



Legislation Text

File #: 21-2093, Version: 2

TO: Mayor and Members of City Council
THRU: Telly Whitfield, Assistant City Manager
FROM: Jay Toland, Chief Financial Officer/Assistant City Manager
DATE: September 13, 2021

RE: Capital Project Ordinance Partial Closeout 2022-1; Capital Project Closeout 2022-2 for Various Building Maintenance Projects and Renovations for Americans with Disabilities Act Compliance; Capital Project Ordinance Amendment 2022-32 for Americans with Disabilities Act Compliance; Special Revenue Fund Project Partial Closeouts 2022-1 and 2022-2 for the funding of the FY2016-2017 and FY2017-2018 of the Community Development Block Grant Program

COUNCIL DISTRICT(S):
All Districts

Relationship To Strategic Plan:

Mission Statement 2 - The City government is financially sound and provides a full range of quality municipal services that are valued by our customers and delivered by a dedicated workforce in a cost effective manner.

Executive Summary:

Staff proposes to partially close one Capital Project Fund Ordinance; fully close one Capital Project Fund Ordinance; amend one Capital Project Fund Ordinance and partially close two Special Revenue Fund Project Ordinances. All revenues and expenditures for the projects have been recorded in previous years and the financial records have been audited. Closeouts are attached for each ordinance and a more detailed listing of project expenditures is also attached.

Background:

Capital Project Ordinance Partial Closeout 2022-1 is for various building maintenance and renovation projects, including renovations for Americans with Disabilities Act. The partial closeout results in \$96,946 being consolidated with other ADA compliance funds in one project instead of three and \$885.90 available for use in other building maintenance projects.

Capital Project Ordinance Closeout 2022-2 is for various building projects, including renovations for Americans with Disabilities Act. The closeout results in \$75,000 being consolidated with other ADA compliance funds into one project instead of three and \$1,269.33 available for use in other building

maintenance projects.

Capital Project Ordinance Amendment 2022-32 for ADA compliance with merge all ADA compliance work into one project making an additional \$171,946 available in this project.

Special Revenue Fund Project Ordinance Partial Closeout 2022-1 is for fiscal year 2017 Community Development Block Grant. The partial closeout results in \$22,623 remaining budget for fiscal year 2017 for completion of spending plan.

Special Revenue Fund Project Ordinance Partial Closeout 2022-2 is for fiscal year 2018 Community Development Block Grant. The partial closeout results in \$152, remaining budget for fiscal year 2018 for completion of spending.

All of the project components being closed were completed in previous fiscal years, audited by the City's external auditors as part of the annual audit process, and are ready for closure. Each closeout provides a brief description of the project, the year the project ordinance was adopted, and the final revenue and expenditure budgets and actuals that are being closed.

Issues/Analysis:

There are no issues associated with these projects. The projects are complete and are ready for closure.

Budget Impact:

Each of the proposed ordinances identifies summarized revenues and expenditures for the projects. Each of the projects being closed has been identified as being complete, resulting in excess funds being made available for other projects within the respective funds.

Options:

1. Adopt Capital Project Ordinance Partial Closeout 2022-1, Capital Project Closeout 2022-2, Capital Project Ordinance Amendment 2022-32 and Special Revenue Fund Ordinance Partial Closeouts 2022-1, and 2022-2.
2. Do not adopt the Capital Project Ordinance Partial Closeout, Capital Project Ordinance Closeout, Special Revenue Fund Ordinance Partial Closeouts or Capital Project Ordinance Amendment and provide guidance to staff.

Recommended Action:

Staff recommends.

Attachments:

- Capital Project Ordinance Partial Closeout 2022-1
- Capital Project Ordinance Closeout 2022-2
- Capital Project Ordinance Amendment 2022-32

- Special Revenue Fund Ordinance Partial Closeout 2022-1
- Special Revenue Fund Ordinance Partial Closeout 2022-2