



## Legislation Text

---

File #: 17-288, Version: 1

---

**TO:** Mayor and Members of City Council

**THRU:** Kristoff Bauer, Deputy City Manager

**FROM:** Randy Hume, Transit Director  
Kimberly Toon, Purchasing Manager

**DATE:** June 26, 2017

**RE:**  
Approval of Contract for Private Security Services

**COUNCIL DISTRICT(S):**  
All

**Relationship To Strategic Plan:**

Goal 4: The City of Fayetteville will be a highly desirable place to live, work and recreate with thriving neighborhoods and a high quality of life for all residents.

**Executive Summary:**

Private uniformed security services are needed for City Hall and the new FAST Transit Center. Staff advertised for proposals and received two proposals. These proposals were evaluated by a team from Police, Transit and Parks and Recreation. The team has determined GCS Security Services, LLC as most qualified and provides the best value for these services base on the criteria set forth in the Request for Proposals (RFP). The contract term will be three (3) years with two (2) one year option periods.

Staff recommends contract award to GCS Security Services, Inc. in an amount not to exceed \$250,000 per year. This includes a contingency for added services for special events. The City will be billed on an hourly basis.

**Background:**

Contracted security services are needed for City Hall and the new FAST Transit Center. In addition, Parks and Recreation has on occasion the need for on-call services for certain events. These needs were combined into a single Request for Proposals (RFP). Two proposals were received on April 18, 2017 and evaluated by representatives of Police, Transit and Parks. The evaluation criteria was:

- |                              |     |
|------------------------------|-----|
| 1. Past experience           | 25% |
| 2. Management Approach/QA/QC | 25% |

3. Selection & Training Programs	20%
4. Cost per hour	20%
5. OSHA or PPSB Violations	10%

The transit center security plan was developed in conjunction with Police and will provide two (2) uniformed officers when both FAST and Greyhound are operating and will provide a single officer during the hours that FAST does not operate. The plan has been reviewed with the Fayetteville Advisory Committee of Transit (FACT). Greyhound will pay for 100% of the services required for hours FAST is closed and 9.0% of the services when both are operating. The new transit center is expected to begin operating in early August, 2017. Greyhound is expected to move in approximately September 1, 2017.

City Hall security calls for 50 hours of service per week for the visitor desk at the City Hall entry and some roving patrols. Provisions will be made in the contract to add additional hours for City Hall security.

Parks and Recreation requires on-call services for certain events. Depending on the event, Parks may use both FPD officers as well as private security.

The City will be billed based on actual hours used. The hourly rate for City Hall and Transit will be \$15.36 per hour. The On-call rate will be \$18.78 per hour.

**Issues/Analysis:**

See attached evaluation matrix

**Budget Impact:**

Funding is included in the FY 2018 operating budget. Federal grants will reimburse 50% of Transit's security costs.

**Options:**

Award contract to GCS Security Services, Inc. and authorize the City Manager to execute the service contract; or  
Reject proposals and reissue the RFP;

**Recommended Action:**

Award contract to GCS Security Services, Inc. and authorize the City Manager to execute the service contract.

**Attachments:**

Proposal Evaluation