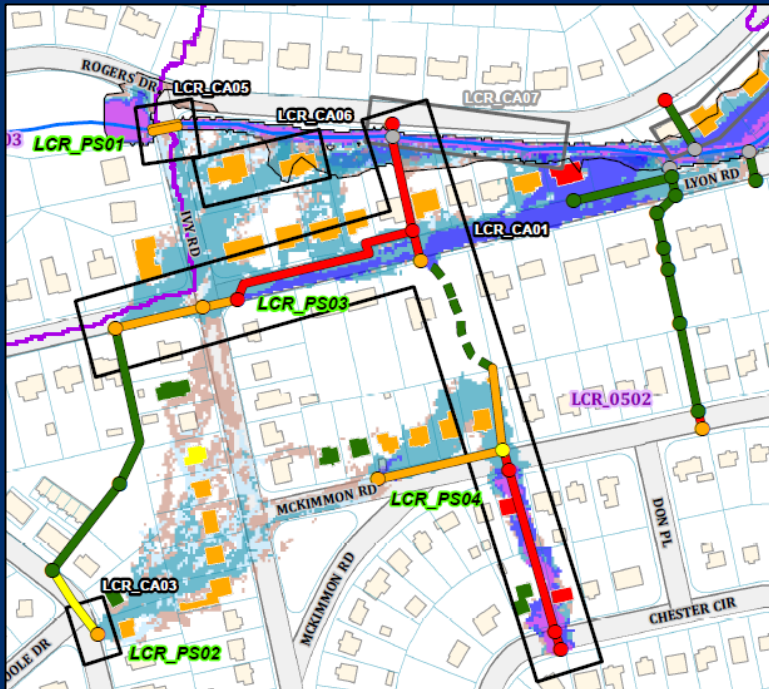
City of Fayetteville, North Carolina



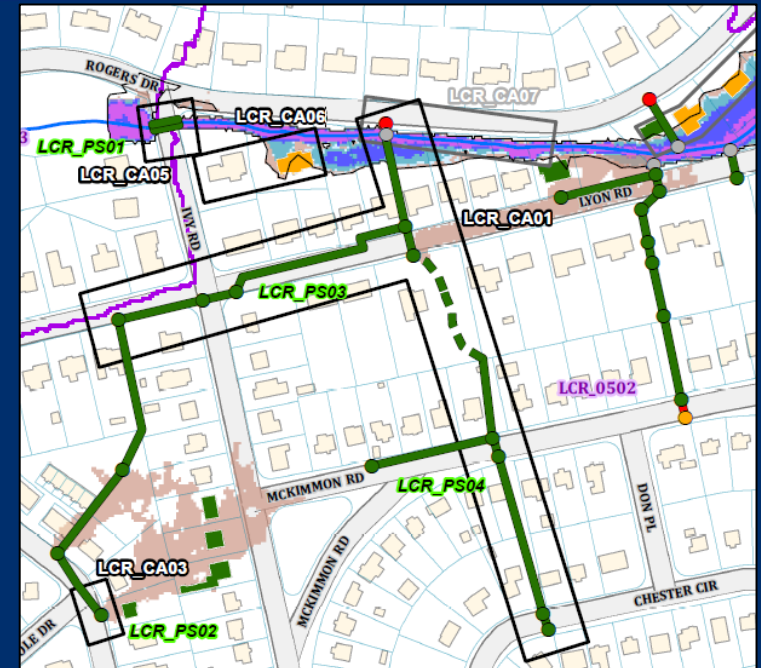
Project Dashboard



Develop Potential Solutions



Existing Condition
(Inundation)



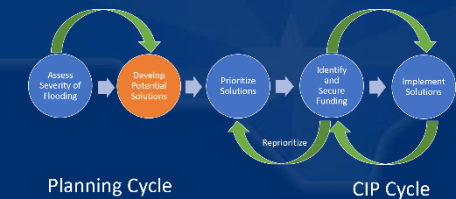
Future Condition with Proposed Solution
(Inundation) **6% Increase**

Table 7: Existing and Future Rainfall

Model	24-hour Rainfall Frequency Depth (inches)						
	2-yr	5-yr	10-yr	25-yr	50-yr	100-yr	500-yr
NOAA Distribution	A	B	B	B	C	C	C
Existing*	3.66	4.69	5.51	6.68	7.63	8.63	11.2
Future**	3.88	4.97	5.84	7.08	8.09	9.15	11.87

* NOAA Atlas 14 Rainfall Depth for City of Fayetteville, North Carolina

** 6% increase to existing rainfall depth to account for uncertainty in future precipitation characteristics



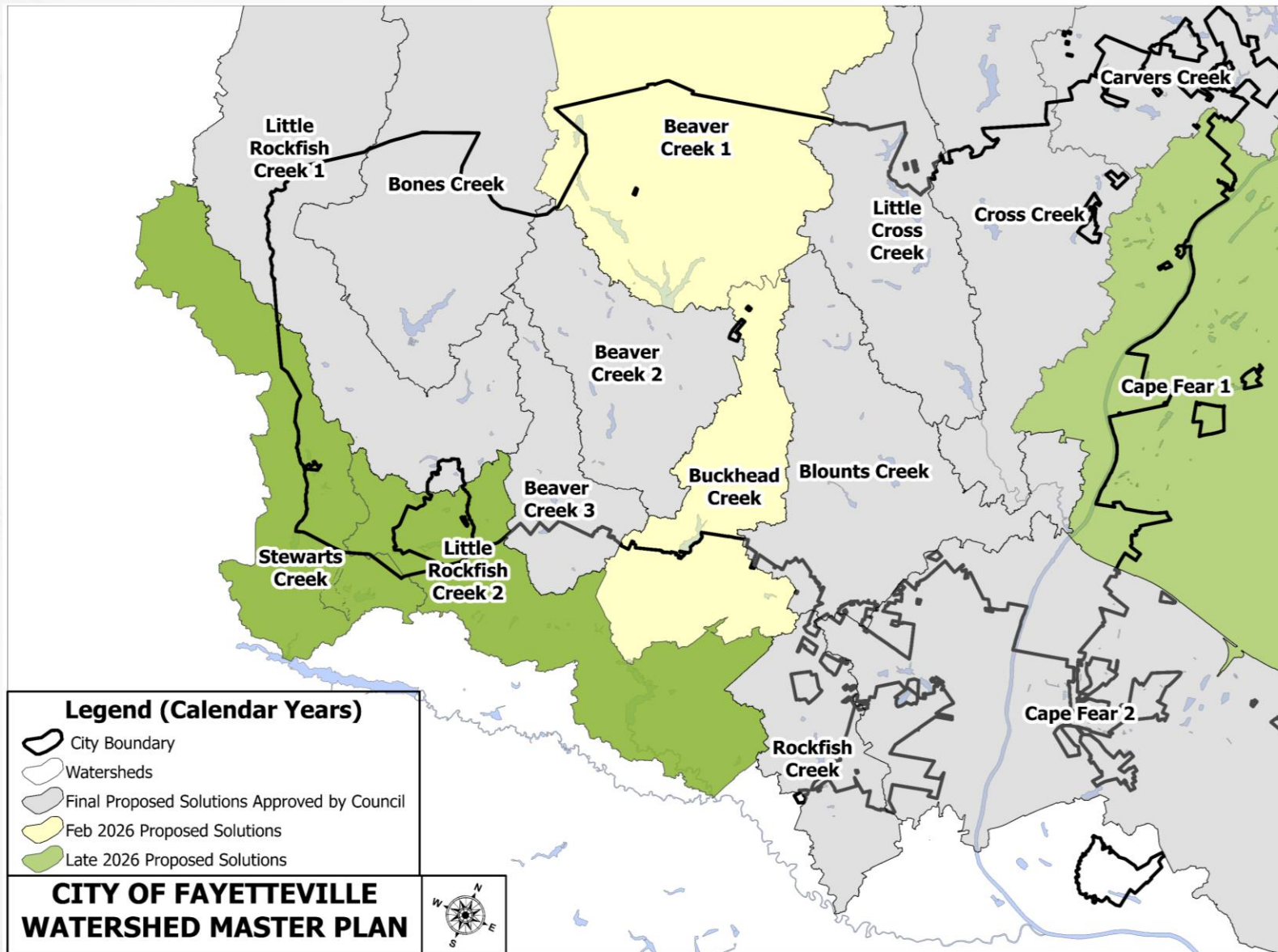
Planning Cycle

CIP Cycle

Core Information	Impacted Lane Length (feet)			Summary of Impacted Structures (>400 ft ²)				Number of Impacted Essential Facilities		Number of Disconnected Structures	Traverse Road Crossing Risk Rating (D x V)		Final Scores and Efficacy	
Proposed Solution Name	10-yr On-Grade Inlets (All)	25-yr Sag Location (City / Private)	50-yr Sag Location (DOT)	2-yr	10-yr	25-yr	50-yr	100-yr (Tier 1)	50-yr (Tier 2)	50-yr	25-yr (City)	50-yr (DOT)	Score	Efficacy
Existing Conditions	1098	2772	0	1	3	14	14	0	0	8	0	n/a	17	100%
Lyon Road Capacity Expansion	0	0	0	0	0	0	0	0	0	0	0	n/a	0	

Proposed Solutions Approved by Council

(To Date – 1st and 2nd Tranches)



Study Area

755 – Total Sub-basins
228 – Priority I Sub-basins
31 – Sq. Miles

Study Identified

684 – Concern Areas (CAs)
367 – CAs Selected
364 – Proposed Solutions

Miles of Impacted Lane Length
Identified – 170 | Resolved – 127

Number of Traverse Road Crossings
Identified – 638 | Resolved – 445

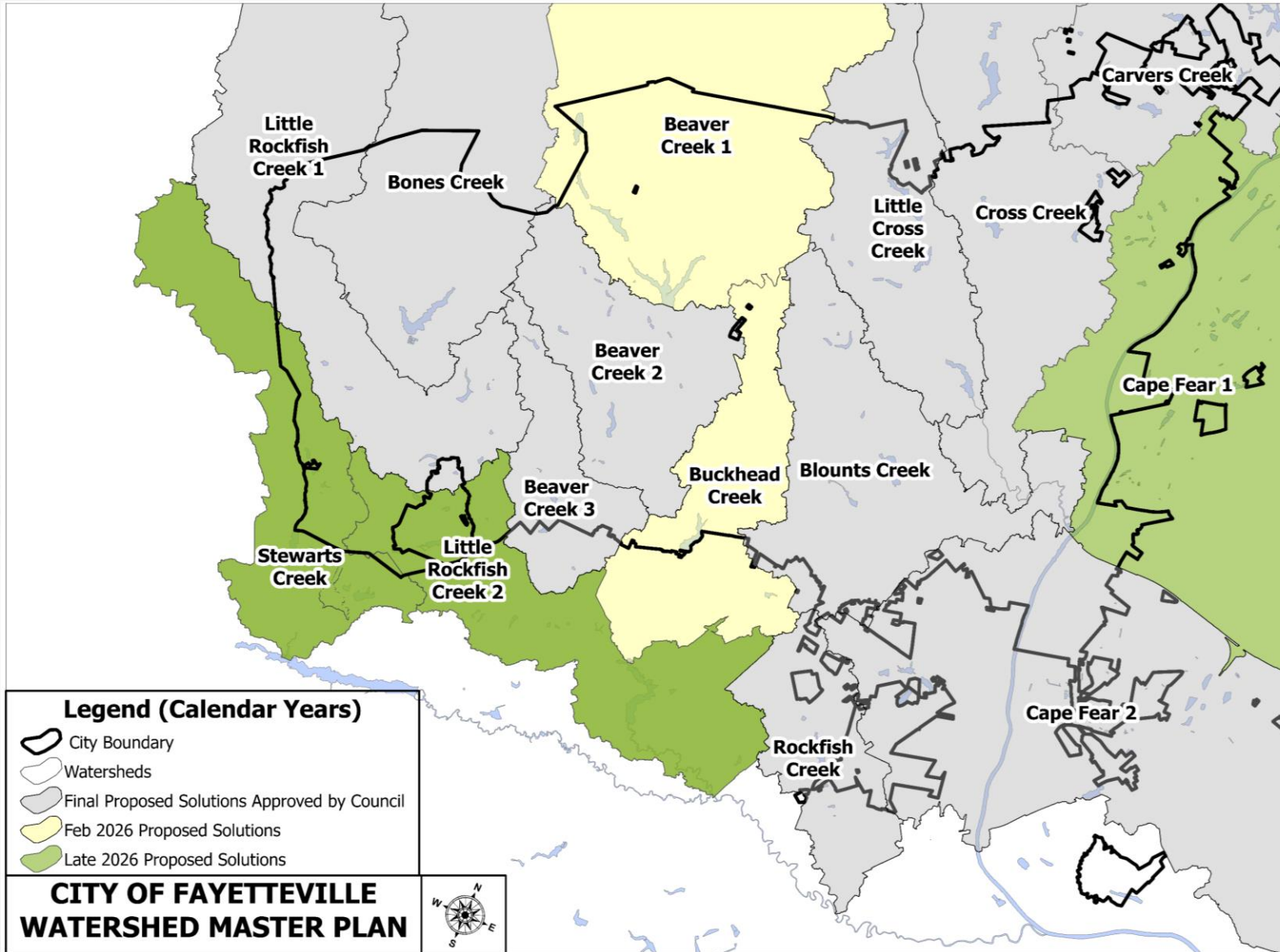
Number of Disconnected Structures
Identified – 2035 | Resolved – 1802

Number of Impacted Structures

	10-yr	25-yr	50-yr
Identified	597	903	1019
Resolved	408	607	724

Current Estimated Total Cost (2025) \$1.2²³

Feb 2026 Proposed Solutions



Study Area

229 – Total Sub-basins
39 – Priority I Sub-basins
31 – Sq. Miles

Study Identified

133 – Concern Areas (CAs)
57 – CAs Selected
55 – Proposed Solutions

Miles of Impacted Lane Length
Identified – 23 | Resolved – 10

Number of Traverse Road Crossings
Identified – 206 | Resolved – 68

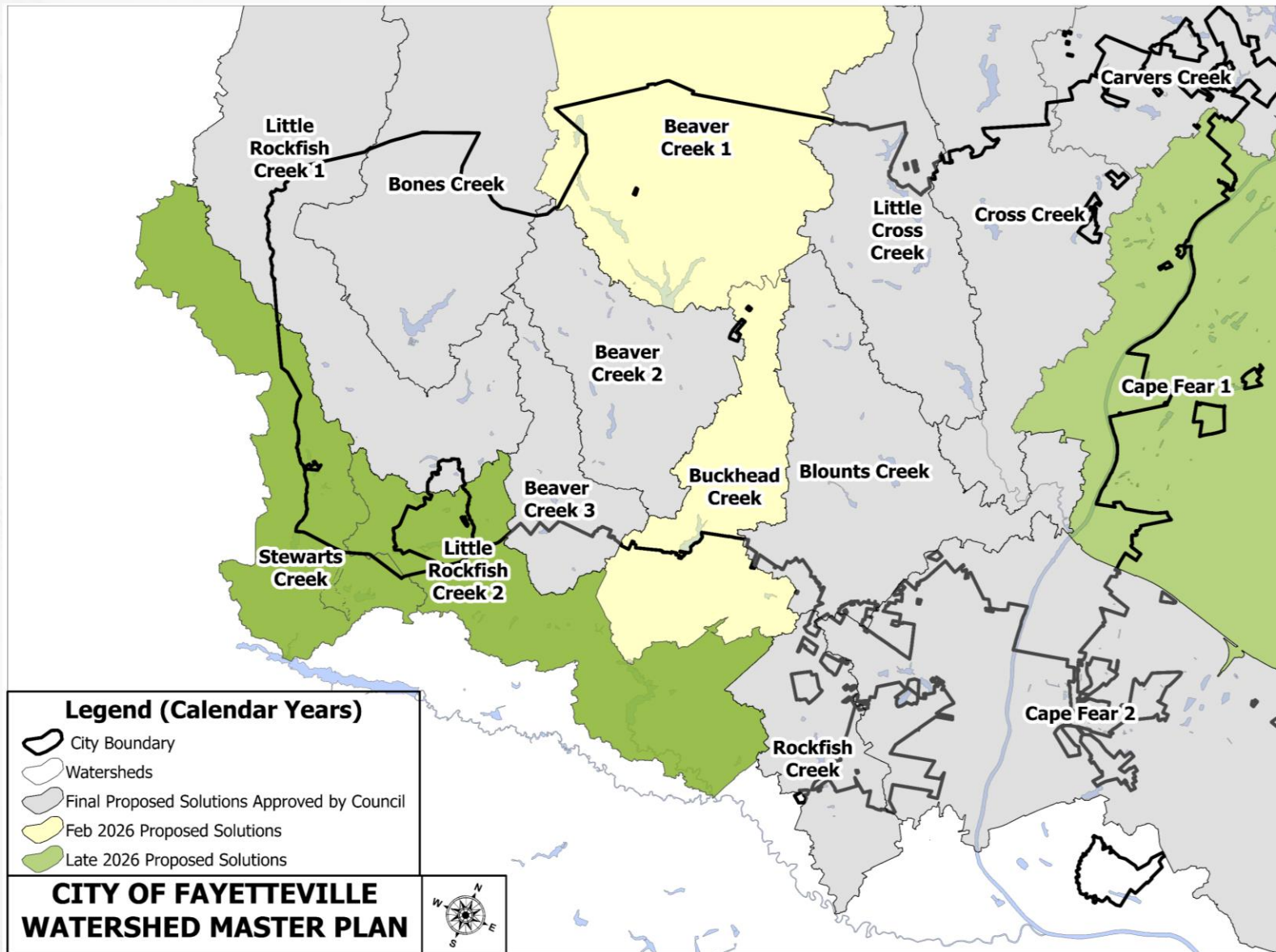
Number of Disconnected Structures
Identified – 366 | Resolved – 280

Number of Impacted Structures

	10-yr	25-yr	50-yr
Identified	146	228	258
Resolved	97	148	156

Current Estimated Total Cost (2025) \$21²⁴1

Proposed Solutions Approved by Council and Feb 2026 Proposed Solutions



Study Area

984 – Total Sub-basins
267 – Priority I Sub-basins
62 – Sq. Miles

Study Identified

817 – Concern Areas (CAs)
424 – CAs Selected
419 – Proposed Solutions

Miles of Impacted Lane Length
Identified – 192 | Resolved – 137

Number of Traverse Road Crossings
Identified – 844 | Resolved – 513

Number of Disconnected Structures
Identified – 2401 | Resolved – 2082

Number of Impacted Structures
10-yr | 25-yr | 50-yr
Identified – 743 | 1131 | 1277
Resolved – 505 | 755 | 880

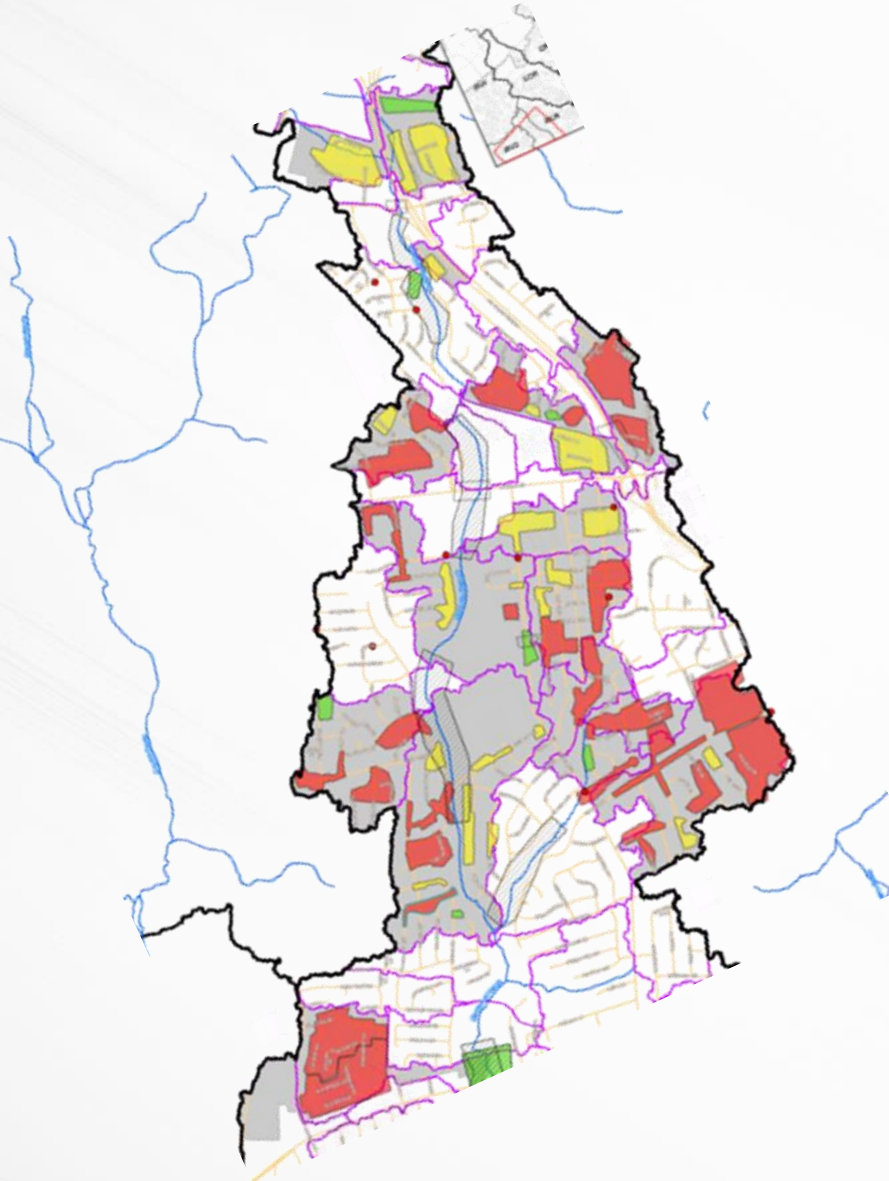
Current Estimated Total Cost (2025) \$1.5²⁵



