



Recommended Formation and Charter Community Police Advisory Board

Preamble:

- City of Fayetteville and the Fayetteville Police Department are dedicated to improving the quality of life by creating a safe and secure environment for the citizens of the City.
- The Community Police Advisory Board has been formed to review and recommend improvements to the policy and practices of the police department to the City Council, City Manager and Police Chief on an ongoing basis and to serve as a liaison between the police department and the community.
- City of Fayetteville and the Fayetteville Police Department are committed to community policing as a tested method of engaging with citizens and building trust.

Mission:

- The mission of the Community Police Advisory Board (CPAB) is to provide sound advice and recommendations to the City Council, City Manager, and Police Chief to improve the quality of policing in Fayetteville in a cooperative effort between the community and the police by reviewing and recommending policy enhancements to better meet the needs of the community, provide and support a training curriculum that allows for police and community experiences to be shared and understood with greater context, and analyzing existing public records all of which results in improved perception of procedural justice, and enhanced trust of the police.

Goals:

- Provide a venue for residents of Fayetteville to address issues and concerns relating to public safety. The primary function is to make recommendations to City Council and provide the citizens of Fayetteville with information.
- Recommend actions that may be taken by the police department to address and reduce crime and improve the quality of life for residents.
- Review and provide advice on agency wellness programs, officer safety, and assist with other opportunities to celebrate agency successes.
- Regularly review and provide proposals for updates to policy and procedure of the police department.
- Assist with recruiting and retaining a diverse and qualified workforce.
- Provide recommendations on training development and delivery, with an emphasis on community policing, fair and impartial policing practices, ethics, and communication skills.
- Assist in identifying industry best practices and evidence based practices in policing with the intent to improve police culture and the delivery of services to community.
- Evaluate departmental reports generated for use of force, pursuit, traffic stops and other metrics as deemed necessary to evaluate the performance of the department and make recommendations on providing services in an equitable manner.



- Educate and advocate with the public including participation in interactive community and police related events such as on-going educational opportunities or town hall type meetings on wide ranging police, safety, justice, and responses to critical incidents.

Scope:

- The scope of authority for CPAB will be advisory only. CPAB will not have an investigatory function or subpoena powers. CPAB will have access only to those materials deemed a public record as set out in N.C.G.S. §132 and N.C.G.S. §160-168. CPAB will not have access to internal investigation files, internal affairs inquiries, or records of complaints against officers. Records of criminal investigations and law enforcement agency recordings are not public records pursuant to N.C.G.S. §132-1.4 and §132-1.4A.

Membership:

- The CPAB will be composed of 7-11 members formally approved by the City Council.
- Members must reside within the City Limits of Fayetteville for the last 6 months prior to application.
- Applicants to serve on the board must complete an application which will be submitted to the office of the City Clerk pursuant to the same process for application to all other boards.
- The selection process will follow the City's standard boards and commissions appointing procedures found in City Ordinance Sec. 2-35 and City Council Policy #110.1.
- Members will be required to complete the Citizen Police Academy, complete one ride along and participate in other group learning opportunities. Members may request additional training opportunities.
- The City Council will strive to appoint members representative of the community at large including but not limited to; a former police department sworn employee, a mental health practitioner, the criminal justice community, the LGBTQ+ community, a youth representative, African-American community, Hispanic/Latinx community and the Asian-American community.

Terms of Service:

- Members shall be appointed for a term of three (3) years.
- Removal from the CPAB will be in accordance with City Council Policy #110.1
- Members interested in serving another term on the board must complete the application process again.

Meetings:

- The Board will meet at least once monthly. Additional meetings may be called to provide advice and counsel during critical incidents such as an officer involved shooting or in-custody death.
- The Board may hold public forums to facilitate building trust, understanding community concerns, sharing best practices, and sharing information.
- The Board will develop a plan to receive input from the community on Board topics.



- Subject matter experts from the police department will be invited to provide information or knowledge on police practices and policy and training to further educate CPAB and the community about policing best practices. A liaison from City staff will be appointed by the City Manager to assist the board.
- The CPAB will draft rules of procedure for the board to follow and this will be reviewed annually.
- All meetings are subject to and shall comply with the North Carolina Open Meetings law as set out in N.C.G.S. §§143-318.9 through 143-318.18.

Member's Role:

Familiarity with police procedures, community policing practices, and community issues will be paramount for the success of the board. Each member is encouraged to attend their local community watch meetings if there is one. Each member is encouraged to fully engage and participate during each board meeting as well as engage with their community to have a full understanding of the issues and concerns.

Chief of Police Role:

The Chief of Police will meet regularly with the designated Chairperson of the board to discuss the review the activities and recommendations of the board. The administrative staff of the police department will publish information to the members of the board in a timely manner in advance of scheduled meetings on requested topics such as use of force incidents, training opportunities, and crime statistics.

City Manager Role:

The City Manager will meet monthly with the designated Chairperson of the board to receive and review the recommendations of the board. This meeting frequency may be changed once the board has become established and determined that a monthly meeting is no longer needed.

City Council Role:

The City Council will receive an annual report from the designated Chairperson of the board to facilitate community engagement with the board and implementation and adoption of recommendations.

Review:

The CPAB charter should be reviewed periodically to assure the success of the board mission, but in no event shall the charter not be reviewed at least annually. Any proposed charter changes shall be presented to City Council at a City Council work session for discussion.