

**FAYETTEVILLE CITY COUNCIL
WORK SESSION MINUTES
LAFAYETTE CONFERENCE ROOM
FEBRUARY 5, 2018
5:00 P.M.**

Present: Mayor Mitch Colvin

Council Members Katherine K. Jensen (District 1) (arrived at 5:12 p.m.); Tyrone Williams (District 2); Tisha W. Waddell (District 3); D. J. Haire (District 4); William J. L. Crisp (District 6); Larry O. Wright, Sr. (District 7); Theodore Mohn (District 8); James W. Arp (District 9)

Absent: Council Member Johnny Dawkins (District 5)

Others Present: Douglas Hewett, City Manager
Karen McDonald, City Attorney
Kristoff Bauer, Deputy City Manager
Jay Reinstein, Assistant City Manager
Telly Whitfield, Assistant City Manager
Gina Hawkins, Police Chief
Rob Stone, Public Services Director
Giselle Rodriguez, City Engineer
John Larch, Assistant City Engineer
Michael Gibson, Fayetteville-Cumberland Parks and Recreation Director
Kevin Arata, Corporate Communications Director
Cindy Blot, Economic and Community Development Director
Gerald Newton, Development Services Director
Dwayne Campbell, Chief Information Officer
Marsha Bryant, Development Services Advocate
Tracey Broyles, Budget and Evaluation Director
Dave Trego, PWC General Manager/CEO
Mark Brown, PWC Customer Services Director
James B. Rose, Broadwell Land Company
Mike Tarrant, Landscape Architect, Stewart Inc.
Greg Burns, Division Engineer, NCDOT
Keith Beverley, Division Roadside Engineer, NCDOT
Jeff Lackey, Roadside Environmental Unit, NCDOT
Drew Cox, Division Maintenance Engineer, NCDOT
Scott Lane, Stantec
Michelle Peele, Stantec
Pamela Megill, City Clerk
Members of the Press

1.0 CALL TO ORDER

Mayor Colvin called the meeting to order.

2.0 INVOCATION

The invocation was offered by Council Member Haire.

3.0 APPROVAL OF AGENDA

MOTION: Council Member Arp moved to approve the agenda with removing Item 4.010 from the agenda; adding Item 4.014, Baseball Interlocal Agreement; and changing the order of several items (to be determined as the meeting progresses).

SECOND: Council Member Haire

VOTE: UNANIMOUS (9-0)

4.0 OTHER ITEMS OF BUSINESS

4.01 Consideration of Annexation Waiver Request - Broadwell Land Company - South Side of Elliot Farm Road

Mr. Gerald Newton, Development Services Director, presented this item with the aid of maps and a PowerPoint presentation and stated Broadwell Land Company plans to develop a large, mixed-use project north of the City. The project site is located along the southern side of Elliot Farm Road and Elliot Bridge Road, west of Ramsey Street. The site is at the northernmost edge of the Fayetteville Municipal Area (MIA). At full development, the project will consist of approximately 350 single-family units, 350 multi-family units, and 30 acres of commercial area fronting on Ramsey Street. It is expected that the project will be developed in five phases. A future school site has been identified adjacent to the proposed project and is listed as a need in the School Board's 2016 Five-Year Critical Needs Assessment. The school would be an elementary school with a 600-core student capacity. Funding for the project has not been identified by the School Board. A date for construction has not been determined. As shown on the map, there are residential neighborhoods located west of the Broadwell Property and south of the Broadwell Property, west of Ramsey Street. The recently-opened section of the Outer Loop has probably stimulated some of this residential development. There are several large open space parcels located south of the Broadwell Property. These parcels are owned by the State of North Carolina, and they will eventually be part of the southern section of the Carvers Creek State Park. Soils in this area present limitations for septic tanks. The Broadwell project will need water and sewer. An important factor affecting the provision of utilities, especially sewer, is topography. The Map of Topography and Other Natural Features shows that there is a significant ridge line running east-west through this area. South of the ridge line, creeks flow southward toward Fayetteville. North of the ridge line, creeks flow northward toward the Little River and Harnett County. Because sewer flows downhill by gravity, sewer lines are often installed in creek valleys. Broadwell has two options for water and sewer--Harnett County or PWC. Harnett County already provides water service to residential neighborhoods located west of the Broadwell Property. Harnett County has built a water tower nearby. Harnett County does not provide sewer service in this area. The Harnett County sewage treatment plant is north of the property and across the ridgeline. If Broadwell decides to use Harnett County sewer, an agreement for service between Harnett County and Broadwell will be worked to extend a public sewer line from the treatment plant to the site. If Broadwell chooses Harnett County, the project would not need to be annexed into Fayetteville, and it could be developed according to Cumberland County standards. PWC already provides water service to the Springfield subdivision located south of the Broadwell Property. An existing PWC water line terminates along Ramsey Street south of the Broadwell Property. PWC already provides sewer service to the Springfield subdivision located south of the Broadwell Property. PWC sewer could be extended northward through a stream valley to the site. If Broadwell chooses PWC for sewer service, the project would need to be annexed into Fayetteville and it would need to be developed according to City standards, based on City Council Policy No. 150.2, as amended on February 13, 2012, and as interpreted in light of the PWC Charter Revision legislation.