Watershed Master Plan Proposed Solutions for Buckhead Creek (BKH)

City Council Work Session: February 2026





Study Area

77 – Total Sub-basins
16 – Priority 1 Sub-basins
8.61 – Sq. Miles
Council Districts: 2, 5, 9

Study Identified

64 – Concern Areas (CAs)
35 – CAs Selected
33 – Proposed Solutions

Miles of Impacted Lane Length

Identified – 11.8 | Resolved – 2.6

Number of Traverse Road Crossings

Identified – 169 | Resolved – 45

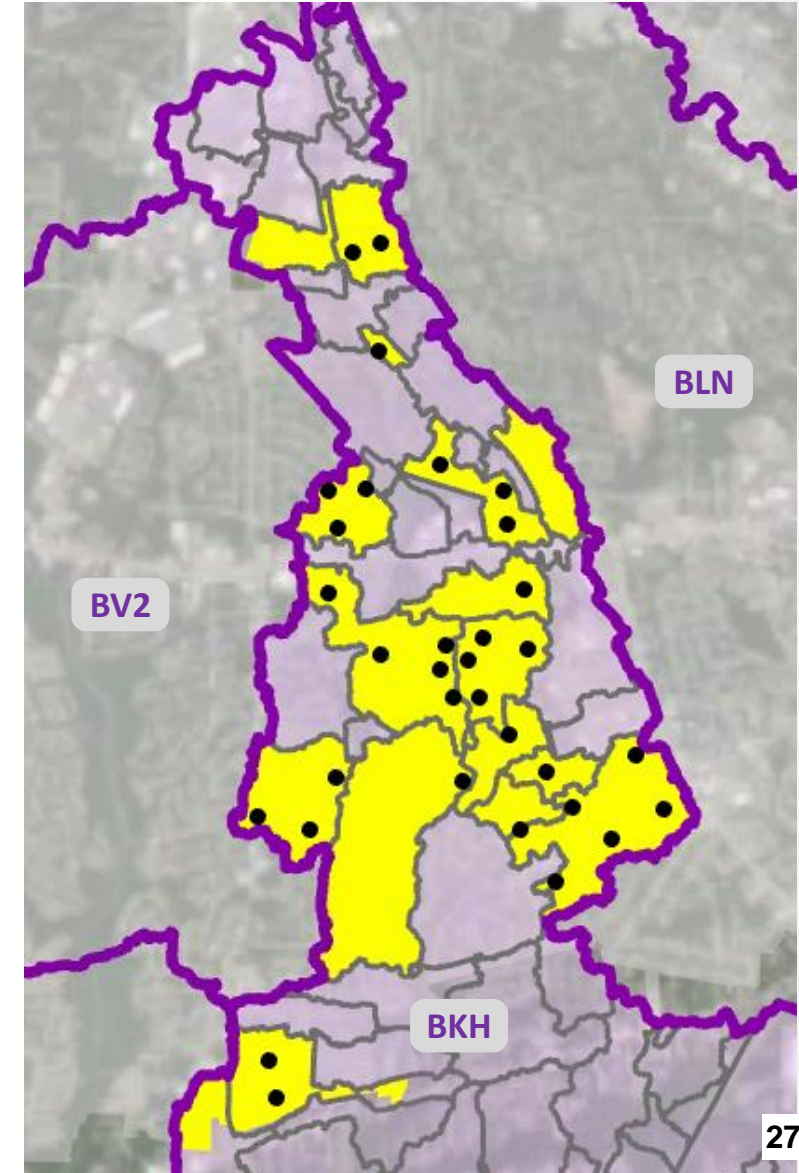
Number of Disconnected Structures

Identified – 323 | Resolved – 237

Number of Impacted Structures

	10-yr	25-yr	50-yr
Identified	100	141	159
Resolved	71	97	103

Current Total Cost (2025) \$156M



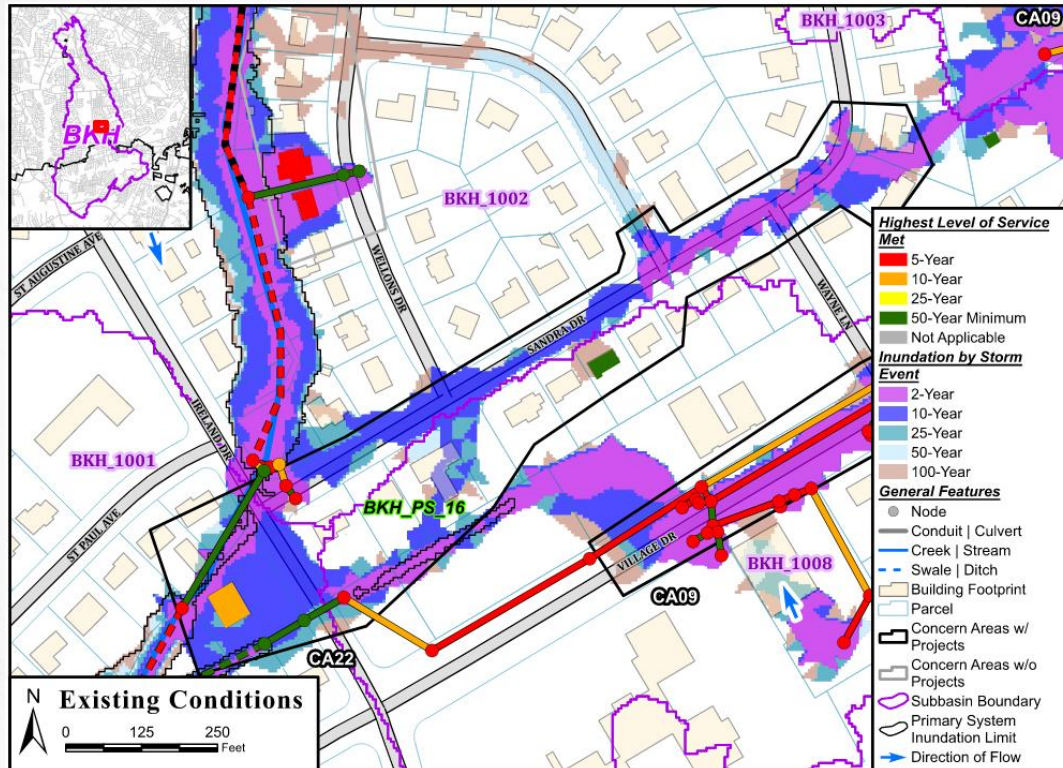
Top Proposed Solutions

Solution #	Proposed Solution Description	Score	Efficacy	Proposed Solution Cost (2025)
PS16 (CA22)*	Ireland Dr	12	75%	\$3.6M
PS08 (CA09)	Village Dr	27	74%	\$14.7M
PS05 (CA06)	Cape Fear Valley Medical Center & Village Dr	23	65%	\$6.6M

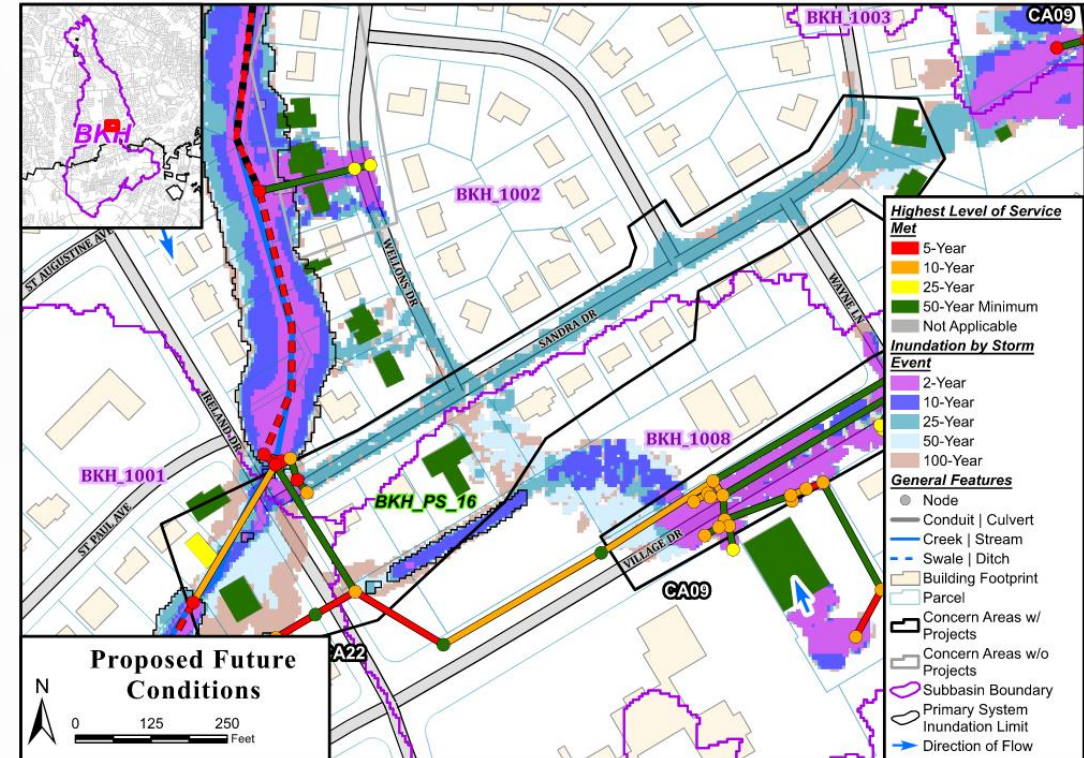
* **Phasing:** PS16, PS08, and PS05 are part of a proposed solution package. PS 16 can be completed as a standalone project but must be completed before PS08 and PS05.

PS16 (CA22)

Village Dr & Ireland Dr

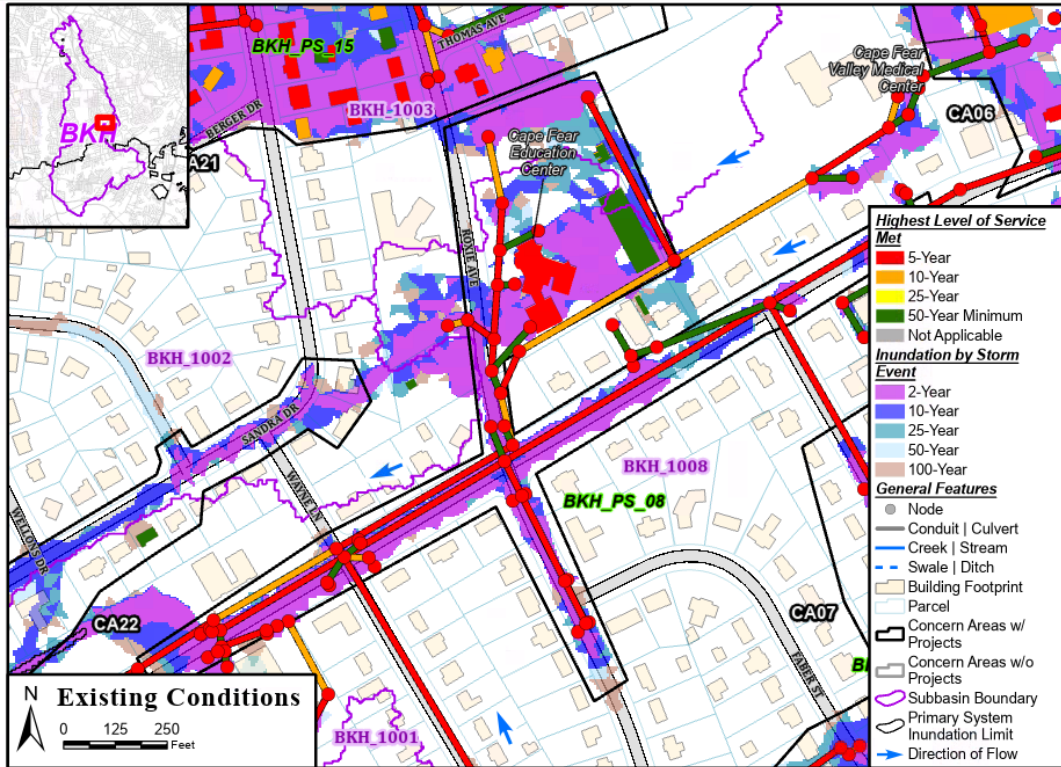


- Council District 5
- Proposed Solution = Capacity Expansion & Diversion
- CA Score = 12
- Efficacy = 75%

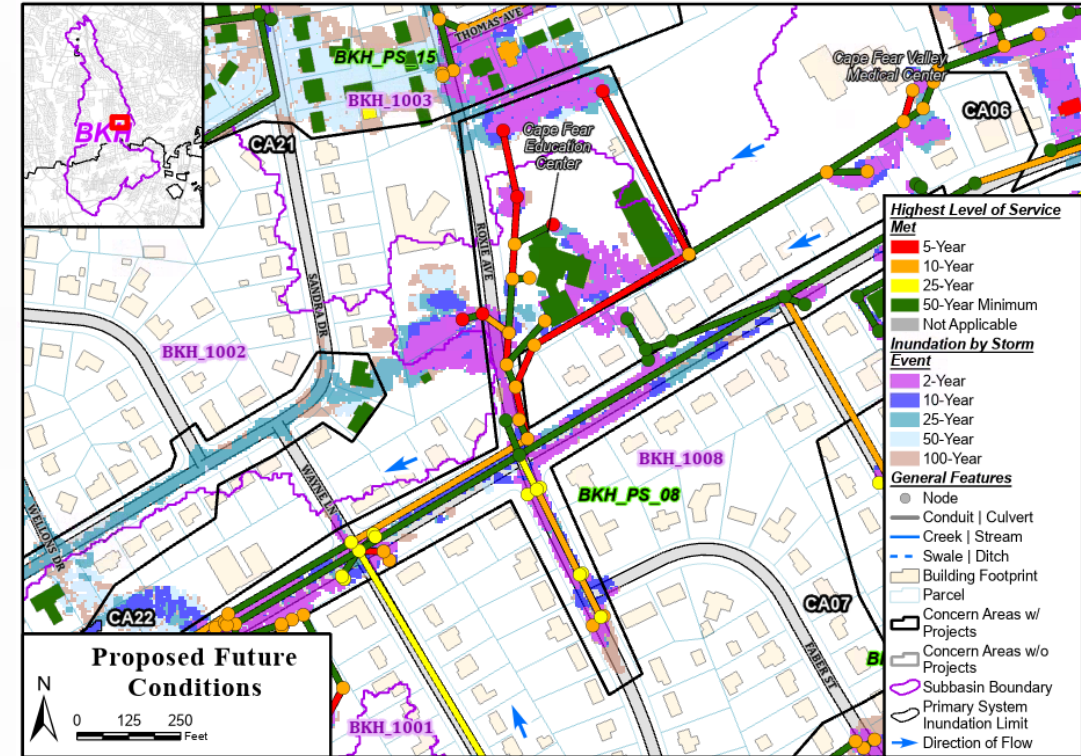


- Estimated Cost = \$3.6M
- Reduces 1,250 LF of impacted lane length
- Reduces Impacts to 1 structure

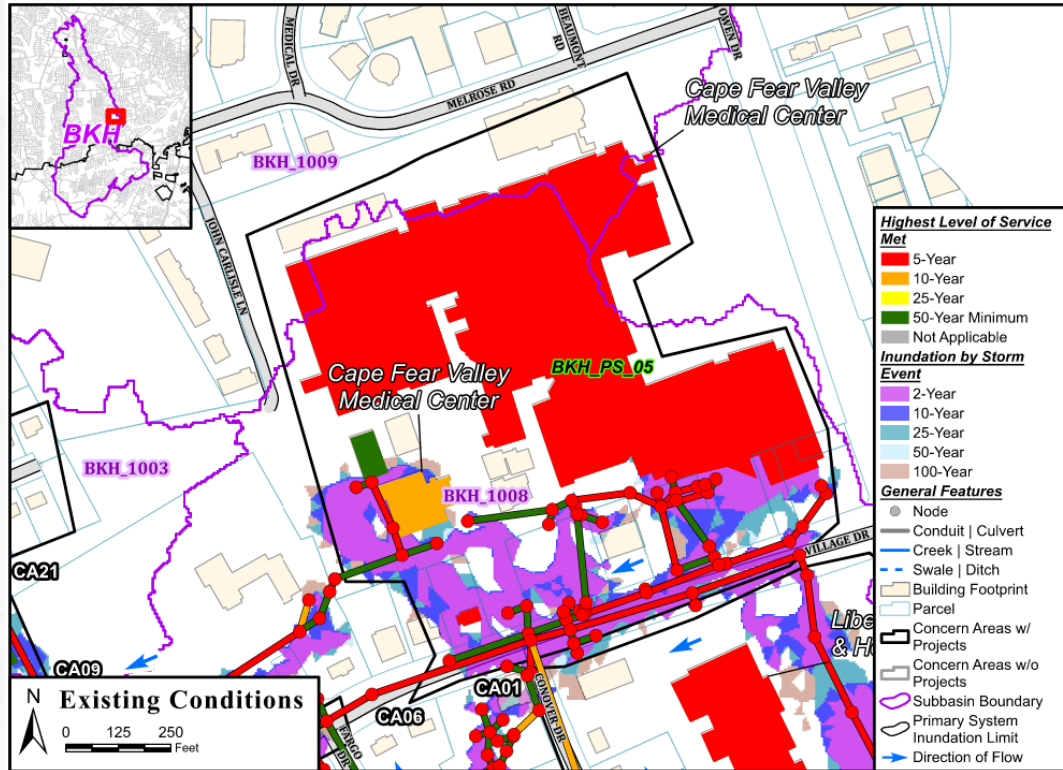
PS08 (CA09) Village Dr



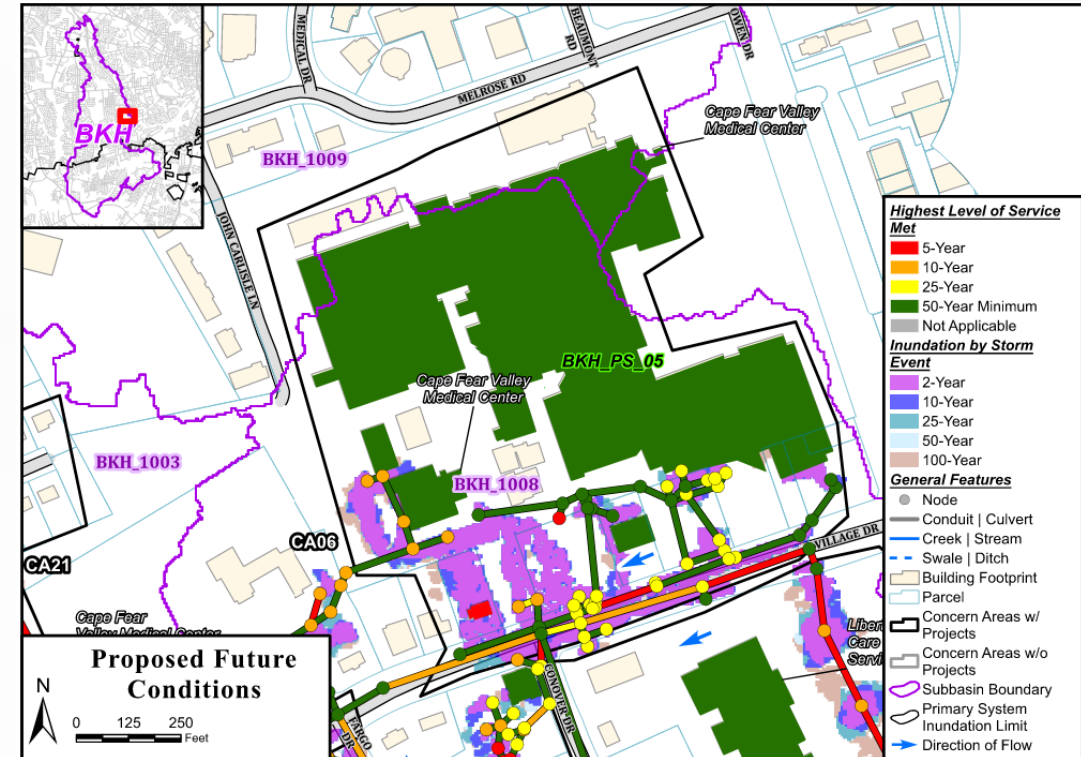
- Council District 5
- Proposed Solution = Capacity Expansion
- CA Score = 27
- Efficacy = 74%



- Estimated Cost = \$14.7M
- Reduces Impacts to 1 structure and Cape Fear Valley medical center buildings



- Council District 5
- Proposed Solution = Capacity Expansion
- CA Score = 23
- Efficacy = 65%



- Estimated Cost = \$6.6M
- Reduces 230 LF of impacted lane length
- Reduces Impacts to 2 structures and impacts to Cape Fear Valley medical center buildings

Options:

1. Council provides consensus to approve the 33 proposed solutions from the Buckhead Creek watershed study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.
2. Council does not provide consensus to approve the 33 proposed solutions from Buckhead Creek watershed study and remands back to staff with additional guidance.

