



Implementation plan

-Stormwater report recommendations

Special Meeting – October 30, 2018

Giselle Rodriguez, PE, CFM – City Engineer

Overview

- Independent research completed by Raftelis
- Several process improvements were identified
- Letter to be sent to the development community to notify of process improvements
 - Changes to be effective January 1, 2019



Implementation Plan

HANDOUT

Regulatory Review: Immediate Action

Regulatory Review: Determine appropriate staffing level needed to enhance the review process for developments.

Regulatory Review: Seek appropriation for funding positions to enhance the review process for developments. **COUNCIL ACTION NEEDED.**

Regulatory Review: Revisions to approved projects will be treated as a re-submittal. Fee is required.

Regulatory Review: Accept only complete packages. No pieces by email. Packages must be sealed.

Regulatory Review: Require response comment sheet indicating how each comments was addressed.

Regulatory Review: Require payment of resubmittals past the second one.

Peer Communities

Peer	Scope of review	Review Timeline	Staffing level
Fayetteville (former)	Stormwater & infrastructure in R/W (Infrastructure Permit)	New Submittals 30 days Resubmittals 15 days	1 reviewer + additional staff help
Fayetteville (current)	Stormwater & infrastructure in R/W (Infrastructure Permit)	New Submittals 30 days Resubmittals 15 days	2 reviewers
Durham	Stormwater only, robust asbuilt & acceptance program	Two week review period	5 reviewers
Greensboro	Stormwater Only	New Submittals 10-day Minor resubmittals 5 d	2 reviewers

Review Process - Differences

- City's review includes:
 - Review package completeness
 - Stormwater components (drainage)
 - Roads (if applicable)
 - Sidewalks
 - Handicap ramps
 - Excavations in the R/W
 - Additional impacts in R/W or adjacent properties

Reviewer owns project from TRC submittal to completion and bond release

Staff request

- 1 Engineering Technician
 - Documentation, completeness, update status
 - Manage electronic review system data
- 1 Development Reviewer
 - Enhance plan review process by reducing review time
- 1 Engineering Inspector
 - Cover gaps on inspections for subdivisions and private systems
- Annual Cost: \$223,016

Staff request

- Historical staff growth
 - On the past: 1 dedicated reviewer plus assistance from other staff
 - Now: 2 dedicated reviewer (re-org)
- Staffing level need for COF
 - Need 3 positions to enhance our service
- Level of service to be provided
 - Faster reviews, better documentation, inspection gap
- Timing of positions requested
 - Advertise in January
 - Start in April 1, 2019
 - FY19 Cost: \$56,262 (From 04/01/19 to 06/30/19)
 - FY20+: \$223,016 annually

Upcoming items

- Enhancement of regulatory review program
- Erosion Control Program – Request delegated authority
- Floodplain Management – Currently in Zoning
- Buffer Rules – better protection for streams and creeks

Questions?