Discussion ensued.

Consensus of Council was to direct staff to continue negotiations with Broadwell Land Company. Council Members Waddell and Williams were not in agreement with the consensus.

4.02 Consideration of Annexation Waiver Request - Restoration Baptist Church - 2107 Clinton Road

Mr. Gerald Newton, Development Services Director, presented this item and stated Restoration Baptist Church is located at 2107 Clinton Road, east of the City. This property is in the Fayetteville Municipal Influence Area (MIA) and non-urban. The church plans to build a new sanctuary building, which will need a new PWC sewer connection. This is an expansion of PWC sewer service. City Council

Policy No. 150.2 requires annexation before PWC sewer can be provided or expanded. City Council Policy No. 150.2 also requires that property to be served by PWC sewer must be developed consistent with the City's development regulations. The church has submitted an annexation waiver request, which is allowed for in City Council Policy No. 150.2. Staff recommends that the waiver request be placed on the City Council's February 26, 2018, agenda. The City Council will then be in a position to act on the request.

Discussion ensued.

Consensus of Council was to direct staff to place this item on the February 26, 2018, City Council meeting agenda. Council Member Crisp was not in agreement with the consensus.

4.04 NCDOT Landscaping Options at the interchanges on the Fayetteville Outer Loop at Ramsey Street and Murchison Road

Mr. Rob Stone, Public Services Director, introduced Mr. Jeff Lackey, Roadside Environmental Unit, NCDOT. Mr. Lackey stated NCDOT is constructing the Fayetteville Outer Loop and the City has requested enhanced landscaping after completion of the roadway construction project. NCDOT is presenting three levels of landscaping options for the interchanges of Ramsey Street and Murchison Road. The options include Standard, Enhanced, and Landmark improvement levels. Selecting any of these options would obligate the City to execute a Municipal Agreement obligating the City to provide irrigation and ongoing maintenance of the improvements installed. NCDOT's basic treatment for interchanges is to simply stabilize the soil and let the erosion control contractors mix grow up. This is maintained six times a year. Any interchanges that the City does not select one of the enhanced treatments for will receive this basic treatment. NCDOT has provided the estimates for the identified enhancement levels. There is \$1.3 million available in state funding for enhanced landscaping. This funding is for the segment from Ramsey Street to All American Freeway. This does not include the City's cost for irrigation installation or ongoing cost for water and maintenance.

Discussion ensued.

Consensus of Council was to direct staff to refer this item to the Gateway Committee, and return the item to Council with a recommended course of action from the Gateway Committee for an official vote of the Council.

4.08 Council Update on the Pedestrian Master Planning Study

Mr. Rob Stone, Public Services Director, introduced Mr. Scott Lane, Consultant, Stantec. Mr. Lane presented this item with the aid of a PowerPoint presentation and stated City Council's adopted FY 2016 Strategic Plan included a Target for Action to implement pedestrian safety initiatives. To meet this direction, staff researched opportunities and learned that NCDOT was accepting grant applications for pedestrian and bicycle planning studies. On December 14, 2015, Council approved Resolution No. 2015-075 authorizing an application for grant funding through the NCDOT Bicycle and Pedestrian Planning Grant Initiative. On March 4, 2016, staff received notification of grant approval from the NCDOT Division of Bicycle and Pedestrian Transportation. City Council approved a municipal agreement at the regular meeting on August 8, 2016, to partner with NCDOT for funding the study. The study began on April 20, 2017, with a kickoff meeting that included a diverse group of stakeholders and was led by the City's consultant, Stantec. Public outreach included workshops in the downtown area and at the College Lakes Recreation Center. The final workshop will be held at Westover Recreation Center on February 15, 2018. Also, an online survey was completed in the summer of 2017. An update was provided to Council at the September 5, 2017, work session. The Comprehensive Pedestrian Plan will be an integral part of developing and executing a more complete pedestrian transportation