Recommended Action:

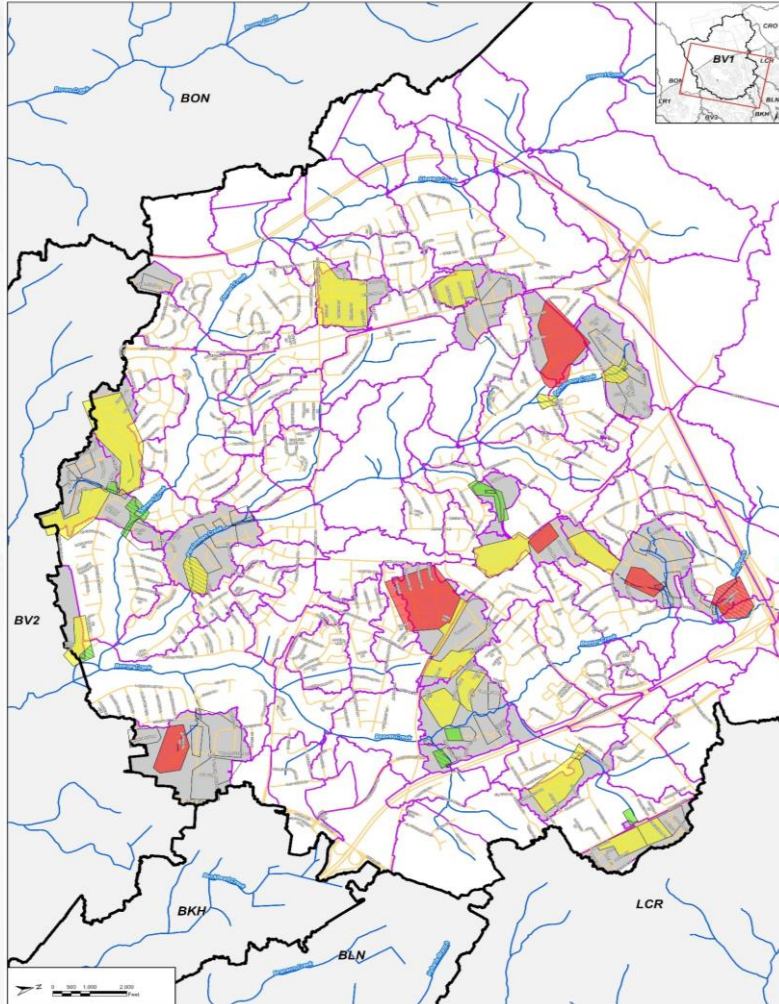
Council provides consensus to approve the 33 proposed solutions from the Buckhead Creek watershed study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.



Watershed Master Plan Proposed Solutions for Beaver Creek 1 (BV1)

City Council Work Session: February 2026





Study Area

152 – Total Sub-basins
23 – Priority I Sub-basins
22.6 – Sq. Miles

Study Identified

69 – Concern Areas (CAs)
22 – CAs Selected
22 – Proposed Solutions

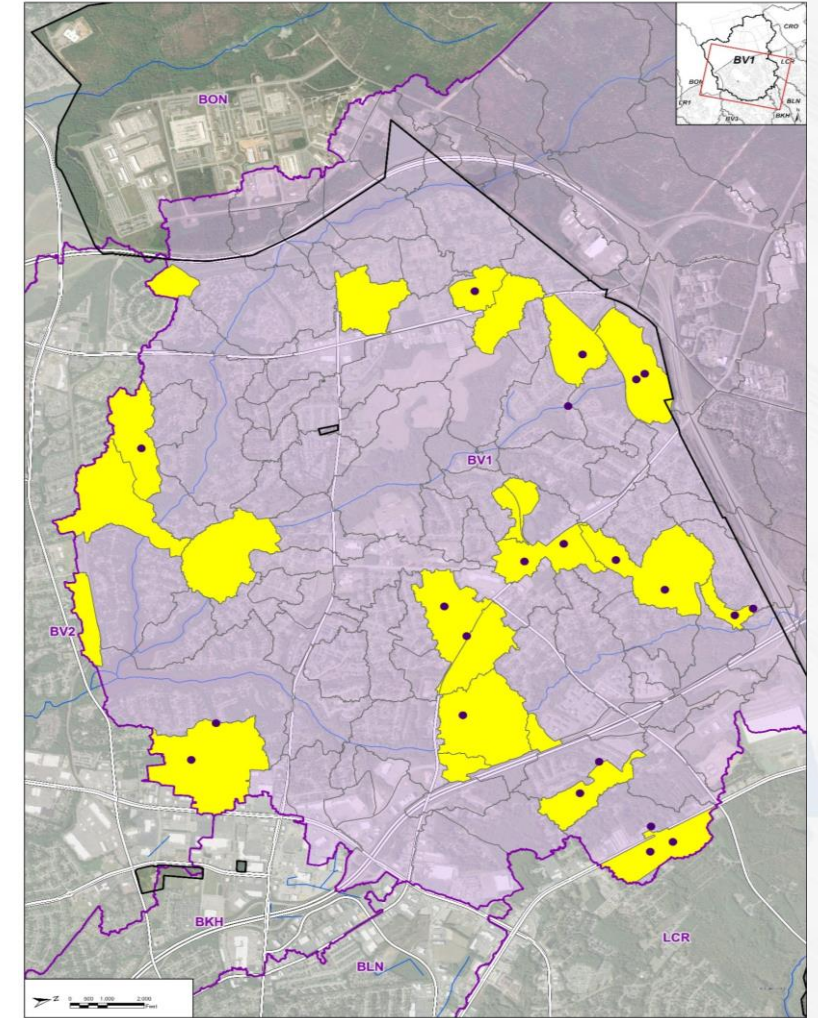
Miles of Impacted Lane Length
Identified – 11 | Resolved – 7.6

Number of Traverse Road Crossings
Identified – 37 | Resolved – 23

Number of Disconnected Dwellings
Identified – 43 | Resolved – 43

Number of Impacted Structures
10-yr | 25-yr | 50-yr
Identified – 46 | 87 | 99
Resolved – 26 | 51 | 53

Current Total Cost (2025) \$63.4M



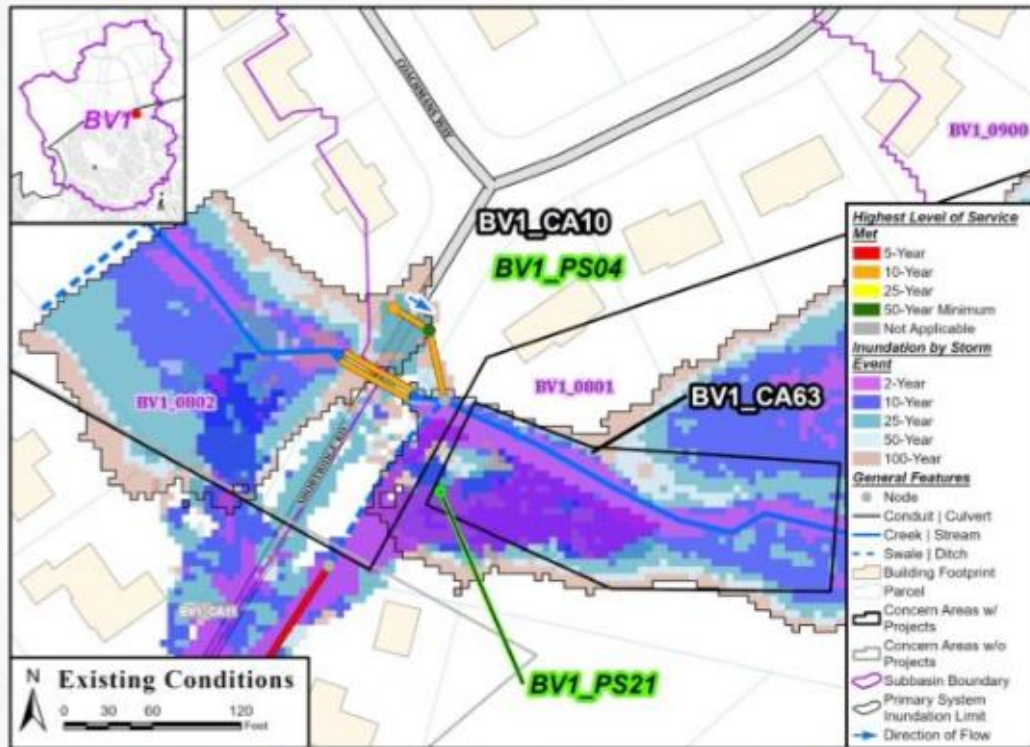
Beaver Creek 1 – Top Proposed Solutions

Solution #	Proposed Solution Description	Score	Efficacy	Cost
PS04 (BV1_CA10)	Cottonade Creek Culvert	22	100%	\$820,920
PS19 (BV1_CA69)	Freeport Rd Culvert	8	100%	\$2,380,470
PS07 (BV1_CA17)*	Yadkin Dr, between Donray Dr and Horseshoe Rd	8	98%	\$4,728,900
PS08 (BV1_CA18)*	Hallmark Rd	12	100%	\$8,480,850
PS15/PS16 (BV1_CA35/BV1_CA37)	Fleishman St/Clover St	10	93%	\$3,868,260

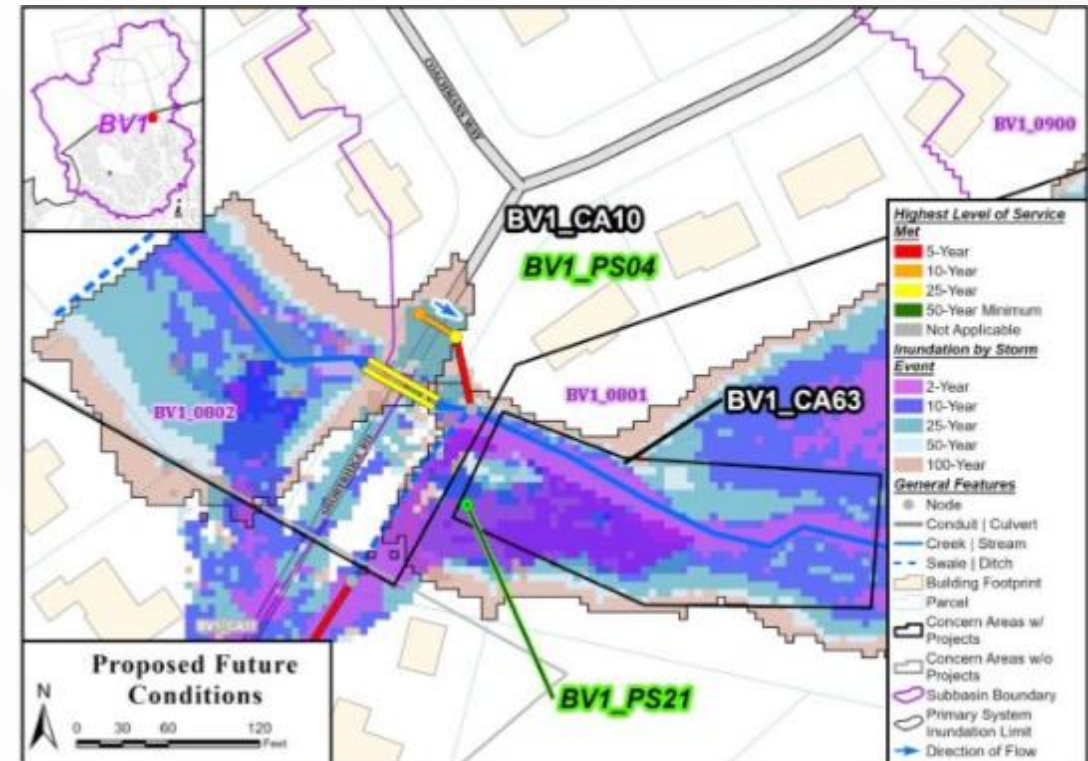
* PS07 and PS08 are part of a proposed solution package. PS08 can be completed as a stand-alone project but must be completed before PS07.



PS04 (BV1_CA10) Cottonade Creek Culvert

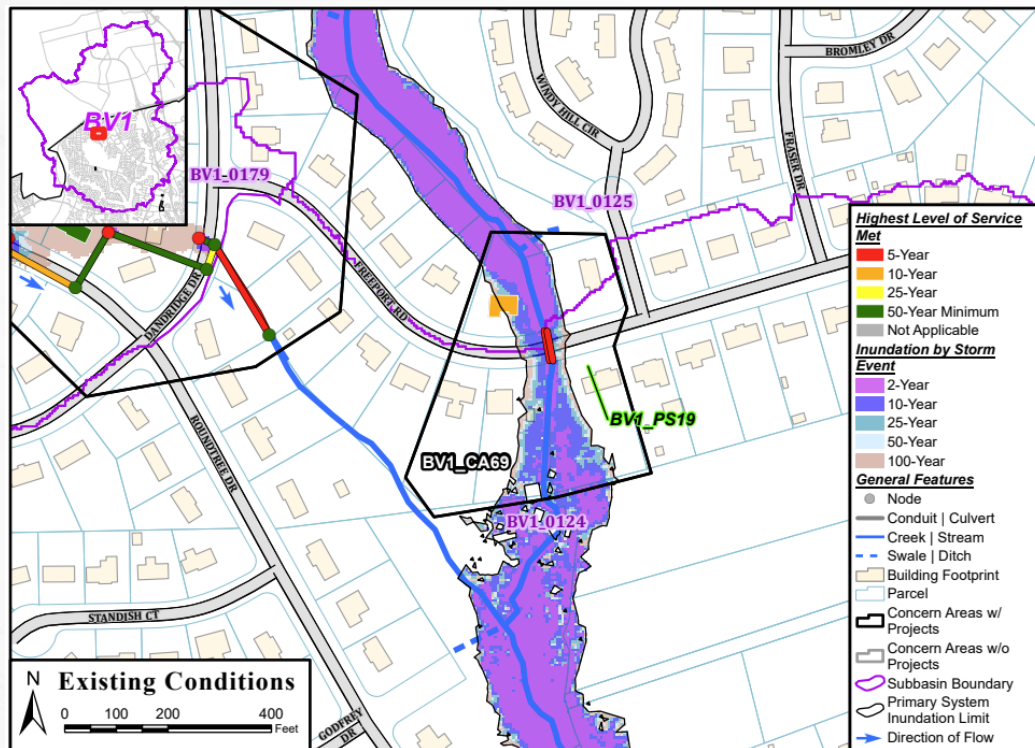


- Council District 3
- Beaver Creek 1
- Proposed Solution = Capacity Expansion
- CA Score = 22
- Efficacy = 100%
- Estimated Cost = \$0.8M

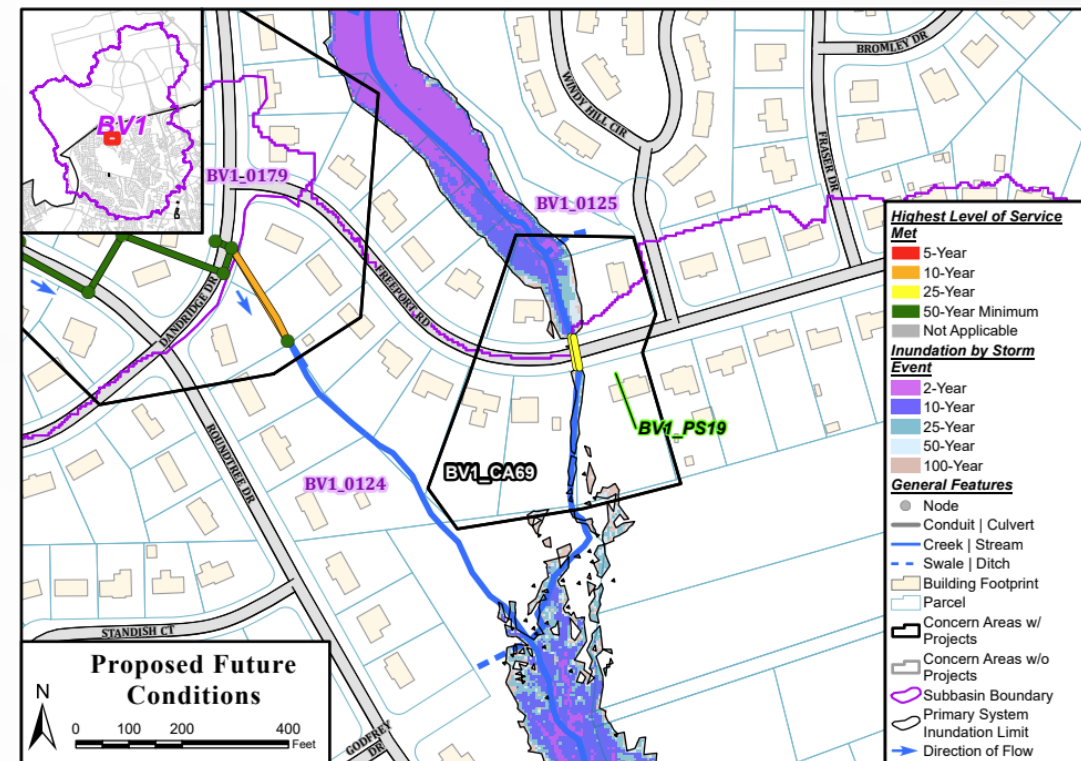


- Eliminates 260 LF of impacted lane length
- Eliminates Impacts to 36 Disconnected Structures from 50-yr event
- Eliminates 1 traverse road crossing in 25-year event.

PS19 (BV1_CA69) Freeport Rd Culvert

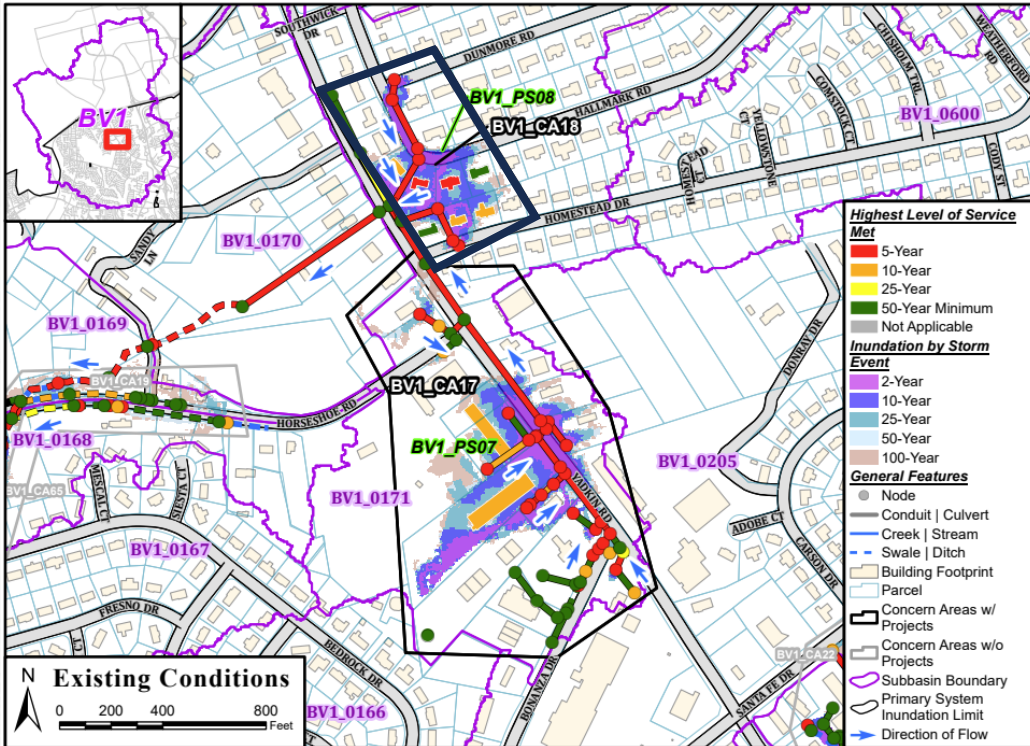


- Council District 4
- Beaver Creek 1
- Proposed Solution = Capacity Expansion
- CA Score = 8
- Efficacy = 100%
- Estimated Cost = \$2.4M

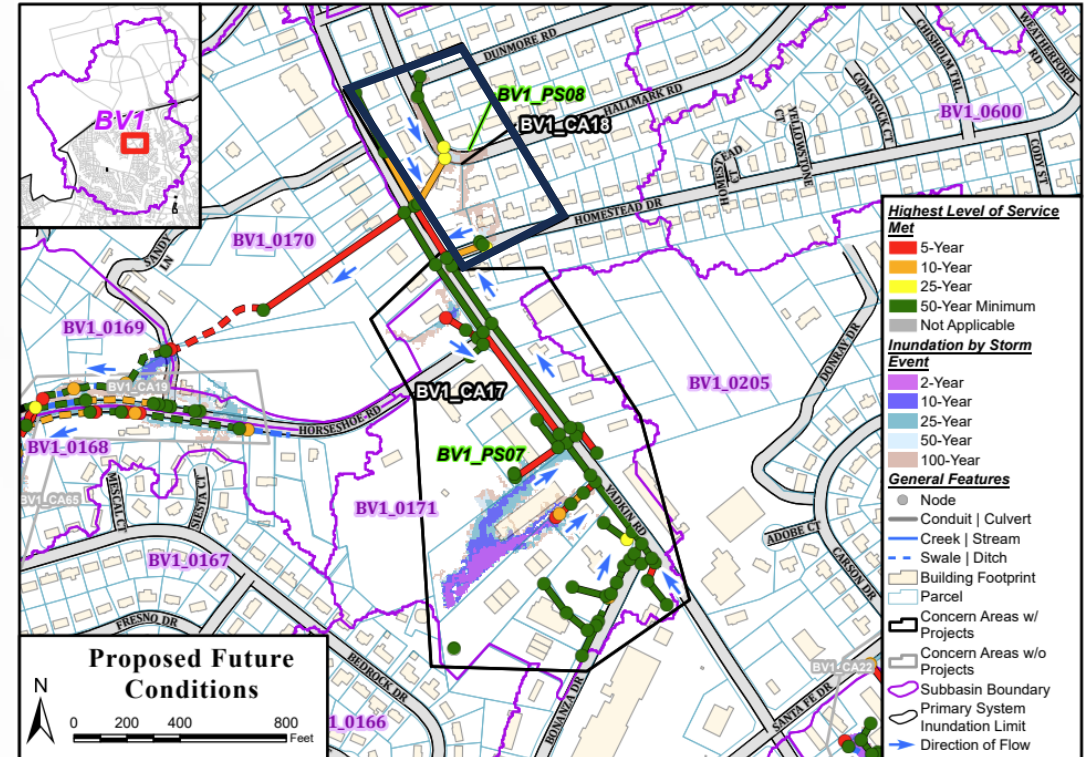


- Eliminates 250 LF of impacted lane length
- Eliminates Impacts to 1 Structure from 25-yr & 50-yr events
- Eliminates 1 traverse road crossings in 25-year event.

