



## Legislation Text

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File #: 18-309, Version: 2

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**TO:** Mayor and Members of City Council

**THRU:** Jay Reinstein, Assistant City Manager

**FROM:** Cynthia Blot, Economic & Community Development Director

**DATE:** June 25, 2018

**RE:**  
Center for Economic Empowerment & Development (CEED) Kitchen Incubator Agreement Extension

**COUNCIL DISTRICT(S):**  
2

**Relationship To Strategic Plan:**

Goal 4: Desirable Place to Live, Work and Recreate

**Executive Summary:**

This item is presented for consideration to request a one year extension for the Kitchen Incubator agreement between the City of Fayetteville and Center for Economic Empowerment Development (CEED) effective June 30, 2017- July 31, 2018.

**Background:**

In April 2015, City Council provided an initial disbursement of \$100,000 for design work on a proposed CEED-Incubator Kitchen. Additionally, City Council approved \$350,000 toward the development of the CEED-Incubator Kitchen. The agreement required a detailed plan of action, with documented and itemized budget showing how CEED can and will (utilizing the \$350,000 and any other CEED-acquired, non-City Funds) move forward with the project to fully fund a Culinary Incubator/Training Station as first proposed or since modified. CEED agreed to make presentations to City Council on deliverables for each phase of completion and/or any modification to the plans.

On June 13, 2017, the City Manager received a letter from CEED as a request to obligate funds for the construction of Phase 1 of the CEED Culinary Incubator. Their plan of action has been delayed on several occasions with the original groundbreaking scheduled for November 2017, then March 2018 and now to a yet determined date

On March 5, 2018, Ms. Hrabovsky, CEED Executive Director, updated Council on the project delays. At that time, Council requested that she return to a future council meeting when construction bids

were received, a contractor selected, and to provide a bank/lender commitment letter detailing secured funding for the project

On June 11, 2018 Ms. Hrabovsky requested an extension to the agreement dated June 30, 2017. CEED anticipated a letter of commitment from the lender on June 15, 2018, but the lender has been unable to provide a commitment for the proposed project.

**Issues/Analysis:**

The bank has required CEED to provide additional documents prior to receiving their letter of intent. They are currently awaiting a TRC review date, PWC's final approval and the DOT certification for the driveway.

**Budget Impact:**

N/A

**Options:**

Approve the request for a one year extension on the agreement between the City of Fayetteville and Center for Economic Empowerment Development through July 31, 2019.

Deny the request for a one year agreement extension and provide direction to staff.

**Recommended Action:**

Approve the request for a one year extension on the agreement between the City of Fayetteville and the Center for Economic Empowerment Development.

**Attachments:**

Original Agreement  
Revised Agreement