system and will guide local and state efforts to improve conditions for pedestrians and other users of our transportation network. The recommendations will assist the City to develop construction project priorities, recommend positive changes to local policies and guidelines, develop awareness initiatives, and identify opportunities for the implementation of education, enforcement and safety programs. As identified in the project scope, the recommendations will identify high-activity pedestrian focus areas by conducting "Opportunities and Constraints" evaluations to suggest detailed improvements in the areas. From this analysis, the plan will develop a list of projects that include sidewalk construction and/or maintenance projects, greenway construction projects, greenway maintenance projects, and intersection improvements. This list will also include projects near schools, connectivity projects to link existing sidewalks together, and projects to improve pedestrian crossings. The plan will also identify projects that should be integrated into the MPO transportation plan, and potential projects eligible for alternate funding sources. Cost estimates and priorities will be provided for projects, based on criteria such as potential pedestrian use, safety, and proximity to major attractors such as shopping centers, schools, and parks. The final draft plan will be presented to City Council in April 2018, and will include comments and recommendations provided by the public. The Comprehensive Pedestrian Plan is being developed by NCDOT in coordination with City of Fayetteville staff and the consultant, Stantec. The total estimated project cost is \$110,000.00. This includes the required City 50 percent funding match of \$55,000.00. These funds were included in the FY 17 budget.

Discussion ensued. This item was for information purposes only.

4.06 Proposed Amendment to Section 24-223 of the City Code

Mr. Brandon Christian, Police Attorney, presented this item and stated the ordinance needs two technical corrections to effectuate the intent of the section. The first requires that all drivers have a current certificate, showing that they have attended a training and safety course. These certificates expire after five years. Under the current version of the ordinance, there is no requirement that the tow truck operators renew the certificate. As these wreckers are called by City dispatchers, it is incumbent on the City to ensure that they maintain proper training in safety procedures. The second correction updates terminology used in describing criminal convictions and permits the Chief of Police to discretionarily suspend drivers who are charged with certain violations, concerning impaired driving, possession of controlled substances, and serious felonies. As of now there is implied, but not expressed authority, to suspend a driver or owner who has a serious criminal charge filed against him. The regulations promulgated by the Police Department are based on this understanding. This modification will expressly authorize such suspensions. On the whole, these two technical corrections will add clarity to the City's ordinance and help ensure the safety and well-being of our citizens.

Discussion ensued.

Consensus of Council was to direct staff to move this item forward as proposed. Mayor Colvin and Council Member Waddell were in opposition to the consensus.

4.03 Local Small Disadvantaged Business Enterprise (LSDBE) Update

Ms. Kim Toon, Purchasing Manager, presented this item and stated City Council directed that an LSDBE policy and subsequent program based on that policy be developed to enhance economic opportunities for local, minority, disadvantaged and small business owners. The LSDBE policy and program have now been established and the LSDBE program is managed by the Purchasing Division of the City's Finance Department. Finance/Purchasing has worked diligently to build a solid foundation for implementing the initial year of the LSDBE program.

The Purchasing Division of the City Finance Department has dedicated itself to establishing a strong foundation for the Local Small Disadvantaged Business Enterprise program. The City LSDBE program is aimed at increasing local participation in the City's procurement practices to include businesses and entrepreneurs classified as small, historically-disadvantaged or underutilized, minority, veteran and/or women-owned. Encouraging these groups to participate in the City's business is an important step in achieving a strong, diverse, and viable local economy. The LSDBE Coordinator will continue to track and encourage LSDBE participation in the City's business operations.

Discussion ensued. This item was for information purposes.

Mayor Colvin recessed the meeting at 7:56 p.m. Mayor Colvin reconvened the meeting at 8:03 p.m.