PS08 (BV1_CA18) Hallmark Rd



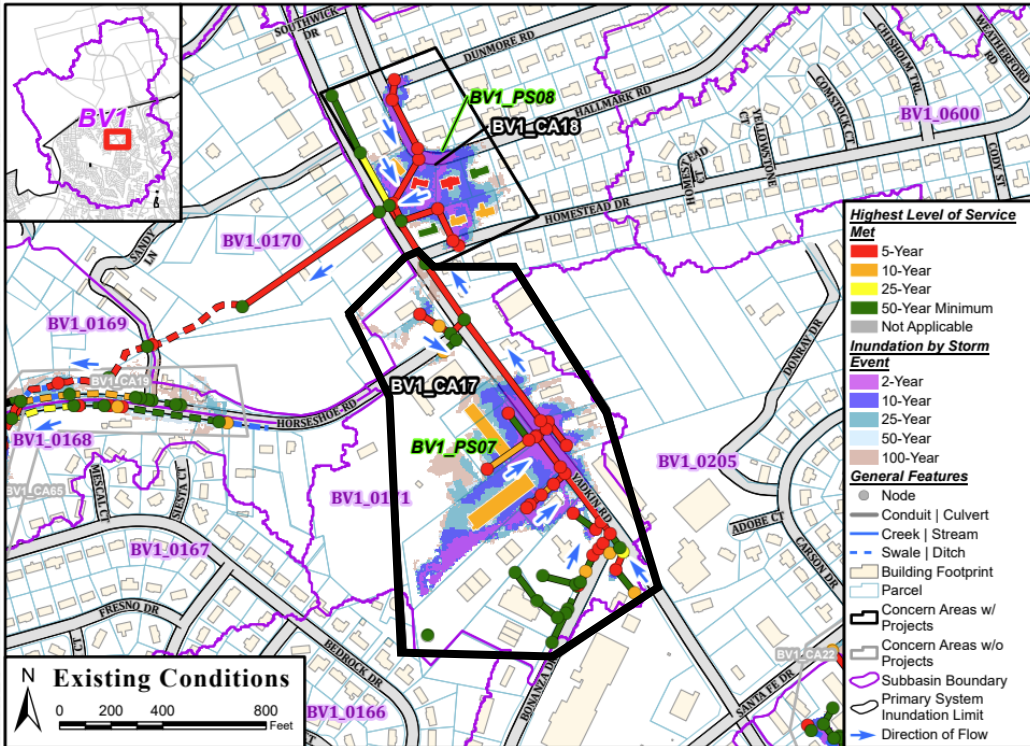
- Council District 3
- Beaver Creek 1
- Proposed Solution = Capacity Expansion
- CA Score = 12
- Efficacy = 100%
- Estimated Cost = \$8.5M



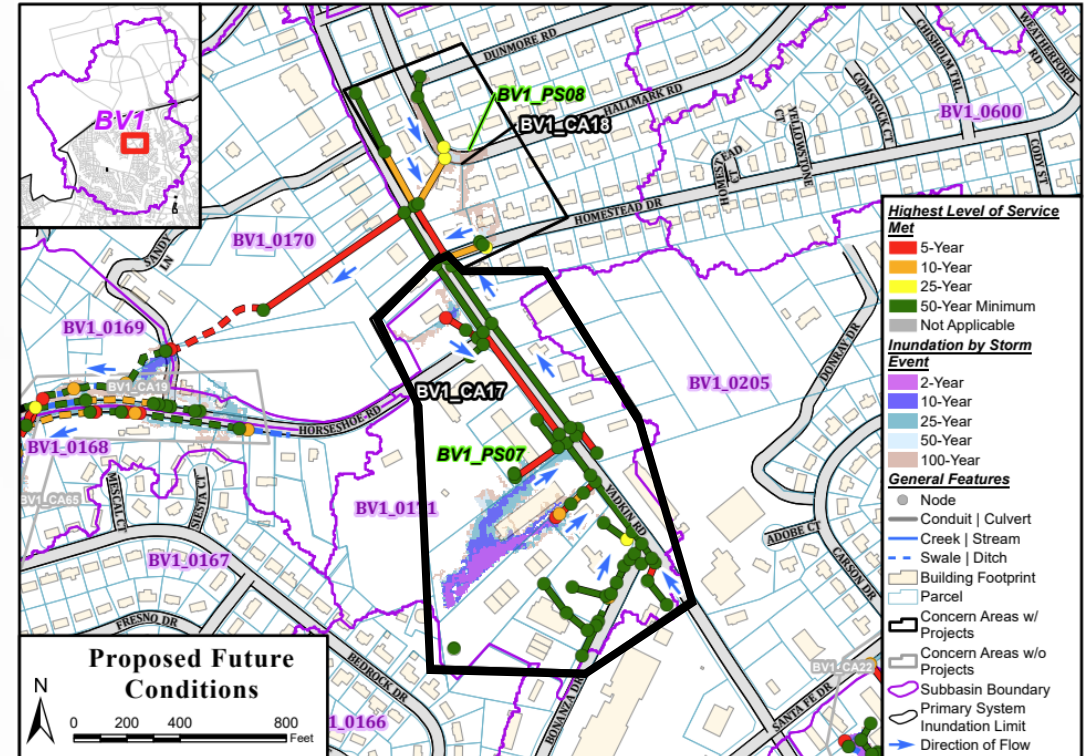
- Eliminates 1,100 LF of impacted lane length
- Eliminates Impacts to 5 Structure from 10-yr, 25-yr & 50-yr events
- Eliminates 3 traverse road crossings in 25-year event.

PS07 (BV1_CA17)

Yadkin Dr, between Donray Dr and Horseshoe Rd

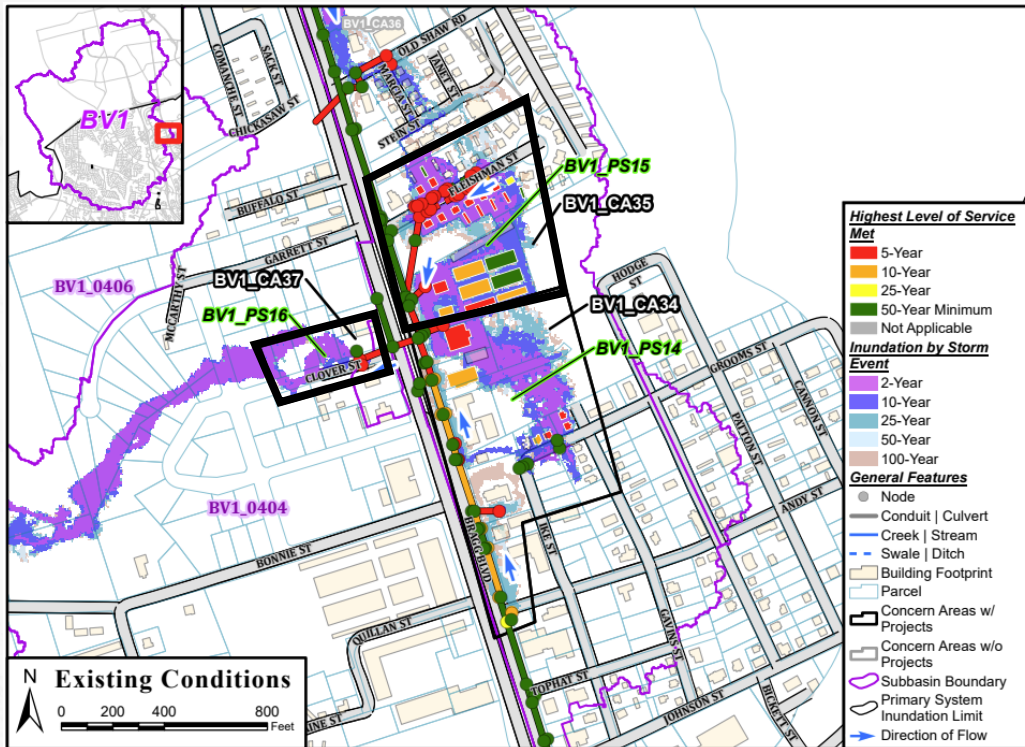


- Council District 3/4
- Beaver Creek 1
- Proposed Solution = Capacity Expansion
- CA Score = 8
- Efficacy = 97%
- Estimated Cost = \$4.7M

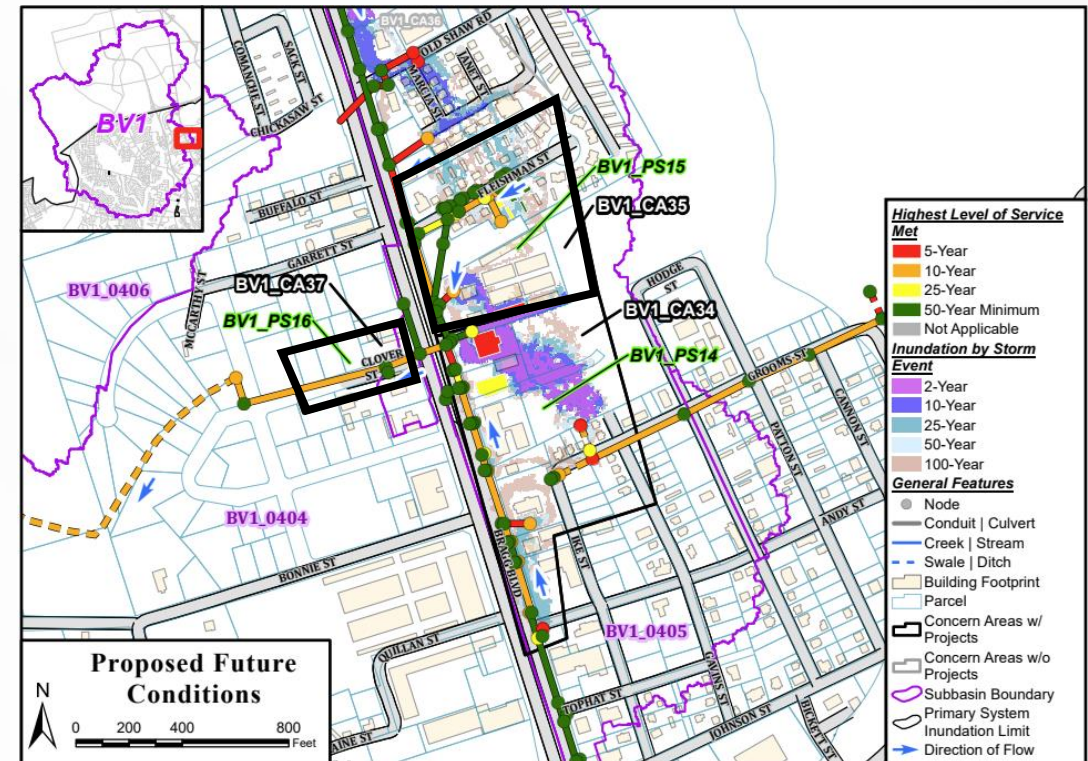


- Eliminates 2,500 LF of impacted lane length
- Eliminates Impacts to 2 Structure from 25-yr & 50-yr events
- Eliminates 1 traverse road crossings in 50-year event.

PS15/PS16 (BV1_CA35/BV1_CA37) Fleishman St/Clover St



- Council District 4
- Beaver Creek 1
- Proposed Solution = Capacity Expansion
- CA Score = 10
- Efficacy = 93%
- Estimated Cost = \$3.9M



- Eliminates 685 LF of impacted lane length
- Eliminates Impacts to 15 Structure from 10-yr, 25-yr & 50-yr events
- Eliminates 1 traverse road crossings in 25-year event.

Options:

1. Council provides consensus to approve the 22 proposed solutions from the Beaver Creek 1 Watershed study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.
2. Council does not provide consensus to approve the 22 proposed solutions from the Beaver Creek 1 Watershed study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.

Recommended Action:

Council provides consensus to approve the 22 proposed solutions from the Beaver Creek 1 Watershed study to enable staff to program them into the annual CIP prioritization process and pursue grants as applicable.



Thank you!



FayettevilleNC.gov



City of Fayetteville

433 Hay Street
Fayetteville, NC 28301-5537
(910) 433-1FAY (1329)

City Council Action Memo

File Number: 26-0060

Agenda Date: 2/6/2026

Version: 1

Status: Agenda Ready

In Control: City Council Work Session

File Type: Consent

Agenda Number: 6.02

TO: Mayor and Members of City Council

THRU: Dr. Douglas J. Hewett, DBA, ICMA-CM, City Manager

FROM: Rose Rasmussen, CIA, CFE, Internal Audit Director

DATE: February 6, 2026

RE:
City of Fayetteville Conflict of Interest Questionnaire

COUNCIL DISTRICT(S):

All Districts

Relationship To Strategic Plan:

Goal 6: The City of Fayetteville will continue to have a collaborative citizen and business engagement base.

Executive Summary:

Mayor Colvin input a City Council Agenda Item Request to the November 10, 2025 work session to request City Council approve the disclosure of their annual conflict of interest forms for the years 2024 and 2025. However, the action voted on by the consensus of Mayor and Council was to have staff come back with best practices for a consistent process with a unified form for the annual conflict of interest questionnaire to make them available and easily accessible like the State Ethics Commission forms.

Internal Audit staff conducted peer municipality research and contacted the UNC School of Government. Based on this research, Internal Audit determined disclosures ask similar questions to the current City of Fayetteville's questionnaire and are most commonly:

- Completed in writing with signature;
- Public record and available for inspection and copying by any person during normal business hours, and
- Submitted to the Clerk.

Internal Audit also reviewed the State Ethics Commission forms and formats in which the forms could be completed. Internal Audit staff determined the main reason the State Ethics Commission 2025 Statement of Economic Interest form cannot be substituted for the City's conflict of interest questionnaire is because the State form focuses on conflicts related to State service, not service as a City of Fayetteville Mayor or Council Member.

Consistent with the City of Fayetteville conflict of interest questionnaire, the State Ethics Commission allowed an electronic and a manual filing option for their forms.

Background:

The City's Code of Ethics, Chapter 2, Article IV, section 2-95(j) Conflict of Interest Questionnaire, states "All elected officials, members of the city senior management team, and a random sample of city employees shall be required to complete the conflict of interest questionnaire sent by the city's internal auditor and certify that they have read the City of Fayetteville Code of Ethics."

The Internal Audit Office has been requiring completion of the City's Conflict of Interest Questionnaire since FY2018. Since that time there have been minor changes to the questionnaires.

The FY2018 conflict of interest questionnaire was a PDF that required the form be printed, completed and signed. Starting with FY2019 the PDF was fillable; therefore, the form could be completed electronically to include an electronic signature, or printed and completed manually. For FY2023 and FY2024, the option was given to either complete the fillable PDF form electronically with either an electronic signature or ink signature, or complete the electronic Microsoft Forms questionnaire.

Each year when the PDF forms were completed, Internal Audit staff manually keyed the information needed to complete the annual review into an Excel spreadsheet. However, the Microsoft Forms questionnaire saved the information into Excel; therefore, saving Internal Audit staff time that was previously used to manually key the information into an Excel spreadsheet.

Issues/Analysis:

Peer Municipality Research:

- The most common disclosure format among peer municipalities is a written form with wet signature.
- Disclosures are typically submitted to the Clerk.
- Completed disclosures are available for inspection and copying during normal business hours.
- Among surveyed Internal Audit peers, the City of Fayetteville was the only municipality whose Internal Audit Office obtained questionnaires and conducted an annual conflict of interest review.

The City of Charlotte appears to have modified the State Ethics Commission form to work for their purposes.

State Disclosure Form vs. City Questionnaire

Internal Audit evaluated whether the State Ethics Commission 2025 Statement of Economic Interest (SEI) form could replace the City's current conflict of interest questionnaire. Audit staff determined it could not for several reasons:

- The State form focuses on conflicts related to State service, not service as a City of Fayetteville Mayor or Council Member.
- The State form requires additional disclosures (e.g., ownership interest in North Carolina real estate) that would exceed Internal Audit's staffing capacity to monitor

for agenda related conflicts.

- The State form does not include home address information in the section available to the public.
- The State form limits family disclosures to household members, whereas the City's questionnaire asks about immediate family members regardless of place of residence.

The State Ethics Commission allows the SEI forms to be filled out either electronically through the State Ethics Commission public filing portal, or manually.

UNC School of Government Guidance

UNC School of Government (UNC SOG) faculty advised that State law does not mandate a specific format or process for local government conflict of interest disclosures. The disclosure template provided by UNC SOG closely mirrors the City's existing questionnaire.

Budget Impact:

None

Options:

1. Continue with the current fillable PDF City of Fayetteville Annual Conflict of Interest Questionnaire for Mayor and Council requiring a printed form with a wet signature which meets the City's Code of Ordinances requirements.
2. Direct staff to implement a conflict of interest disclosure process as specified by City Council and return with any required implementation or ordinance changes.

Recommended Action:

Continue with the current fillable PDF City of Fayetteville Annual Conflict of Interest Questionnaire for Mayor and Council requiring a printed form with a wet signature which meets the City's Code of Ordinances requirements.

Attachments:

FY26 Annual Conflict of Interest Questionnaire
State Ethics Commission 2025 Statement of Economic Interest form
UNC SOG Disclosure Template
Charlotte NC Statement of Economic Interest
Conflict of Interest Presentation

CONFIDENTIAL

**ANNUAL CONFLICT OF INTEREST QUESTIONNAIRE
City of Fayetteville, North Carolina
For Fiscal Year Ending June 30, 2026**

The questionnaire is based on the City of Fayetteville's Code of Ethics and serves to identify and document any personal interest appointed officials or employees may have with the City of Fayetteville. It is not practical to cover every aspect of the Code in this questionnaire, any more than it is possible to cover all elements of ethics in the Code. By signing this form, you are attesting not only to the questions below but also to compliance with the entire Code and its intent.

To assure awareness and support for our goal of maintaining a high standard of ethics in our business dealings, please complete the following disclosure form either electronically or via hard copy. Once completed, please retain a copy for your records while returning the original to the Director of Internal Audit either by email at RoseRasmussen@FayettevilleNC.gov or via interoffice mail in an envelope marked "Confidential".

Although this disclosure form will be completed annually, if circumstances should arise during the year that could warrant a different response, please notify the Director of Internal Audit of the change.

"Immediate Family" for the purposes of this questionnaire includes your spouse, domestic partner, all children including step and adopted children, all siblings including step and half siblings, parents and in-laws including mother-in-law, father-in-law, brother-in-law and sister-in-law.

If the answer to any of the following questions is "none" please so indicate or check 'N/A'.

Incomplete questionnaires will be returned.

Please return the completed questionnaire to the Director of Internal Audit by November 21, 2025.

1. Name and Address

Last Name

First Name

Middle Initial

Title

Residential Address

City

State

Zip Code

2. Interest in Contracts

Describe any interest of you or any immediate family member in any contract involving the City of Fayetteville.

