



Memorandum

To: Douglas J. Hewett, ICMA-CM, City Manager

From: Lee Jernigan, P.E., City Traffic Engineer

Date: May 6, 2019

Re: Parking for Downtown Business Employees

This is to response to your request for proposed options to accommodate downtown business employees during times the City is charging \$10 Event Parking fees. I have summarized my proposed options below.

- Free parking options (1,434 spaces)
 - On-street
 - 615 on-street parking spaces exist within the downtown area. No event parking fees are charged in these on-street spaces. The spaces are time limited, but enforcement hours cease at 5:00 pm Monday – Friday and no enforcement is conducted from 5:00 pm on Friday until 9:00 am the following Monday. If the section of Hay Street between Ray Avenue and Winslow Street is closed for a pedestrian only zone during a ballgame, the on-street parking number reduces from 615 to 561.
 - County lots
 - 770 off-street parking spaces exist in the parking lots at the Cumberland County Courthouse. No event parking fees are charged in these lots and the spaces are not time limited.
 - 49 off-street parking spaces exist in the parking lot at the Historic Courthouse. No event parking fees are charged in these lots and the spaces are not time limited.
- Proposed \$5 Downtown Employee Parking Fee
 - Donaldson lot (167 spaces)
 - 167 off-street non-reserved parking spaces exist in the Donaldson lot bounded by Donaldson Street, Franklin Street, Russell Street and the Historic Courthouse lot. Council could approve a revision to the fee schedule to include a \$5 Downtown Employee parking fee be effective during times the City is charging \$10 Event parking. My recommendation is downtown employment be validated by the Cool Springs Downtown District after which the City would work through the District to issue parking permits that reduce the event parking fee to \$5. The District would manage the issuance and tracking of these permits. These spaces are adjacent to the Historic Courthouse parking and are approximately 300 feet from the County Courthouse parking.

If you need any additional information, please let me know.

cc: Kristoff Bauer, ICMA-CM, Deputy City Manager
Sheila Thomas-Ambat, PE, CCM, CFM, Public Services Director