4.05 Discussion of Economic & Community Development 2018-2019 Annual Action Plan

Ms. Cindy Blot, Economic and Community Development Director, presented this item with the aid of a PowerPoint presentation and stated annually the Economic and Community Development Department develops an Annual Action Plan based on the most recent Consolidated Plan. We are seeking guidance from the Council early in our planning process. The plan is scheduled to be completed and included on Council's April 23, 2018, agenda. Ms. Blot provided the draft schedule for the development of the 2018-2019 Annual Action Plan.

The amount of funds available for the 2018-2019 Annual Action Plan has yet to be determined but will include Community Development Block Grant allocation, Home Investment Partnership Grant allocation, Home Investment Partnership Match, Program Income, and Available prior year funds.

Discussion ensued. This item was for information purposes only.

4.07 Request guidance from Council regarding Unified Development Code (UDO) Amendments and plan updates

Mr. Gerald Newton, Development Services Director, presented this item and stated the Development Services Department has been directed by City Council to bring forth UDO Code Amendments twice a year--spring and fall. A concerted focus on the current comprehensive land use plans is also a Council directive and both are underway. This document provides an update to the Council to provide further insight and policy direction of both. The memorandum is also designed to open the conversation of which items the Council most desires to be accomplished with existing staff resources. Text amendments addressing some inconsistencies (housekeeping), offering flexibility without compromising quality in landscaping, buffering, review processes, and administrative and enforcement items have been identified. Longer term items of the regulations appear to be getting coordinated with an ad hoc committee anticipated to be formed by either the Mayor or a City Council action. Similarly, the staff is examining existing uses, on the ground, to zoning for inconsistencies. Combined, staff would like guidance from Council on proposed staff-initiated and development community-initiated items, as well as any Council-initiated items. The City's zoning map and text are also considered a part of the city's comprehensive plan per state statute. Essentially, the UDO's zoning is an additional component of existing land use plans, all of which become a comprehensive plan. This becomes important as it allows City Council to examine if there are areas of existing zoning that are setting up future inconsistencies or incompatible activities based on the current zoning. The current and long-range planning staff are also working through an update of demographics, prior area plans' current relevance, and identifying areas of significant anticipated change (whether growth or re-development). The blend of changes and development by market-driven and regulations becomes an issue that Council policy affects.

In offering further detail, staff has created a summary of code amendments that range from general housekeeping items, allowances for developers to submit an additional alternative plan request, and clean-up verbiage to make Chapter 30 of the Code easier to interpret and enforce. These items do not affect a comprehensive plan but are tied to the regulations. Staff has also summarized some concerns provided by the development community. Comments are still coming in and will be shared at the meeting. These represent one sector of the City and those most directly aware of the regulatory process. Staff would like guidance from Council on what amendments should be pursued and Council's input prior to moving forward with preparing text amendments. Text amendments are required by Code to be reviewed by the Planning Commission and forwarded to City Council for final disposition. Prior to taking amendments to the Planning Commission, for their recommendation, staff would like to receive input and guidance from Council on how to proceed. The Planning Division is the part of the department that works in these two areas. Currently, the division is without a planning manager, long-range planner, and another senior planner position. The process of filling these vacancies is expected to continue for several months. The result is that some of the items will take longer to complete while the existing staff continue to perform all current roles and the additional ones shared in this memorandum. It is anticipated that clean-up text amendments can be prepared and presented to the Planning Commission in March. Final work on a western area plan, the Medical Village Plan, can also be presented to City Council in March. In the second quarter (April-June) it is expected that prior area plans will be understood and presented to Council as benchmarks. A combination of proposed text and map amendment items are anticipated to be presented in the July-September time period when the staff levels are expected to be back to full levels. Without insight of the potential UDO Committee actions, it is anticipated that a combined set of amendments will be presented in the October-December time period.

Council Member Crisp stated he has written to Mayor Colvin requesting the establishment of a UDO Committee and the following individuals to be appointed to the UDO Committee: Council Member Crisp; Council Member Haire; Ms. Marsha Bryant, Development Services Advocate; Mr. Gerald Newton, Development Services Director; Mr. Jimmy Kizer, Civil Engineer; and Mr. John McCauley, CEO Highland Paving.

Discussion ensued.

Consensus of Council was to create a Unified Development Ordinance (UDO) Committee.