Name of Family Member:

Description of City Contract:

N/A:

Name: _____

3. Nonprofits

List the name of any nonprofit as defined in N.C.G.S. 14-234.3 for which you serve as director, officer or governing board member.

Name of Nonprofit:

Position / Title:

Nature of Business

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N/A:

4. Your Employment or Business

List the name of any outside employer or business from which you receive compensation for services rendered or goods sold or produced or of which you are a member, officer, or employee.

Name of Employer/Business:

Position / Title:

Nature of Business:

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N/A:

5. Your Spouse or Domestic Partner's Employment or Business

Name of Spouse or Domestic Partner: _____

List the name of any employer or business from which your spouse or domestic partner receives compensation for services rendered or goods sold or produced or of which your spouse or domestic partner is a member, officer, or employee.

Name of Employer/Business:

Position / Title:

Nature of Business:

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N/A:

Name: _____

6. Respond “yes” or “no” to all questions below. Answer all questions. Incomplete forms will be returned. Explain any “yes” answers in the space provided. Add additional sheet as necessary.

- a. Do you or any member of your immediate family own more than ten percent (10%) of the stock of a corporation or have more than a ten percent (10%) ownership in any other business entity, which to your knowledge, is doing business or seeking to do business with or competing with the City of Fayetteville?

Yes

No

- b. Have you or any member of your immediate family received or sought to receive directly or indirectly, any payment, loan, service, entertainment, travel, gift (other than of a token nature) as identified in City Code 2-94(e), or other payment from any organization or a representative of it, doing or seeking to do business with or in competition with the City of Fayetteville.

Yes

No

- c. During the period of July 1, 2025 to present, have you served or are you presently serving as an officer, director, or employer, or have you performed services for an organization not previously disclosed in question 4 above?

Yes

No

Name: _____

- d. Are you aware of any other interests or arrangements about which you may have a question as to whether a conflict of interest may exist?

Yes No

- e. Are you aware of any other areas of the Code with which you are not in compliance?

Yes No

- f. Are you aware of any City official or employee who has not complied with or is not complying with the City's Code of Ethics or the N.C.G.S. 14-234, 14-234.1 or 14-234.3?

Yes No

I have read the City of Fayetteville Code of Ethics, the N.C.G.S. 14-234, 14-234.1, 14-234.3 and this questionnaire. I fully understand all of the aforementioned documents, and my responses in this questionnaire are true, accurate, and complete to the best of my knowledge and belief. I fully comply with the City of Fayetteville's Code of Ethics and in the event that a change occurs subsequently which alters or could potentially alter my compliance, I will advise the appropriate City of Fayetteville official immediately.

Signature

Date

Name (please print)



STATE ETHICS COMMISSION
2025 STATEMENT OF ECONOMIC INTEREST

For Staff Use Only
Date Received:

Contact Information

This contact information page will not be available on the Commission's website, but it is a public record.

919-814-3600

<https://ethics.nc.gov>

SEND YOUR SIGNED ORIGINAL TO:

BY MAIL:

State Ethics Commission
Post Office Box 27685
Raleigh, NC 27611

HAND DELIVERY:

State Ethics Commission
424 N. Blount Street
Raleigh, NC 27601

**Please review and confirm
that all questions are
answered before mailing.
Incomplete SEIs will not
be accepted.**

Filer's Name (First, Middle, Last)

Prefix	First Name	Middle Name	Last Name	Suffix

Mailing Address (Required)

Address	City	State	Zip

Daytime Phone Number (Required)

Alternate Phone Number

E-Mail Address (Required)

Date of Birth (MM/DD/YYYY)

****Important notifications will be sent to the email address provided above, not by regular mail. To receive Commission notifications in a timely manner, please add SEI@ethics.nc.gov to your e-mail contacts.****

Home Address (Only required if holding, being appointed to, or seeking an elected office with a residency requirement)

****Home address not required if filing as a Judicial Officer (Justice or Judge of the General Court of Justice, District Attorney, or Clerk of Court), a candidate for that office, or if elected or appointed to that office prior to taking office.****

☐ Same as mailing address

Address	City	State	Zip



STATE ETHICS COMMISSION 2025 STATEMENT OF ECONOMIC INTEREST

For Staff Use Only

Date Received:

Please review carefully and confirm
that all questions are answered.
Incomplete SEIs will not be accepted.

Filer's Name (First, Middle, Last)				
Prefix	First Name	Middle Name	Last Name	Suffix
Current Employer			Job Title	
Nature or Type of Business				
Reason for Filing (Complete all that apply.)				
State Government Employee or Filing Post-Service Specify agency and position:			List Name(s) of All State Boards on Which You Are Serving or to Which You Are Being Appointed	
Agency:				
Position:			Who appointed You?	
Currently Serving as a Judicial Officer or Filing Post-Service or as an Appointee (Specify office)			Currently Serving as a Legislator or Filing Post-Service or as an Appointee (Specify House or Senate)	
A. Do any immediate family members** currently reside in your household?				
<input type="checkbox"/> No Yes				
***"Immediate family" includes your spouse (unless legally separated) and unemancipated minor children (under 18). It also includes members of your extended family (your and your spouse's children, grandchildren, parents, grandparents, and siblings, and the spouses of each of those persons) who reside in your household.				
If yes, list the full name of all immediate family members residing in your household.				
List only initials of unemancipated minors (under 18) in section 'B' below and full names on "Confidential Form" at the end of SEI.				
Immediate Family Member	Relationship	Employer	Job Title	Nature of Business

B. List **only the initials** of all unemancipated minors in your household below. A minor is a child under 18 years old.

List the full name of each minor child on the Confidential Form at the end of SEI.

Initials of Unemancipated Minors	Relationship	Employer	Job Title	Nature of Business

Property Interests

1. As of December 31, 2024, did you or any members of your immediate family:

A. have an ownership interest in North Carolina real estate (including your residence) with a market value of \$10,000 or more?

☐ Yes ☐ No

Owner of Real Estate	% Ownership Interest	Location by City	Location by County

B. lease or rent real estate or personal property to or from the State of North Carolina with a market value of \$10,000 or more?

☐ Yes ☐ No

Name of Lessor	Name of Lessee (Renter)	If Real Estate, Location by City & County	If Personal Property, Describe

2. At any time during 2023 or 2024, did you or any members of your immediate family sell or buy personal property to or from the State of North Carolina with a market value of \$10,000 or more?

☐ Yes ☐ No

Name of Purchaser	Name of Seller	Type of Property

Financial Interests

3. As of December 31, 2024, did you or any members of your immediate family own any of the following financial interests valued at \$10,000 or more?

A. **Stock** in a publicly owned company?

☐ Yes ☐ No

List the ***name*** of each company in which you own holdings of \$10,000 or more. Do not list the number of shares/options, or the value of your holdings.

► Include stocks held individually or in a portfolio managed by a financial services company.

► Do not list interests in a widely held investment fund (including mutual funds, regulated investment companies, or pension or deferred compensation plans) if:

1. the fund is publicly traded, or its assets are widely diversified; **and**
2. neither you nor an immediate family member are able to control the fund's assets.

Owner of Interest	Full Name of Company or ticker symbol

B. **Stock options** in a company or business?

☐ Yes ☐ No

Owner of Stock Option	Full Name of Company or ticker symbol

C. **Interests in a non-publicly owned company** or business entity. These include interests in sole partnerships, limited partnerships, joint ventures, limited liability companies, limited liability partnerships, and closely held corporations.

☐ Yes ☐ No - If "No," proceed to question 4.

Owner of Interest	Name of Company or Business Entity

C (1). For each company or business entity identified in question 3.C. (the "primary company"), please list the names of *any other* companies or business entities in which the primary company owns securities or equity interests valued at over \$10,000, if known.

Non-Publicly Owned Company or Business Entity (the Primary Company listed in 3.C.)	Other Companies in which the Primary Company Owns Security or Equity Interests
<input type="checkbox"/> None or not known	

C (2). If you know that any entity listed in 3.C or 3.C(1) above has any material business dealings or business contracts with the State of North Carolina, or is regulated by the State, briefly describe that business activity.			
Name of Company or Business Entity		Description of Business Activity with the State	
<input type="checkbox"/> None or Not Known			
4. As of December 31, 2024, were you or any members of your immediate family the beneficiaries of a vested trust with a value of \$10,000 or more that you created, established, or controlled? ► Do not list assets held in blind trusts. Definitions for "Vested Trust" and "Blind Trust" can be found on our website under "SEIs / SEI Helpful Tips": https://ethics.nc.gov/seis/sei-helpful-tips <input type="checkbox"/> Yes <input type="checkbox"/> No			
Name and Address of Trustee	Description of the Trust	Your Relationship to the Trust	
5. As of December 31, 2024, did you any members of your immediate family have liabilities of \$10,000 or more, excluding the mortgage on your primary personal residence? Examples include credit card debts, auto loans, student loans, personal loans, and intra-family debt. <input type="checkbox"/> Yes <input type="checkbox"/> No			
Name of Debtor		List Type of Creditor (e.g., "commercial bank," "credit union," "individual," etc.)	
6. List each source of income (<i>not specific monetary amounts</i>) of more than \$5,000 received by you or any members of your immediate family during 2024. Include salary, wages, state/local government retirement income, professional fees, honoraria, interest, dividends, rental income, business income, and any other types of income required to be reported on your State <i>and/or</i> federal income tax returns. <ul style="list-style-type: none"> Attention! You must disclose salary or wages received from any governmental or private entity, including employers that you may have already listed in response to other SEI questions. Do not attach tax returns. Do not include income received from the following sources: capital gains; federal government or military retirement benefits; or Social Security retirement, survivors, or disability benefits. 			
Recipient of Income	Name of Person or Entity from Which Income Was Received	Type of Business/ Industry	Type of Income
<input type="checkbox"/> I had no reportable income over \$5,000 in 2024.			

Professional and Civic Relationships

7(a). During 2024, were you or any members of your immediate family a director, officer, governing board member, employee, independent contractor, or registered lobbyist of a **nonprofit corporation or organization** operating in North Carolina primarily for religious, charitable, scientific, literary, public health and safety, or educational purposes?

☐ Yes ☐ No - If "No," proceed to question 8.

► Do not list State boards or entities.

► Do not list organizations of which you are a mere member.

Name of Person	Position	Name of Nonprofit Corporation or Organization	Nature or Purpose of Organization

7(b). If the nonprofit corporations or organizations listed above do business with the State of North Carolina or receive State funds, briefly describe the nature of that business, if known or with due diligence could reasonably be known.

Name of Nonprofit Corporation or Organization	Describe State Business
<input type="checkbox"/> None or Not Known	

8. During 2024, were you or any members of your immediate family a director, officer, or governing board member of any society, organization, or advocacy group with an interest in matters over which your agency or board may jurisdiction?

☐ Yes ☐ No ☐ Legislator/Judicial Officer - You are not required to complete this question if you are filing *solely* because you are a legislator or judicial officer or a post-service filer or appointee to those offices. However, if you are also filing as a member of a State board or as a State employee, answer "yes" or "no" to this question. If "yes," provide additional information.

► Do not list organizations of which you are only a member and do not serve in a leadership role.

Name of Person	Name of Society, Organization, or Advocacy Group	Leadership Position (Director, Officer, Board Member)

9(a). As of December 31, 2024, were you or a member of your immediate family an employee, director, partner, officer, proprietor, or member or manager of a for profit business?

Name of Person	Relationship to Filer	Name of Company	Role of Person
<input type="checkbox"/> Yes <input type="checkbox"/> No - If "No," proceed to question 10.			

9(b). If you know that any entity listed in 9(a) above had any material business dealings or business contracts with the State of North Carolina or was regulated by the State as of December 31, 2024, briefly describe that activity.

Name of Company or Business Entity	Description of Business Activity with the State
<input type="checkbox"/> None or Not Known	

10. Are you a practicing attorney?

☐ Yes ☐ No ☐ Judicial Officer/State Attorney ☐ In House Attorney

If "Yes", check each category of legal representation in which you or the law firm with which you are affiliated has earned legal fees of more than \$10,000 during 2024.

- | | | | |
|---|---|---|-----------------------------------|
| <input type="checkbox"/> Administrative | <input type="checkbox"/> Admiralty | <input type="checkbox"/> Corporate | <input type="checkbox"/> Criminal |
| <input type="checkbox"/> Decedent's Estates | <input type="checkbox"/> Environmental | <input type="checkbox"/> Insurance | <input type="checkbox"/> Labor |
| <input type="checkbox"/> Local Government | <input type="checkbox"/> Real Property | <input type="checkbox"/> Securities | <input type="checkbox"/> Tax |
| <input type="checkbox"/> Tort litigation (including negligence) | <input type="checkbox"/> Utilities Regulation | <input type="checkbox"/> Other Category | |

11. During 2024, were you a licensed professional (other than an attorney) or did you provide consulting services individually or as a member of a professional association for which you charged or were paid over \$10,000?

☐ Yes ☐ No

Type of Business	Nature of Services Rendered

12. Are you or your employer, or any members of your immediate family, or their employers currently:

- licensed by the State board or agency with which you are or will be associated **or**
- regulated by the State board or agency with which you are or will be associated **or**
- in a business relationship with the State board or agency with which you are or will be associated?

☐ Yes ☐ No ☐ Legislator/Judicial Officer - You are not required to complete this question if you are filing because you are a legislator or a judicial officer or as a post-service filer or appointee to those offices. However, if you are also filing as a member of a State board or as a State employee, please answer "yes" or "no" to this question.

If "yes," provide the following information.

Name of Person	Name of Employer (if applicable)	Type of Relationship (Licensing, Regulatory, Business)

13. Have you or a member of your immediate family been registered as a lobbyist within the 12 months preceding your filing of this SEI? ☐ Yes ☐ No

If "yes," provide the following information.

Name of Lobbyist	Lobbyist's Principal	Date of Registration	Registration Expiration

Other Disclosures

14. During 2024, after you were appointed, employed, or filed or were nominated as a candidate, did you

- receive any "gift(s)" exceeding \$200 per quarter from a person or group of persons acting together,
- when both you and those person(s) were outside North Carolina,
- under circumstances that would lead a reasonable person to conclude the gifts were given for lobbying?

To answer Yes, all three conditions must apply.

☐ Yes ☐ No

► Do not report gifts given by members of your extended family.

► Do not report gifts you have previously reported on the "Expense Report for Exempted Persons."

Date Item Received	Name and Address of Donor(s)	Describe Item Received	Estimated Market Value

15. During 2024, after you were elected, appointed, or employed, did you

- accept a "scholarship" exceeding \$200 related to your public position from a person or group of persons acting together
- when those person(s) were outside North Carolina?

To answer Yes, both conditions must apply.

A "scholarship" is a grant-in-aid, either direct or indirect, to attend a conference, meeting, or similar event, including travel, lodging, meals, and other similar expenses.

☐ Yes ☐ No ☐ Judicial Officer - You are not required to complete this question if you are filing solely as a judicial officer or a judicial officer candidate or appointee.

- ▶ Do not report gifts you have previously reported on the "Reportable Expenditure Made by Person Exempted."
- ▶ Legislators are not required to report scholarships paid by a nonpartisan legislative organization of which the legislator or the Assembly is a member, participant, or affiliate.

Date of Scholarship	Name and Address of Donor(s)	Describe Event	Estimated Market Value

16. Have you been appointed or are you being considered for appointment to a covered board by the Governor or a member of the Council of State?

Council of State members include:

- ▶ Governor
- ▶ Lt. Governor
- ▶ Secretary of State
- ▶ State Auditor
- ▶ State Treasurer
- ▶ Superintendent of Public Instruction
- ▶ Attorney General
- ▶ Commissioner of Agriculture
- ▶ Commissioner of Labor
- ▶ Commissioner of Insurance

☐ Yes ☐ No

If "Yes," list all contributions you made in 2024 with a cumulative total of more than \$1,000 to the Council of State member who appointed you. Do not include contributions from immediate family members.

- ▶ "Contributions" are defined broadly in N.C.G.S. 163-278.6(6) and include "any advance, conveyance, deposit, distribution, transfer of funds, loan, payment, gift, pledge or subscription of money or anything of value whatsoever."

Date	Amount	Contributed to
<input type="checkbox"/> No contribution(s) with a cumulative total of more than \$1,000		

17. Are you an appointee or prospective appointee as:			
a. the head of a principal state department (e.g., cabinet secretary) appointed by the Governor; or b. a North Carolina Supreme Court Justice; or a Court of Appeals, Superior, or District Court Judge; or c. a member of any of the following boards: <ul style="list-style-type: none"> • ABC Commission • Coastal Resources Commission • State Board of Education • State Board of Elections • Division of Employment Security • Environmental Management Commission • Industrial Commission • Human Resources Commission • Rules Review Commission • Board of Transportation • Utilities Commission • Wildlife Resources Commission 			<input type="checkbox"/> Yes <input type="checkbox"/> No If "No," proceed to question 18.
d. If yes, were you appointed or are you being considered for appointment to that position by a Council of State member?			<input type="checkbox"/> Yes <input type="checkbox"/> No If "No," proceed to question 18.
e. If yes, you must indicate whether during 2024 you engaged in any of the following activities with respect to or on behalf of the candidate or campaign committee of the Council of State member who appointed you:			
i. Collected contributions from multiple contributors, took possession of such multiple contributions, and transferred or delivered those collected contributions to the candidate or committee?			<input type="checkbox"/> Yes <input type="checkbox"/> No
ii. Hosted a fundraiser at your residence or place of business?			<input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Volunteered for campaign-related activities, including phone banks, event assistance, mailings, canvassing, surveying, or any other activity that advances the campaign of a candidate?			<input type="checkbox"/> Yes <input type="checkbox"/> No
18. Have you ever been convicted of a felony for which you have not received either: (i) a pardon; or (ii) an order of expungement? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Offense	Date of Conviction	County of Conviction	State of Conviction
19. Are you aware of any other information that <i>you believe</i> may assist the Ethics Commission in advising you concerning your compliance with the State Government Ethics Act? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide that information below.			

Affirmation

The information provided in this Statement of Economic Interest and any attachments are true, complete, and accurate to the best of my knowledge and belief.

I have not transferred, and will not transfer, any asset, interest, or property for the purpose of concealing it from disclosure while retaining an equitable interest.

I understand that my Statement of Economic Interest and any attachments except for the Confidential Form regarding Unemancipated Children are public records.

I have read and understand the following statutes:

N.C.G.S. § 138A-26. Concealing or failing to disclose material information.

A filing person who knowingly conceals or knowingly fails to disclose information that is required to be disclosed on a statement of economic interest . . . shall be guilty of a Class 1 misdemeanor and subject to disciplinary action under G.S. 138A-45.

N.C.G.S. § 138A-27. Penalty for false information.

A filing person who provides false information on a statement of economic interest . . . knowing that the information is false is guilty of a Class H felony and shall be subject to disciplinary action under G.S. 138A-45.

I affirm under penalty of perjury that the foregoing is true and correct.

Signature

Date

Printed Name

Submit signed, original documents only. Do not fax or e-mail this form.

Confidential Form
Unemancipated Children
2025 Statement of Economic Interest

Confidential: Not a public record under N.C.G.S. § 138A-24(a)(1)

Name of Person Filing SEI _____

Agency or Board _____

Please list the full names of those children who were identified by initials on your Statement of Economic Interest.

Initials	Child's Full Name

Signature of Person Filing Supplement

Date

EXHIBIT C

CONTRACT CONFLICT OF INTEREST DISCLOSURE FORM

FOR OFFICIALS, EMPLOYEES, AND AGENTS

The [] (“Unit”) has adopted a Conflict of Interest Policy (“Policy”) that governs the Unit’s expenditure of Federal Financial Assistance (as defined in Section II of the Policy). The Policy designates [] as the “COI Point of Contact.”

The COI Point of Contact has identified you as an official, employee, or agent of the Unit that may be involved in the selection, award, or administration of the following contract: _____ (the “Contract”). To safeguard the Unit’s expenditure of Federal Financial Assistance, the COI Point of Contact has requested that you identify any potential real or apparent conflicts of interest in the Firm considered for the award of a Contract. Using the Exhibit A to the Policy as a guide, please answer the following questions:

1. Do you have a financial or other interest in a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

2. Will you receive any tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

3. For purposes of Question 3(a) and 3(b), your “Immediate Family Members” include: (i) your spouse and their parents, (ii) your child, (iii) your parent and any spouse of your parent, (iv) your sibling and any spouse of your sibling, (v) your grandparents or grandchildren, and the spouses of each, (vi) any domestic partner of any individual in (ii) through (v) of this definition; and (vii) any individual related by blood or affinity whose close association with you is the equivalent of a family relationship.

