

SUBJECT – CITY COUNCIL Key to the City	Number 115.18	Revised 05-08-23	Effective Date 09/28/15	Page 1 of 1
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I. PURPOSE

The purpose of this policy is to provide guidance to Council on presenting the “Key to the City” as recognition and a gesture of goodwill to recognize deserving individuals, organizations, or entities as “Ambassadors-at-Large”.

II. GUIDELINES

1. The Mayor shall be allowed to present the “Key to the City” as he/she deems appropriate. Council will be notified when a Key to the City is to be initiated and presented.
2. Council members shall be allowed to nominate persons to receive a “Key to the City”. Nominations need not be made in writing and may be presented during Council dinner meetings, work sessions, and as allowed by N.C.G.S. § 143-318.11. Nominations by Council members must be approved by majority vote of the Council.
3. The presentation of the “Key to the City” will be presented during a Council meeting whenever practical.