4.09 Fiscal Year 2019-2023 Recommended Capital and Technology Improvement Plans

Ms. Tracey Broyles, Budget and Evaluation Director, presented the FY 2019-23 recommended Capital Improvement Plan and stated annually the City updates its five-year plans for future capital and technology improvements. City departments submit updates for existing projects and additional requests for consideration for funding during the planning period. Project requests are reviewed and prioritized by appointed review committees, consisting of City staff, with ranking recommendations submitted to the City Manager's Office. City management reviews the projects against projected available funding and develops recommended plans for City Council consideration. The recommended plan will be updated based upon Council direction and any revisions will be incorporated in final plan documents to be presented for Council adoption with the adoption of the fiscal year 2019 budget ordinance.

Mr. Dwayne Campbell, Chief Information Officer, presented the FY 2019-2023 Technology Improvement Plan.

Discussion ensued.

Consensus of Council was to call for a special meeting to take place on February 21, 2018, beginning at 5:00 p.m. to further discuss the Fiscal Year 2019-2023 recommended Capital and Technology Improvement Plans and other budget related matters.

4.010 Update on Panhandling

This item was removed from the agenda.

4.011 Proposed Amendments to Noise Ordinance

Mr. Brandon Christian, Police Attorney, presented this item and stated the revision to the existing noise ordinance is intended to simplify both its expectations and enforcement mechanisms by clarifying the ability of citizens to understand if they are violating the ordinance and allowing appropriate personnel to enforce the ordinance. In the course of attempting to enforce the noise ordinance as written, City officers have determined that from both a legal and practical standpoint, enforcement of the noise ordinance as currently written is extremely difficult. This proposed amendment is necessary to provide better notice to both citizens and enforcement personnel of what is permitted and prohibited.

Discussion ensued.

Consensus of Council was to direct staff to place this item on the February 26, 2018, City Council meeting agenda for official action.

4.012 Update on the Dams, Hazard Mitigation Grant Program (HMGP), Community Development Block Grant-Disaster Recovery (CDBG-DR) and Golden Leaf projects

Mr. Jay Reinstein, Assistant City Manager, provided an update on the HMGP, CDBG-DR, and Golden Leaf projects and stated the State of North Carolina is receiving \$198 million of CDBG-DR funds from the Department of Housing and Urban Development as a result of damage caused by Hurricane Matthew in October 2016. Cumberland County is expected to receive \$34,945,328.00 of this amount over a three-year period. Eligible Cumberland County residents who were directly impacted by the hurricane will have an opportunity to apply for assistance from a variety of Housing Recovery Programs. This Housing Recovery Program provides assistance to low- and moderate-income homeowners and businesses who experienced major to severe damage to their homes and businesses and have remaining unmet needs, after subtracting benefits from FEMA, SBA, and private insurance. This program includes reconstruction activities, acquisition, and construction of new homes and insurance subsidies to eligible low- and moderate-income families. Affordable housing is the State's number one priority associated with the CDBG-DR program. City staff worked with Cumberland County to develop a proposal to carry out a variety of housing and recovery programs. The proposal includes a Homeowner Recovery Program, Small Rental Repair Program, Multi-Family Rental Housing, and a Community Recovery Program that will include a Day Center and a Homeless Shelter. Businesses will have to apply directly to the North Carolina Department of Commerce for available funding. Cumberland County was awarded the CDBG-DR funds from the NC Department of Public Safety as a sub-recipient. The State is only releasing to Cumberland County two-thirds of the funding for a two-year period in the amount of \$23,260,000.00. Of that amount, the City will receive \$15,325,000.00 during that period from Cumberland County as a sub-sub-recipient to carry out the various programs. The additional funding of the original \$34.9 million will be awarded to the County in the third year of the program. The remaining funds of \$11,685,328.00 will be made available in year three to Cumberland County, with the City receiving \$8,042,500.00 of that amount. Applications are currently being accepted at the Cumberland County-Fayetteville Application Center located at the Department of Social Services, Monday through Friday from 7:30 a.m. to 5:00 p.m. The State has provided application