- a. Do you have an Immediate Family Member with a financial or other interest in a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

- b. Do you have an Immediate Family Member that will receive a tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

4. Do you have any other partner with a financial or other interest in a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

5. Will any other partner of yours receive any tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

6. Does your current or potential employer (other than the Unit) have a financial or other interest in a firm considered for this Contract or will such current or potential employer receive a tangible personal benefit from this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

7. Benefits to Employers

- a. Does a current or potential employer (other than the Unit) of any of your Immediate Family Members have a financial or other interest in a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

- b. Will a current or potential employer (other than the Unit) of any of your Immediate Family Members receive a tangible personal benefit from this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

-
- c. Does a current or potential employer (other than the Unit) of any partner of yours have a financial or other interest in a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

-
- d. Will a current or potential employer (other than the Unit) of any partner of yours receive a tangible personal benefit from this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

-
8. Does any existing situation or relationship create the appearance that you have a financial or other interest in a firm considered for this Contract or will receive a tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

-
9. Does any existing situation or relationship create the appearance that any Immediate Family Member of yours has a financial or other interest in a firm considered for this Contract or will receive a tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

-
10. Does any existing situation or relationship create the appearance that your current or potential employer (other than the Unit) has a financial or other interest in a firm considered for this Contract or will receive a tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

-
11. Does any existing situation or relationship create the appearance that any current or potential employer (other than the Unit) of any of your Immediate Family Members has a financial or other

interest in a firm considered for this Contract or will receive a tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

12. Does any existing situation or relationship create the appearance that any current or potential employer (other than the Unit) of any other partner has a financial or other interest in a firm considered for this Contract or will receive a tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

* * * * *

Sign Name: _____

Print Name: _____

Name of Employer _____

Job Title: _____

Date of Completion: _____

* * * * *



City of Charlotte
Statement of Economic Interest

FILER'S NAME (FIRST, MIDDLE, LAST)			
First Name	Middle Name	Last Name	Suffix
MAILING ADDRESS, CITY, STATE, ZIP			
Address	City	State	Zip
HOME ADDRESS, CITY, STATE, ZIP			
D Same as Mailing Address			
Address	City	State	Zip
CURRENT EMPLOYER		JOB TITLE	
NATURE OR TYPE OF BUSINESS			
DAYTIME PHONE NUMBER		ALTERNATE PHONE NUMBER	
E-MAIL ADDRESS			



City of Charlotte

Statement of Economic Interest

I. \$10,000 PLUS DISCLOSURES

If you, your spouse, or members of your immediate family¹ have assets or liabilities with a market value of at least \$10,000 in the following categories, please provide the requested information as of December 31st of the preceding year unless another time period is specified in the question.

- ▶ Do not list the actual value of those assets or liabilities.
- ▶ Do not list assets or liabilities held in a blind trust² established by or for the benefit of you or an immediate family member.

1. Do you, your spouse, or members of your immediate family have an ownership interest in any real estate located in the City of Charlotte or the City's extraterritorial planning jurisdiction with a market value of \$10,000 or more?

▶ **This may include your home/residence. Do not list actual value.**

☐ Yes ☐ No

Owner of Real Estate	% Ownership Interest	Location by City

2. Do you, your spouse, or members of your immediate family lease or rent to or from the City real estate with a market value of \$10,000 or more? **Do not list actual value.**

☐ Yes ☐ No

Name of Lessor	Name of Lessee (Renter)	Location by City

3. Within the preceding two years, have you, your spouse, or members of your immediate family sold to or bought from the City personal property with a market value of \$10,000 or more? **Do not list actual value.**

☐ Yes ☐ No

Name of Purchaser	Name of Seller	Type of Property

¹**Immediate family** includes your spouse (unless legally separated), minor children, and members of your extended family (your and your spouse's adult children, grandchildren, parents, grandparents, and siblings, and the spouses of each of those person) that reside in your household.

²**Blind trust** is a trust that meets all of the following criteria: (a) the owner of the trust's assets has no knowledge of the trust's holdings and sources of income, (b) the individual or entity managing the trust's assets ("the trustee") is not a member of the official's extended family and is not associated with or employed by the official or his or her immediate family, and (c) the trustee has sole discretion to manage the trust's assets.



City of Charlotte
Statement of Economic Interest

4. Do you, your spouse, or members of your immediate family currently lease or rent to or from the City personal property with a market value of \$10,000 or more? **Do not list actual value.**

☐ Yes ☐ No

Name of Lessor	Name of Lessee (Renter)	Type of Property

5(a). Do you, your spouse, or members of your immediate family own interests (generally stock) valued at \$10,000 or more in a publicly owned company that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

☐ Yes ☐ No

► Do not list ownership interests in a widely held investment fund (including mutual funds, regulated investment companies, or pension or deferred compensation plans) if (i) the fund is publicly traded or its assets are widely diversified and (ii) neither you nor an immediate family member are able to control the assets held in the mutual fund, investment company, or pension or deferred compensation plan.

Owner of Interest	Full Name of Company (Do not use a ticker symbol)

5(b). Do you, your spouse, or members of your immediate family hold stock options valued at \$10,000 or more in a company or business that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

☐ Yes ☐ No

Owner of Stock Option	Full Name of Company (Do not use a ticker symbol)



City of Charlotte
Statement of Economic Interest

6(a). Do you, your spouse, or members of your immediate family have financial interests valued at \$10,000 or more in a non-publicly owned company or business entity (including interests in sole proprietorships, partnerships, limited partnerships, joint ventures, limited liability companies, limited liability partnerships, and closely held corporations) that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

☐ Yes ☐ No - If "No", proceed to question 7.

Owner of Interest	Name of Business Entity

6(b). For each of those non-publicly owned companies or business entities identified in question 6(a) (the "primary company"), please list the names of *any other companies* in which the primary company owns securities or equity interests valued at over \$10,000, *if known*. **Do not list actual value.**

Non-Publicly Owned Company (the Primary Company)	Other Companies in which the Primary Company Owns Security or Equity Interests
<input type="checkbox"/> None or Not Known	

6(c). If you know that any company or business entity listed in 6(a) or (b) above has any material business dealings or business contracts *with the City*, or is *regulated by the City*, provide a brief description of that business activity.

Name of Company or Business Entity	Description of Business Activity with the City
<input type="checkbox"/> None or Not Known	

II. OTHER DISCLOSURES

7(a). During the preceding calendar year, were you, your spouse or members of your immediate family a director, officer, governing board member, employee, or independent contractor of a nonprofit corporation or organization operating in the City primarily for religious, charitable, scientific, literary, public health and safety, or educational purposes that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties?

☐ Yes ☐ No - If "No", proceed to question 8.

► Do not list organizations of which you are a mere member or subscriber.

Name of Person	His/Her Position	Name of Nonprofit Corporation or Organization	Nature of Business or Purpose of Organization



City of Charlotte
Statement of Economic Interest

7(b). If the listed nonprofit corporations or organizations do business with the City or receive City funds, please provide a brief description of the nature of that business, if known, or with which due diligence could reasonably be known.

Name of Nonprofit Corporation or Organization	Describe City Business or City Funding
<input type="checkbox"/> None or Not Known	

8. Have you ever been convicted of a felony for which you have not received either (i) a pardon of innocence or (ii) an order of expungement regarding that conviction?

☐ Yes ☐ No

Offense	Date of Conviction	County of Conviction	State of Conviction

9(a). List the name of each business with which you are associated where you or a member of your immediate family is an employee, director, officer, partner, proprietor, or member or manager and that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties.

Name of Person	Relationship to Filer	Name of Company	Role of Person
<input type="checkbox"/> No Business Associations			

9(b). If you know that any company or business entity listed in 9(a) above has any material business dealings or business contracts with the City, or is regulated by the City, provide a brief description of that business activity.

Name of Company or Business Entity	Description of Business Activity with the State
<input type="checkbox"/> Not applicable (No entities listed on #9a) <input type="checkbox"/> No relationship / Not known	



City of Charlotte
Statement of Economic Interest

AFFIRMATION

I affirm that the information provided in this Statement of Economic Interest and any attachments hereto are true, complete, and accurate to the best of my knowledge and belief.

I also certify that I have not transferred, and will not transfer, any asset, interest, or property for the purpose of concealing it from disclosure while retaining an equitable interest.

I understand that my Statement of Economic Interest and any attachments or supplements thereto are public record.

☐ **I Agree**

Printed Name

Signature

Date

Submit SIGNED, ORIGINAL documents only.

Do not fax or email this form.



Conflict of Interest Disclosures

City Council Work Session
February 2, 2026



Original Request: Approve the disclosure of the Mayor & Council conflict of interest forms for the years 2024 and 2025

Voted Action: Best practices for a consistent, unified form; available and easily accessible like the State's form

What We Determined

- Current City questionnaire complies with the Ordinance.
- Most common disclosure format among peers – Written, ink signature
- Disclosures submitted to the Clerk
- Available for copying and inspection during normal business hours
- No Internal Audit peers obtain questionnaires or conduct a review
- State's form cannot be substituted for the current City's questionnaire

Staff Recommends: Mayor and Council

- Current fillable PDF version
- Printed form with ink signature
- Available to public during normal business hours or on transparency webpage

City staff

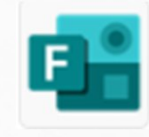
- No change
 - Microsoft Form or PDF fillable

City's Code of Ethics: All elected officials, members of the city senior management team, and a random sample of city employees shall be required to complete the conflict of interest questionnaire sent by the city's internal auditor and certify that they have read the City of Fayetteville Code of Ethics.

Since FY2018 the Internal Audit Office has requested and reviewed completed forms.



FY2018
Printed PDF
Form



FY19-FY22
PDF Fillable
Form

FY23-FY24
PDF Fillable or
Microsoft Form



Peer Review

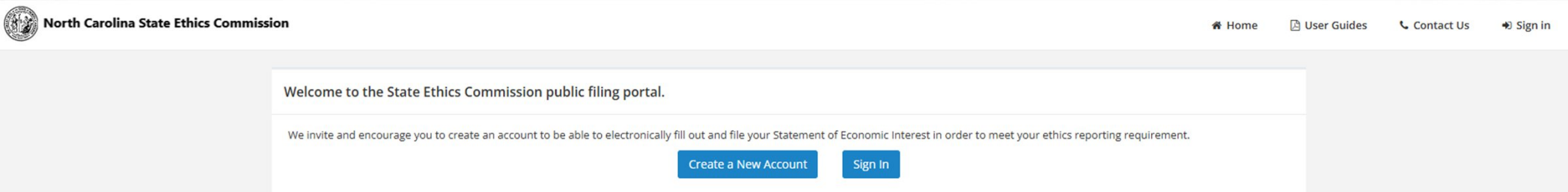
- ❖ Format - Written form with wet signature.
- ❖ Submitted to – Clerk
- ❖ Available for inspection and copying during normal business hours.
- ❖ Internal Audit peers - Did not obtain questionnaires or conduct an annual conflict of interest review.



[NC State Ethics Commission SEI Filing Requirements](#)

Persons subject to the State Government Ethics Act must file a Statement of Economic Interest (SEI) prior to being appointed, employed, or elected and annually by April 15th of each year.

❖ Electronic Filing



❖ Manual Filing

- ❖ Main Difference – State Conflicts versus City Conflicts
- ❖ Other Reasons:
 - ❖ Not all City elected officials complete an SEI
 - ❖ Home address not available to the public
 - ❖ State limits disclosures to household members
 - ❖ State requires additional information





EXHIBIT A



City of Charlotte
Statement of Economic Interest

FILER'S NAME (FIRST, MIDDLE, LAST)			
First Name	Middle Name	Last Name	Suffix
MAILING ADDRESS, CITY, STATE, ZIP			
Address	City	State	Zip
HOME ADDRESS, CITY, STATE, ZIP			
D Same as Mailing Address			
Address	City	State	Zip
CURRENT EMPLOYER	JOB TITLE		
NATURE OR TYPE OF BUSINESS			
DAYTIME PHONE NUMBER	ALTERNATE PHONE NUMBER		
E-MAIL ADDRESS			



North Carolina State
Ethics Commission



STATE ETHICS COMMISSION

2025 STATEMENT OF ECONOMIC INTEREST

Contact Information

This contact information page will not be available on the Commission's website, but it is a public record.

919-814-3600

<https://ethics.nc.gov>

SEND YOUR SIGNED ORIGINAL TO:

BY MAIL:
State Ethics Commission
Post Office Box 27685
Raleigh, NC 27611

HAND DELIVERY:
State Ethics Commission
424 N. Blount Street
Raleigh, NC 27601

FOR STAFF USE ONLY
Date Received:

**This entire form must be
completed to fulfill your
SEI filing obligation.**

Filer's Name (First, Middle, Last)				
Prefix	First Name	Middle Name	Last Name	Suffix
Mailing Address (Required)				
Address		City	State	Zip
Daytime Phone Number (Required)		Alternate Phone Number		
E-Mail Address (Required)		Date of Birth (MM/DD/YYYY)		



- State law does not mandate format or process
- Template provided closely mirrors City's questionnaire

EXHIBIT C**CONTRACT CONFLICT OF INTEREST DISCLOSURE FORM****FOR OFFICIALS, EMPLOYEES, AND AGENTS**

The [] ("Unit") has adopted a Conflict of Interest Policy ("Policy") that governs the Unit's expenditure of Federal Financial Assistance (as defined in Section II of the Policy). The Policy designates [] as the "COI Point of Contact."

The COI Point of Contact has identified you as an official, employee, or agent of the Unit that may be involved in the selection, award, or administration of the following contract: [] (the "Contract"). To safeguard the Unit's expenditure of Federal Financial Assistance, the COI Point of Contact has requested that you identify any potential real or apparent conflicts of interest in the Firm considered for the award of a Contract. Using the Exhibit A to the Policy as a guide, please answer the following questions:

1. Do you have a financial or other interest in a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

2. Will you receive any tangible personal benefit from a firm considered for this Contract?

Yes _____ No _____ Unsure: _____

If the answer is Yes or Unsure, please explain:

3. For purposes of Question 3(a) and 3(b), your "Immediate Family Members" include: (i) your spouse and their parents, (ii) your child, (iii) your parent and any spouse of your parent, (iv) your sibling and any spouse of your sibling, (v) your grandparents or grandchildren, and the spouses of each, (vi) any domestic partner of any individual in (ii) through (v) of this definition; and (vii) any individual related by blood or affinity whose close association with you is the equivalent of a family relationship.

- a. Do you have an Immediate Family Member with a financial or other interest in a firm considered for this Contract?

Staff Recommends: Mayor and Council

- Current fillable PDF version
- Printed form with ink signature
- Available to public during normal business hours or on transparency webpage

City staff

- No change
 - Microsoft Form or PDF fillable



FayettevilleNC.gov



City of Fayetteville

433 Hay Street
Fayetteville, NC 28301-5537
(910) 433-1FAY (1329)

City Council Action Memo

File Number: 26-0050

Agenda Date: 2/6/2026

Version: 1

Status: Agenda Ready

In Control: City Council Work Session

File Type: Other Items of
Business

Agenda Number: 6.03

TO: Mayor and Members of City Council

THRU: Dr. Douglas J. Hewett, ICMA-CM

**FROM: Jeffrey Yates, ICMA-CM, Assistant City Manager
John Jones, Director, Office of Community Safety**

DATE: February 6, 2026

RE:

Receive an Update for the Reuse and Renovation of Former Blue Street Senior Center Building for OCS

COUNCIL DISTRICT(S):

All

Relationship To Strategic Plan:

Goal 1: Safe and Secure Community

Goal 3: City Investment in Today and Tomorrow

Goal 5: Financially Sound City Providing Exemplary City Services

Goal 6: Collaborative Citizen and Business Engagement

Executive Summary:

This item is to inform the Mayor and City Council of the planned renovation and upfit of the former Blue Street Senior Center. The adaptive reuse will support the continued growth and operations of the Office of Community Safety (OCS). The proposed project will establish the Blue Street site as the primary hub and headquarters for OCS.

The renovated facility will support staff offices, community outreach and engagement space, and programmatic activities aligned with Council priorities and the City's broader community safety strategy. The project encompasses approximately 9,226 square feet across two existing City-owned buildings. The estimated project cost of \$800,000 supports renovation of the administrative building (6,626 square feet) as an initial phase, with additional space to be addressed through future phases subject to final design and funding availability.

Background:

The Office of Community Safety was established by Council action in 2023 to advance a comprehensive, community-based approach to public safety that emphasizes prevention- and intervention-focused services, as well as coordination across multiple service areas. OCS serves as a civilian-led coordinating office that works across City departments and with community-based organizations to implement Council-directed community safety initiatives.

OCS currently supports activities related to mental health response, risk mitigation for

unhoused populations, youth outreach and intervention, and violence interruption programs. The OCS team presently consists of five staff members, with additional positions posted or planned to support expanding initiatives, program responsibilities, and Council priorities. This anticipated growth reflects Council direction, increasing service demand, and the phased implementation of new community safety initiatives. As OCS transitions from initial launch to sustained implementation, the need for space that can accommodate staff, partners, and program activities has become increasingly important. OCS is currently located in office space on the first floor of the Festival Park Plaza building. While this location supported initial operations, it does not provide sufficient space for a growing team or for community-facing programming, outreach activities, or coordinated meetings. The current configuration limits OCS's ability to host trainings, program-driven meetings, or engagement with residents and partners. A facility, specifically designed to support flexible, community-oriented work is necessary to effectively carry out OCS's mission. In addition to improving engagement and operations, relocating staff from the Festival Park Plaza building advances the City's long-term goal of reducing or potentially eliminating its footprint within the building.

Issues/Analysis:

The relocation of Senior Center activities to the new Senior Center East created an opportunity to repurpose the former Blue Street Senior Center, a City-owned facility in a community-based location, to support the operations of OCS.

The Blue Street site will operate using a two-building approach:

- Administrative Building (approximately 6,626 square feet):
Dedicated to OCS staff offices and internal operations.
- Multipurpose Building (approximately 2,600 square feet):
Designed as flexible space to support meetings, trainings, and periodic community engagement activities on an as-needed basis.

In addition to serving as the central operations hub for OCS, the site may support the following functions as part of OCS-led initiatives, periodic programming, or one-time engagements:

- Community outreach, engagement, and programming
- Activities related to mental health response and coordination
- Support services and engagement for unhoused individuals
- Youth engagement and outreach programming
- Violence prevention and intervention initiatives
- Community-based trainings and workshops

The multipurpose building is intended to provide flexibility for targeted engagement and coordination and is not intended for continuous or daily public use.

The proposed renovations and location will allow the facility to function as both a professional workspace and a welcoming, accessible community resource. Design intent prioritizes a non-institutional, community-centered environment that supports trust-building, accessibility, and effective service delivery.

Renovation and reuse of the Blue Street facility will:

- Provide adequate space to support the current OCS team
- Enable delivery of community-based services in an appropriate and accessible setting

- Improve coordination with residents, partners, and service providers
- Enhance the City's ability to implement Council's community safety priorities
- Maximize use of an existing City-owned facility through adaptive reuse
- Reduce reliance on leased, non-City-owned office space
- Strengthen the City's capacity for early intervention, coordinated response, and risk reduction related to behavioral health, youth engagement, and community safety concerns
- Establish a centralized OCS hub that improves coordination, accountability, and accessibility through program-driven engagement

Budget Impact:

The estimated \$800,000 renovation budget is planned to come from the FY 2026 Operating Budget allocation of OCS. This funding was appropriated by the City Council for OCS operations.

Options:

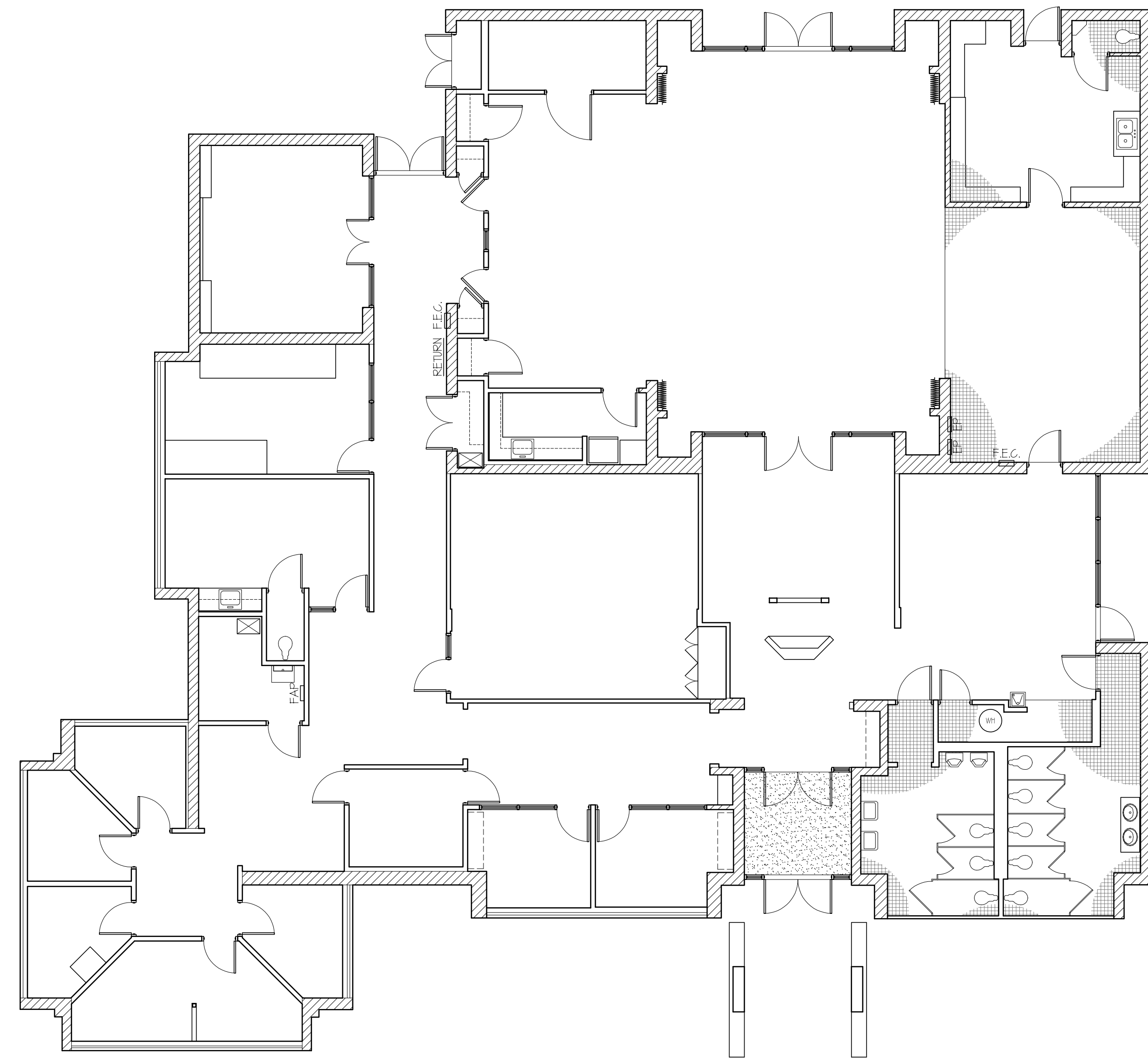
Receive the update or provide alternative direction.

Recommended Action:

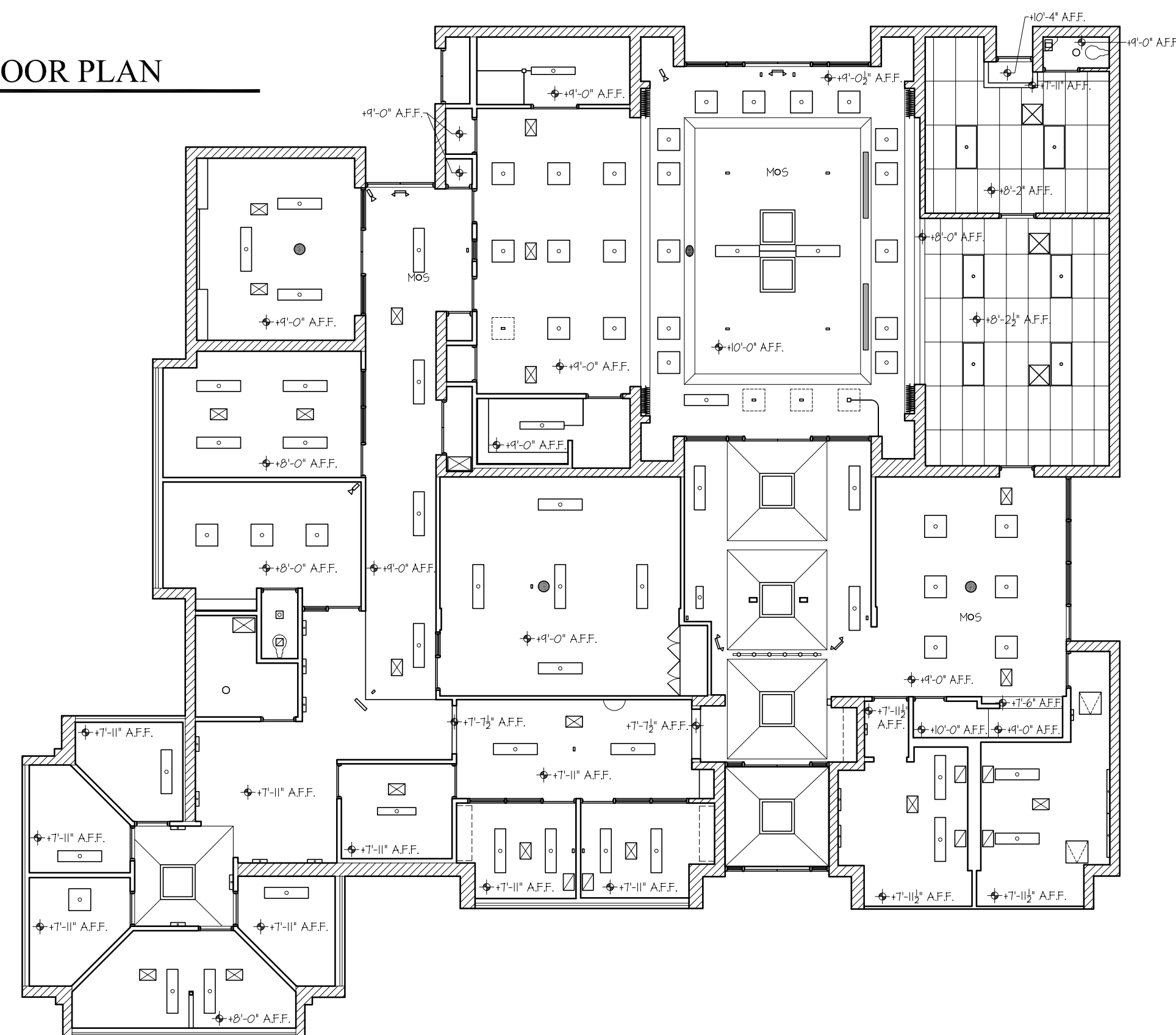
Receive the Update

Attachments:

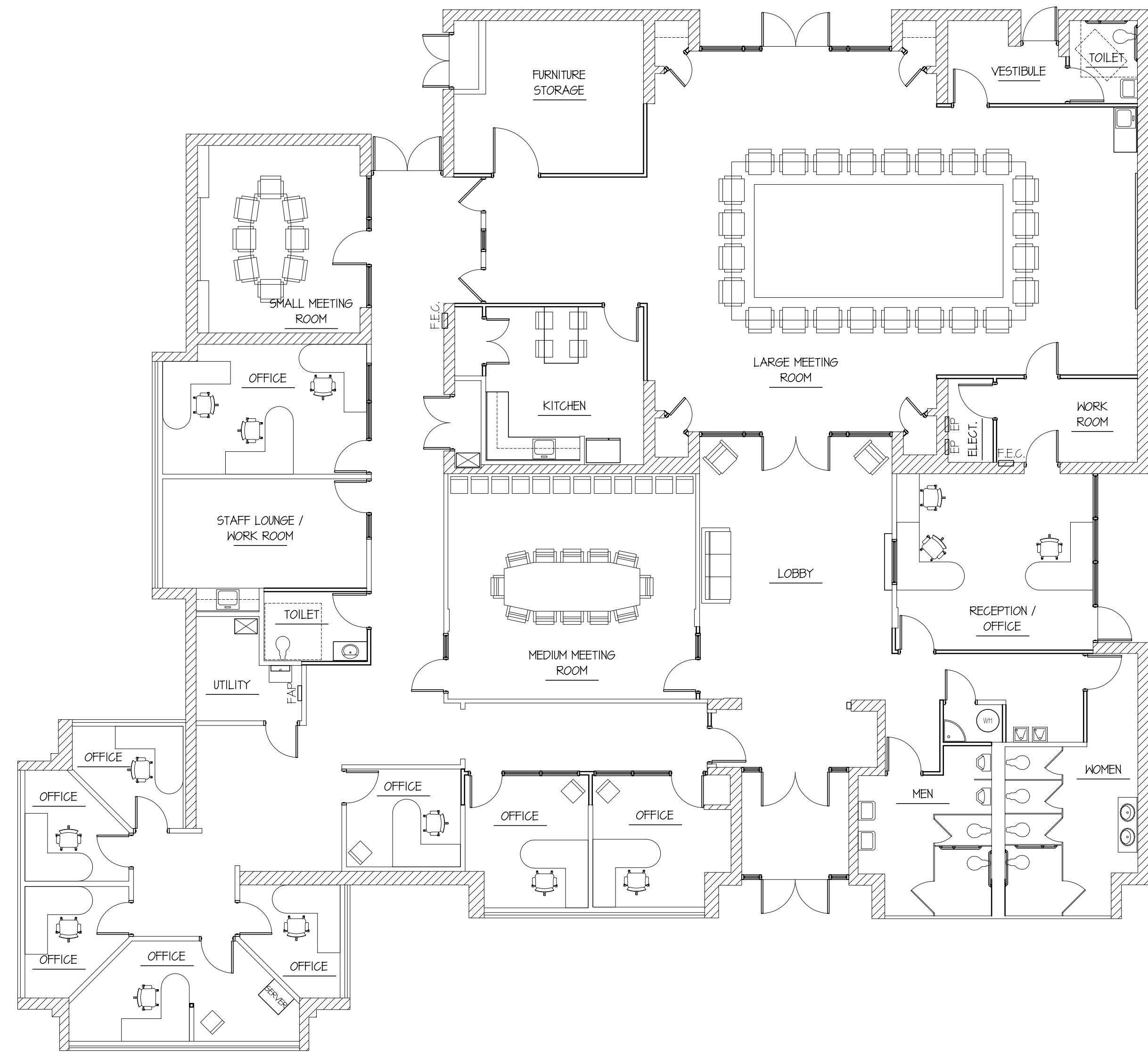
Initial Floorplan of Renovations for Administrative Building



2 EXISTING FLOOR PLAN
1/8" = 1'-0"



3 EXISTING REFLECTED CEILING PLAN PLAN
3/32" = 1'-0"



1 PROPOSED FLOOR PLAN
1/8" = 1'-0"



City of Fayetteville

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City Council Action Memo

File Number: 26-0067

Agenda Date: 2/6/2026

Version: 1

Status: Agenda Ready

In Control: City Council Work Session

File Type: Consent

Agenda Number: 6.04

TO: Mayor and Members of City Council

THRU: Jodi Phelps, Assistant City Manager

FROM: Michael Gibson, Parks, Recreation and Maintenance Director

DATE: February 6, 2026

RE:
Glenville Lake Crossing and East Shore Trail Progress

COUNCIL DISTRICT(S):

District 2 & District 4

Relationship To Strategic Plan:

Goal 4: The City of Fayetteville will be a highly desirable place to live, work and recreate with thriving neighborhoods and a high quality of life for all residents.

Executive Summary:

This item provides a progress update on the proposed Glenville Lake Crossing & East Shore Trail Project in the City of Fayetteville. The project is currently in the design phase, with the City under contract with Stewart Engineering to complete engineering and design services. To date, key preliminary tasks have been completed, including surveying, public engagement, geotechnical engineering, and schematic design. Design efforts are continuing toward completion of final design to prepare the project for future implementation.

Background:

The Glenville Lake Crossing and Lake Shore Trail is a proposed multi-use trail located along the east side of Glenville Lake in the City of Fayetteville. The project is currently in the design phase, with the City under contract with Stewart Engineering to complete engineering and design services. Design efforts are underway to develop plans for a 10-foot-wide asphalt or concrete multi-use path with 2-foot crushed stone shoulders, designed in accordance with AASHTO and ADA guidelines.

The proposed trail is intended to serve walkers, joggers, bicyclists, and other non-motorized users by providing a safe and seamless route connecting surrounding neighborhoods to Murchison Road, Fayetteville State University, and existing transit stops and sidewalks.

Issues/Analysis:

N/A

Budget Impact:

N/A

Options:

City Council receives report and approves continuation of the current engineering design phase.

City Council receives report and does not approve continuation of the current engineering design phase and provides additional guidance to staff.

Recommended Action:

City Council receives report and approves continuation of the current engineering design phase.

Attachments:

Glenville Lake Crossing and East Shore Trail Progress PPT

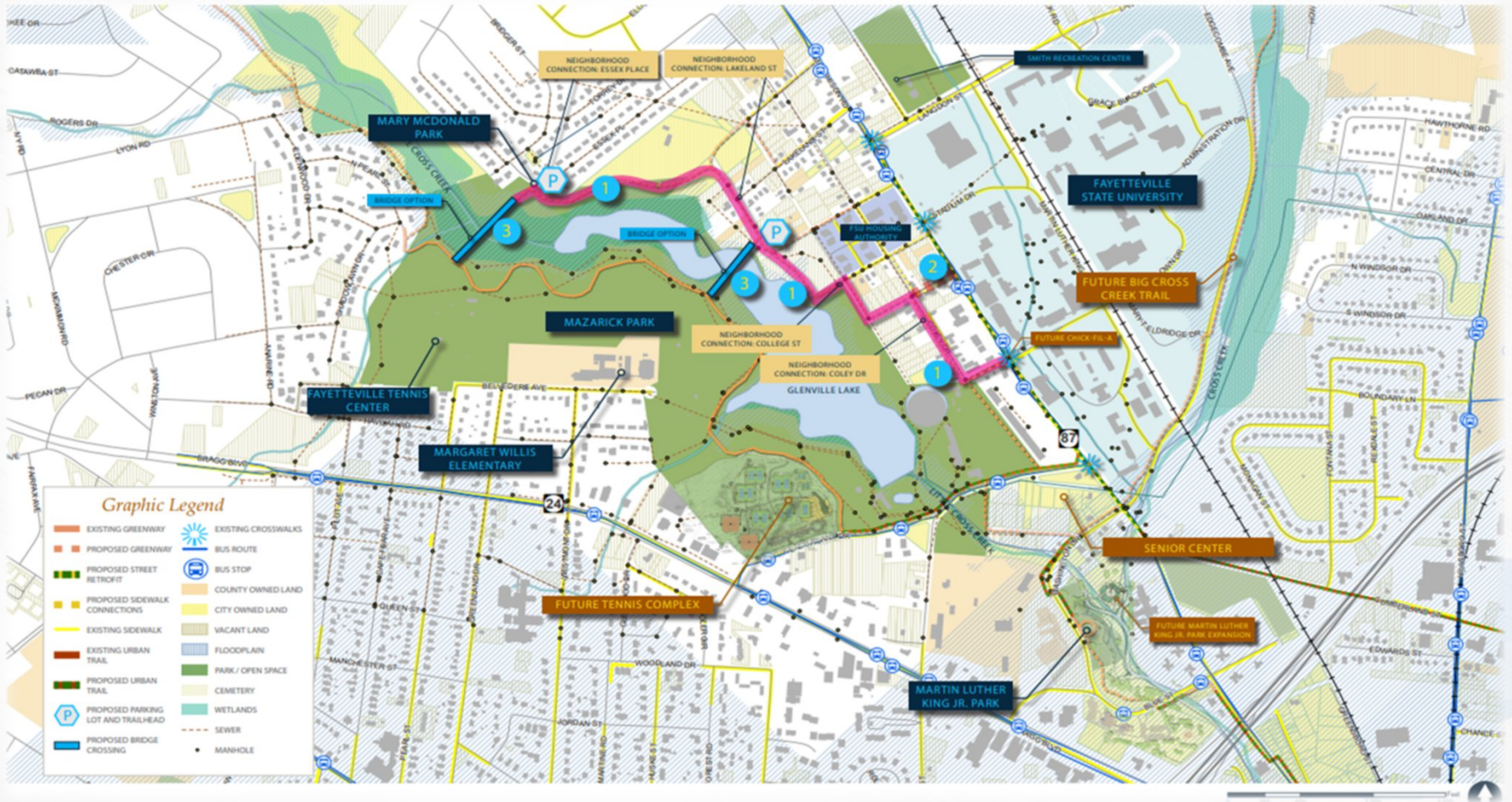


Glenville Lake Crossing and East Shore Trail Progress

February 2, 2026



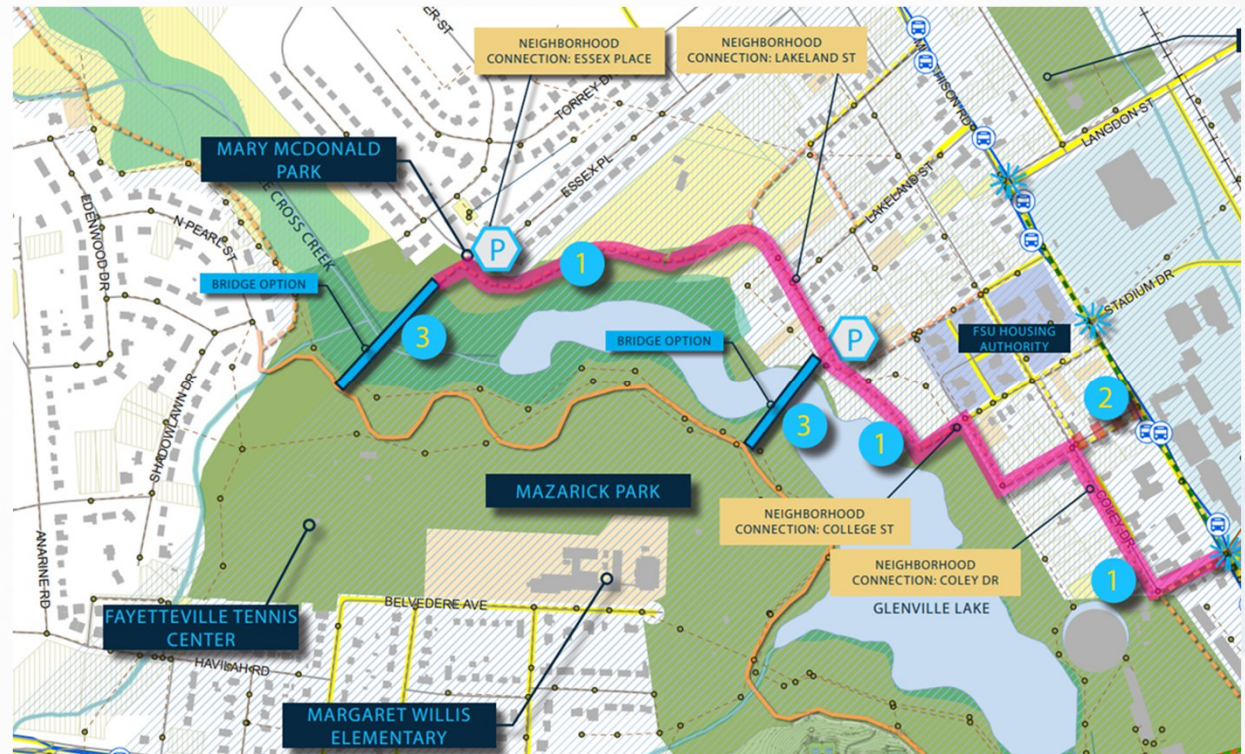
Proposed Trail



The multi-use path will provide a seamless and safe route for pedestrians and bicyclists to travel from neighborhoods located along the east side of Glenville Lake to Murchison Road, Fayetteville State University, and several existing bus stops and sidewalks.