specialists to meet with applicants to complete the intake of their application. The intake center has received approximately 210 applications to date. The City and County staff will be trained by the State to use its customized software designed for the program. The City and County will take on the responsibility for application intake later in early February 2018. The City of Fayetteville is receiving an HMGP allocation of \$4.7 million. Of the 210 applications received by residents in May 2017, 32 properties met the expedited criteria and cost effective criteria and could be accommodated under the cap of available funds. The 32 qualified homeowners were mailed letters regarding the selection of their property under the program. The City received a favorable response from 28 of the homeowners. Funding for this program will be available in March/April of 2018. Fayetteville is eligible to receive additional CDBG-DR funding that will be awarded to North Carolina in the amount of \$63 million to repair additional storm-damaged homes or buyout or elevate homes in locations likely to flood again. It is anticipated that Fayetteville-Cumberland County will receive approximately \$6.1 million in additional funding in the coming months. The City of Fayetteville has received \$3,872,000.00 in grants from the Golden Leaf Foundation to provide relief for projects related to Hurricane Matthew Recovery efforts.

Mr. Rob Stone, Public Services Director, provided an update on the dams, and stated four dams supporting City streets were damaged by Hurricane Matthew including Greenock Avenue (Arran Lake Dam), McFadyen Drive (Devonwood Lower Dam), Mirror Lake Drive (Mirror Lake Dam), and Siple Avenue (Rayconda Upper Dam). The Council Policy in effect at that time directed that the City's role in responding to this damage would be limited to reconstructing the roadway. The policy did allow the City to reconstruct a dam, but only if the property owners took responsibility for the majority of the costs in excess of that for repairing the roadway alone. No provision for FEMA reimbursements or other resources was included. To assist the community in raising the necessary funds to repair and maintain the dam, the policy required the formation of a Municipal Service District (MSD) to put in place a supplemental tax rate to cover the capital cost of the dam repair and maintenance thereafter. With the revision to the Dam Policy, staff was authorized to move forward with the repair of the Mirror Lake and Devonwood Lower dams. Those repairs, however, are not as simple as putting back what was there before the storm. When making major repairs to dams, NCDEQ requires that the dam be brought up to current design standards. This results in a significant engineering effort, a design review process subject to State approval, and a significant cost increase beyond what it would take to simply rebuild the dam back to pre-Hurricane Matthew conditions. Mr. Stone provided a review of the following:

Mirror Lake: The design of this facility was initiated in July 2017, after the policy revision, budget appropriation, and consultant selection. The initial design, however, was determined to be incompatible with the neighborhood. Concerns regarding the impact of that design on downstream properties were also expressed. As a result, the design team has been directed to develop additional alternatives for consideration prior to moving into the permitting process. The project is scheduled to be completed before year end, but the permitting process represents significant uncertainty.

Devonwood Lower: After the storm, City staff performed some limited cleanup of this area. FEMA staff inspected the facility and determined that the facility was "repaired" and that no further storm damage existed. This created uncertainty regarding the availability of FEMA and state reimbursement funds should the City undertake further repairs of this facility. In order to clarify the availability of that funding, staff had to secure funding to perform an assessment of the facility to determine if it was damaged by Matthew, if it remained damaged, and what repairs would be required. That assessment has been concluded

and NCDEQ has confirmed that the dam was damaged and does need to be reconstructed to meet current safety standards. Staff will confirm the findings with FEMA and move forward with the design, permitting, and repair process.

Discussion ensued. This item was for information purposes only.

4.013 City Council Agenda Item Request - "Out Front" Meeting Request

Council Member Waddell presented this item and stated the purpose of this item is to establish Council consensus in moving forward with the proposed "Out Front" meeting as it has been outlined. This meeting aligns with Goal VI from 2018's strategic plan (Citizen Engagement and Partnerships).

Discussion ensued.

Consensus of Council was to move this item forward.

4.014 Amendment to Interlocal Agreement Related to the Funding of the Parking Street Garage and the Sale of Water

MOTION: Council Member Wright moved to suspend the rules to allow for official action.

SECOND: Council Member Haire

VOTE: UNANIMOUS (9-0)

MOTION: Council Member Arp moved to approve the First Amendment to the Interlocal Agreement Related to the Funding of the Franklin Street Parking Garage and the Sale of Water, to approve the Interlocal Agreement between the City of Fayetteville and Cumberland County Related to the Funding and Development of a Downtown Minor League Baseball Stadium, and to schedule a signing ceremony with Cumberland County to take place next week.

SECND: Council Member Wright

VOTE: UNANIMOUS (9-0)

5.0 ADJOURNMENT

There being no further business, the meeting adjourned at 10:07 p.m.