Connections to Mazarick Park

- From neighborhoods
- From Murchison Road
- From FSU
- To new Senior Center Site
- To Downtown

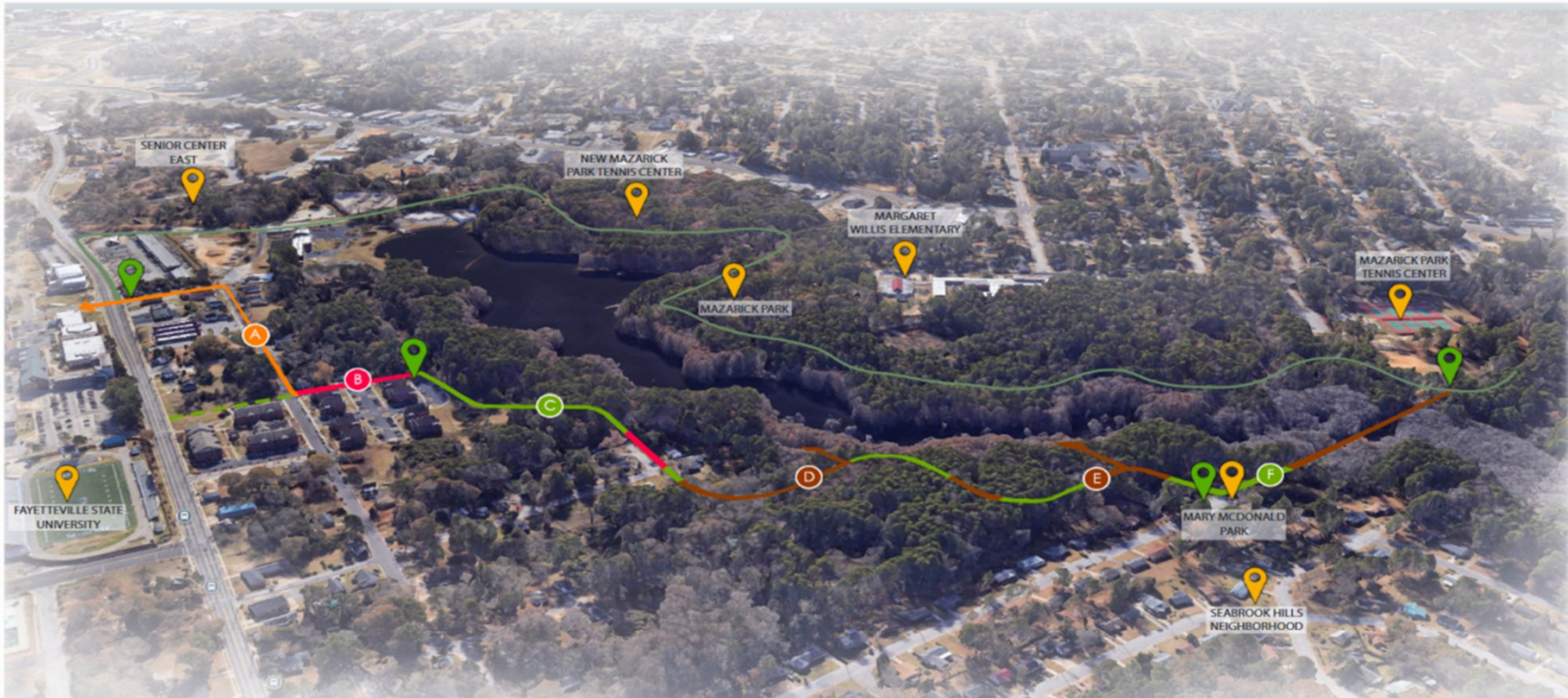


Mary McDonald Park



FAYETTEVILLE NC

Glenville Lake Aerial Map



GLENVILLE LAKE AERIAL MAP 1
 PROPOSED EAST SHORE GREENWAY &
 COMMUNITY CONNECTIONS

-  PROPOSED ON-STREET GREENWAY (DEDICATED LANE)
-  PROPOSED ON-STREET GREENWAY (SHARED LANE)
-  PROPOSED ELEVATED CONCRETE BOARDWALK
-  PROPOSED ASPHALT GREENWAY, TYP.
-  PROPOSED ASPHALT GREENWAY, TYP. (PHASE 2)
-  COMMUNITY/ CULTURAL CENTER
-  PROPOSED TRAILHEAD/ MAJOR SIGNAGE
-  SECTION/ PERSPECTIVE IMAGE LOCATION
-  EXISTING GREENWAY

Site Drawings – Trail Construction



Site Drawings - Street Trail Construction



8' MULTI-USE TRAIL

10' TRAVEL LANE

10' TRAVEL LANE

7' EXISTING
ON-STREET
PARKING

A COLEY DRIVE SECTION



8' MULTI-USE TRAIL

10' TRAVEL LANE

10' TRAVEL LANE

7' EXISTING
ON-STREET
PARKING

A COLEY DRIVE SECTION

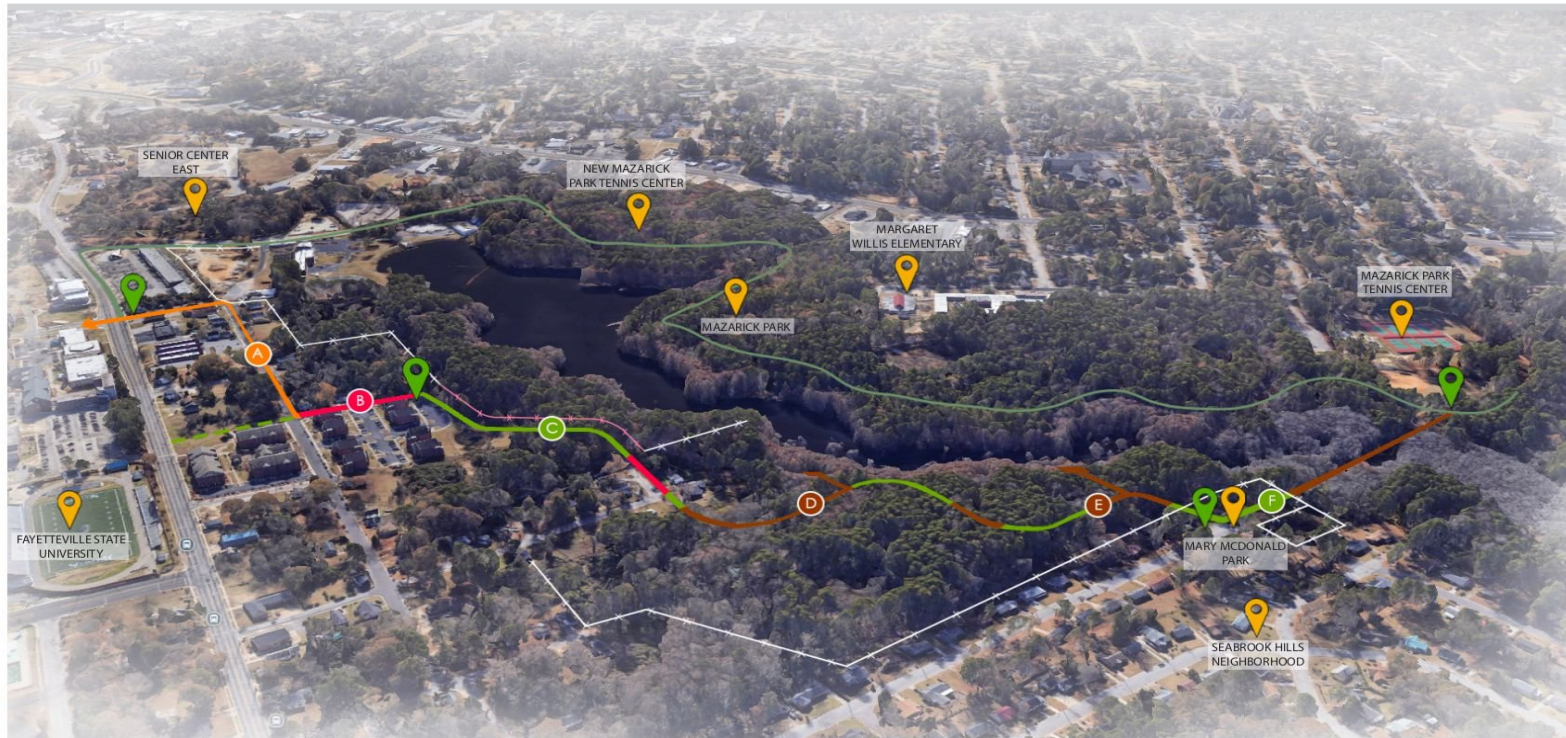


10' SHARED USE LANE

10' SHARED USE LANE

B COLLEGE STREET SECTION

FAYETTEVILLE N.C. Aerial Map #1 with Fencing - Challenges



GLENVILLE LAKE AERIAL MAP 1
PROPOSED EAST SHORE GREENWAY &
COMMUNITY CONNECTIONS

-  PROPOSED ON-STREET GREENWAY (DEDICATED LANE)
-  PROPOSED ON-STREET GREENWAY (SHARED LANE)
-  PROPOSED ELEVATED CONCRETE BOARDWALK
-  PROPOSED ASPHALT GREENWAY, TYP.
-  PROPOSED ASPHALT GREENWAY, TYP. (PHASE 2)
-  COMMUNITY/CULTURAL CENTER
-  PROPOSED TRAILHEAD/ MAJOR SIGNAGE
-  SECTION/ PERSPECTIVE IMAGE LOCATION
-  EXISTING GREENWAY
-  EXISTING FENCE
-  PROPOSED FENCE

FAYETTEVILLE N.C. Aerial Map #2 with Fencing - Challenges



GLENVILLE LAKE AERIAL MAP 2
PROPOSED EAST SHORE GREENWAY &
COMMUNITY CONNECTIONS

-  PROPOSED ON-STREET GREENWAY (DEDICATED LANE)
-  PROPOSED ON-STREET GREENWAY (SHARED LANE)
-  PROPOSED ELEVATED CONCRETE BOARDWALK
-  PROPOSED ASPHALT GREENWAY, TYP.
-  PROPOSED ASPHALT GREENWAY, TYP. (PHASE 2)
-  COMMUNITY/ CULTURAL CENTER
-  PROPOSED TRAILHEAD/ MAJOR SIGNAGE
-  SECTION/ PERSPECTIVE IMAGE LOCATION
-  EXISTING GREENWAY
-  EXISTING FENCE
-  PROPOSED FENCE



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City of Fayetteville

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City Council Action Memo

File Number: 26-0064

Agenda Date: 2/6/2026

Version: 2

Status: Agenda Ready

In Control: City Council Work Session

File Type: Other Items of
Business

Agenda Number: 6.05

TO: Mayor and Members of City Council

THRU: Jodi Phelps, Assistant City Manager

FROM: Michael Gibson, Parks, Recreation and Maintenance Director

DATE: February 6, 2026

RE:
Overview of Proposed Arts Council Alleyway Improvements

COUNCIL DISTRICT(S):

District 2

Relationship To Strategic Plan:

Goal 4 - The City of Fayetteville will be a highly desirable place to live, work and recreate.

Executive Summary:

At the request of City Council, staff has developed a proposed option for improvements to the Arts Council Alleyway. This item is presented for review and informational purposes only and is intended to provide Council with an overview of the proposed scope of work and estimated cost.

Background:

The alleyway is frequently used by pedestrians and visitors attending Arts Council events. Council requested that staff provide a preliminary design concept and an estimated cost for potential improvements to enhance the space.

Issues/Analysis:

N/A

Budget Impact:

The estimated cost for the proposed Arts Council Alleyway improvements is \$36,100. Funding has not been identified at this stage. No impact to the General Fund balance is anticipated at this time, as this item is presented for informational purposes only.

Options:

Council approves the proposal and provides direction on how to move forward.

Council rejects the proposal and takes no action.

Recommended Action:

Council reviews the proposed Arts Council Alleyway improvements and provides direction to staff on how to proceed.

Attachments:

Arts Council Alleyway Improvements pptx



Arts Council Alleyway Improvement

February 2, 2026



FAYETTEVILLE^{NC} Current Area



Preliminary Design Sketch



Bench for Proposed Area



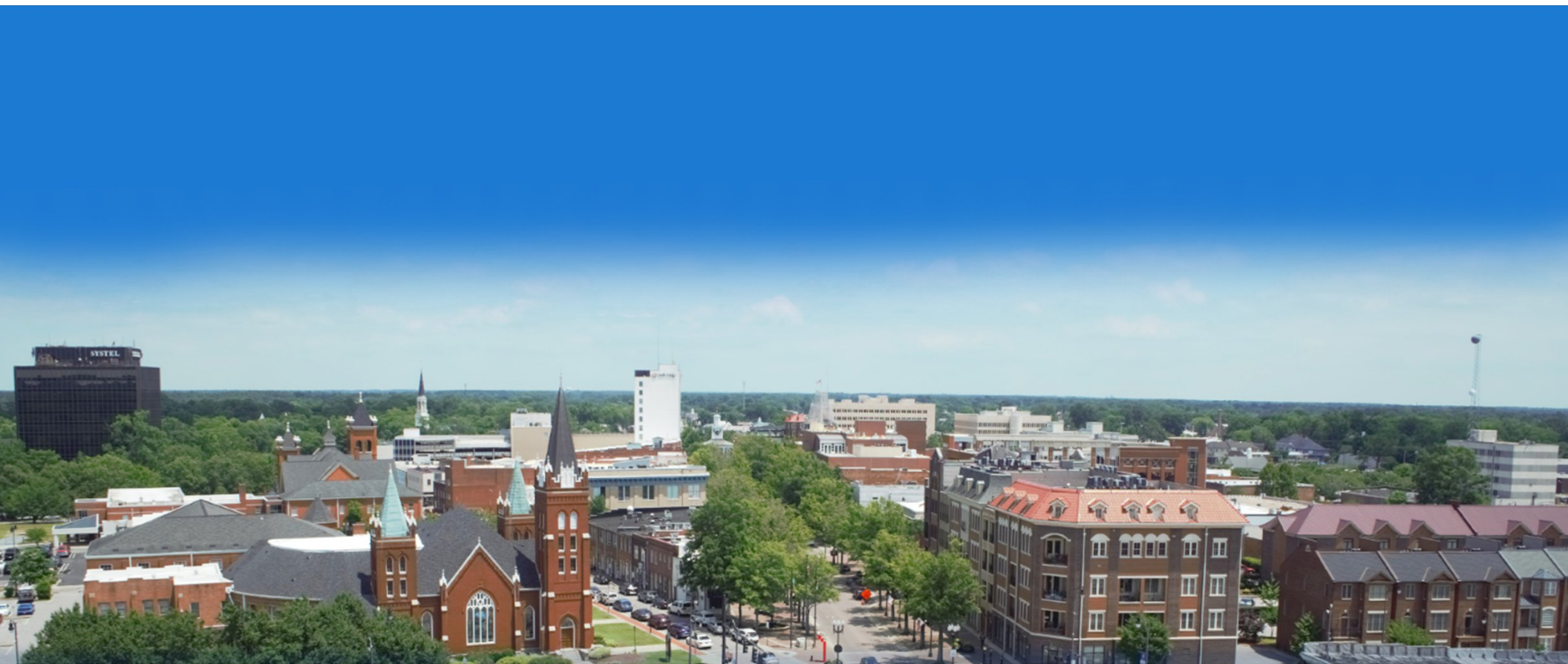
Potential opportunity
to enhance
downtown nighttime
landscaping



Cost Estimate

Landscaping - Hardscapes	Quantity	Unit Price	Cost
Accessory (Planter110 Pot)	1	\$250.00	\$250.00
Tree (Wood curve bench)	1	\$3,500.00	\$3,500.00
Accessory (ContainerPot 21)	1	\$250.00	\$250.00
Concrete SideWalk 5x45	1	\$3,500.00	\$3,500.00
Color Stamped (Concrete3)	1240SqFt	\$19,000.00	\$19,000.00
Region (Mulch49)	1	\$850.00	\$850.00
Demolition	1	\$4,500.00	\$4,500.00
Region (Stone244)	1	\$1,500.00	\$1,500.00
Hardscape Total			\$33,350.00
Landscaping - Plants	Quantity	Unit Price	Cost
Plant (American Arborvitae15)	5	\$250.00	\$1,250.00
Plant (American Arborvitae2)	4	\$275.00	\$1,100.00
Plant (Campanula)	2	\$35.00	\$70.00
Plant (Canna Lily6)	1	\$25.00	\$25.00
Plant (Flowering Dogwood14)	1	\$250.00	\$250.00
Plant (Geranium22)	1	\$25.00	\$25.00
Plant (Horseshoe Geranium)	1	\$30.00	\$30.00
			\$2,750.00

All measurements are for rough estimation purposes only. Due to varying grades, ground conditions, construction methods and other factors.



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City Council Action Memo

File Number: 26-0034

Agenda Date: 2/6/2026

Version: 1

Status: Agenda Ready

In Control: City Council Work Session

File Type: Other Items of
Business

Agenda Number: 6.06

TO: Mayor and Members of City Council

THRU:

FROM: Council Member Brenda McNair

DATE: February 6, 2026

RE:

City Council Agenda Item Request - Gun Safety Billboards - Council Member McNair

COUNCIL DISTRICT(S):

All

Relationship To Strategic Plan:

Goal I: Safe and Secure Community

Executive Summary:

Direct Staff to research cost and options for implementing a public awareness campaign on billboards throughout the City focused on firearm safety and responsible gun storage.

Background:

Issues/Analysis:

Budget Impact:

Unknown

Options:

Recommended Action:

Attachments:

City Council Agenda Item Request



City Council Agenda Item Request

Date of Request: December 10, 2025 **Requester:** Council Member McNair

Agenda Item Title: Gun Safety Billboards

Estimated Cost: TBD **Anticipated Funding Source:** General Fund

City Department(s) Support Requested: Police Department/Office of Community Safety

Estimated Staff Time Required: 10 Hours

Anticipated Date for Future Council Work Session Discussion: February 2, 2026

Which City Council approved Goal(s) within the Strategic Plan does this request directly support?

Goal I: Safe and Secure Community

What do you envision accomplishing with this agenda item request?

Direct staff to research cost and options for implementing a public awareness campaign on billboards throughout the City, focused on firearm safety and responsible gun storage.

Additional Comments:



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City Council Action Memo

File Number: 26-0041

Agenda Date: 2/6/2026

Version: 1

Status: Agenda Ready

In Control: City Council Work Session

File Type: Other Items of
Business

Agenda Number: 6.07

TO: Mayor and Members of City Council

THRU:

FROM: Mayor Mitch Colvin

DATE: February 6, 2026

RE:

City Council Agenda Item Request - Senior Technology Literacy Initiative - Mayor Colvin

COUNCIL DISTRICT(S):

All

Relationship To Strategic Plan:

Goal II: the City of Fayetteville will have a Responsive City Government Supporting a Diverse and Viable Economy

Executive Summary:

To implement senior technology learning programs in our senior centers and recreation centers.

Create a donation process for old computers and iPads for the initiative.

Background:

Issues/Analysis:

Budget Impact:

Options:

Recommended Action:

Attachments:

City Council Agenda Item Request Form



City Council Agenda Item Request

Date of Request: January 6, 2026 **Requester:** Mayor Mitch Colvin

Agenda Item Title: Senior Technology Literacy Initiative

Estimated Cost: N/A **Anticipated Funding Source:** Used IT Equipment

City Department(s) Support Requested: Community Development

Estimated Staff Time Required: _____

Anticipated Date for Future Council Work Session Discussion: February 2, 2026

Which City Council approved Goal(s) within the Strategic Plan does this request directly support?

Goal II: The City of Fayetteville will have a Responsive City Government Supporting a Diverse and Viable Economy

What do you envision accomplishing with this agenda item request?

To implement senior technology learning programs in our senior centers and recreation centers.

Create a donation process for old computers and iPads for the initiative.

Additional Comments:



City of Fayetteville

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City Council Action Memo

File Number: 26-0042

Agenda Date: 2/6/2026

Version: 1

Status: Agenda Ready

In Control: City Council Work Session

File Type: Other Items of
Business

Agenda Number: 6.08

TO: Mayor and Members of City Council

THRU:

FROM: Mayor Mitch Colvin

DATE: February 6, 2026

RE:

City Council Agenda Item Request - Expand Sewer Grant Program - Mayor Colvin

COUNCIL DISTRICT(S):

All

Relationship To Strategic Plan:

Goal III: The City of Fayetteville will be a City Invested in Today and Tomorrow

Executive Summary:

City expand grant eligibility for sewer connections in Phase V to 120% of the median income.

Will require contribution of General Fund dollars and State funds.

The additional connections will reduce the Phase V completion date substantially.

Background:

Issues/Analysis:

Budget Impact:

Options:

Recommended Action:

Attachments:

City Council Agenda Item Request Form



City Council Agenda Item Request

Date of Request: January 6, 2026 **Requester:** Mayor Mitch Colvin

Agenda Item Title: Expand Sewer Grant Program

Estimated Cost: \$250,000 **Anticipated Funding Source:** Community Development

City Department(s) Support Requested: Community Development

Estimated Staff Time Required: Estimated 2-3 Hours

Anticipated Date for Future Council Work Session Discussion: February 2, 2026

Which City Council approved Goal(s) within the Strategic Plan does this request directly support?

Goal III: The City of Fayetteville will be a City Invested in Today and Tomorrow

What do you envision accomplishing with this agenda item request?

City expand grant eligibility for sewer connections in Phase V to 120% of the median income.
Will require contribution of General Fund dollars and State funds.
The additional connections will reduce the Phase V completion date substantially.

Additional Comments:



City of Fayetteville

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City Council Action Memo

File Number: 26-0063

Agenda Date: 2/6/2026

Version: 1

Status: Agenda Ready

In Control: City Council Work Session

File Type: Other Items of
Business

Agenda Number: 6.09

TO: Mayor and Members of City Council

THRU: Type Here

FROM: Council Member Antonio Jones

DATE: February 6, 2026

RE:

City Council Agenda Item Request - Expand Notifications - Council Member Jones

COUNCIL DISTRICT(S):

All

Relationship To Strategic Plan:

Goal II: Responsive City Government Supporting a Diverse & Viable Economy and Community

Executive Summary:

Request staff research ways to improve public awareness and accessibility of City notices, both in the physical environment and online, ensuring residents receive clear, conspicuous, and timely information about City actions, public meetings, and safety alerts.

Background:

Issues/Analysis:

Budget Impact:

Options:

Recommended Action:

Attachments:

City Council Agenda Item Request

City Council Agenda Item Request

Date of Request: January 16, 2026 **Requester:** Council Member Antonio Jones

Agenda Item Title: Enhancing Zoning Public Notice Visibility and Digital Accessibility for City Communications

Estimated Cost: Unknown **Anticipated Funding Source:** General Fund

City Department(s) Support Requested: Development Services, Marketing & Communications, City Manager's Office

Estimated Staff Time Required: 10 Hours

Anticipated Date for Future Council Work Session Discussion: February 2, 2026

Which City Council approved Goal(s) within the Strategic Plan does this request directly support?
Goal II : Responsive City Government Supporting a Diverse & Viable Economy and Community

What do you envision accomplishing with this agenda item request?

Request staff research ways to improve public awareness and accessibility of City notices, both in the physical environment and online, ensuring residents receive clear, conspicuous, and timely information about City actions, public meetings, and safety alerts.

Additional Comments:

Possible methods of improving communication:

- >Improve public notice signage by increasing size, visibility, color, placement, and quantity to ensure notices are clear and conspicuous.
- >Expand notification outreach by notifying nearby Community Watch Group leaders and publishing notices in additional non-paywall, accessible local publications when appropriate.
- >Enhance City communications by including key notices in the City Manager's newsletter and monthly meeting updates.
- >Improve website accessibility by reviewing usability, adding searchable public notice content, and evaluating tools such as interactive maps to better inform residents.